

# CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD

## BOARD OF TRUSTEES AGENDA

DATE: MARCH 13, 2014

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

### *ADMINISTRATION MEMBERS*

SUPERVISOR: Rian R. Birchmeier

CLERK: Julia A. Morford

TREASURER: Maryion T. Lee

### *TRUSTEES*

Shirley D. Gage

Bonnie Jean Martinson

Scott R. Matzke

Scott P. Minaudo

### **TOWNSHIP ATTORNEYS:**

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

### **I. DATE AGENDA POSTED: MONDAY, MARCH 10, 2014**

### **II. CALL THE MEETING TO ORDER:**

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA

APPROVAL OF DRAFT MINUTES: 01/09/2014 and 02/13/2014

APPROVAL OF PAYMENT OF BILLS

### **III. PUBLIC COMMENTS:**

### **IV. UNFINISHED BUSINESS:**

1. The following items may be the subject and possible action of the Board:

a. Approval of new Administrative Assistant for the Police Department – Chief Fairchild

b. Update on Traffic Control Resolution – Supervisor Birchmeier

### **V. NEW BUSINESS:**

1. The following items may be the subject and possible action of the Board:

a. Building/Grounds/Bid Committee:

i. Directives Concerning Property Management – Clerk Morford

ii. Public Access to Business Offices After Business Hours – Treasurer Lee

iii. Township Park Pole Barn – Clerk Morford

iv. Park Committee Report – Treasurer Lee

b. Personnel Committee:

i. Directives Concerning Staff Direction and Office Operations – Treasurer Lee

- c. Policies Concerns / No documentation available – Supervisor Birchmeier
  - i. Subjects: Personnel Office Equipment/State Computer/Door Code for Authorized Personnel/Complaints
- d. Budget Amendments for 2013-2014 Fiscal Budget – Treasurer Lee
- e. 2014 Flushing Township Road Improvement Plan – Supervisor Birchmeier
- f. First Reading of AN ORDINANCE TO AMEND SECTION 12-62 AND 12-63(3) OF THE CODE OF ORDINANCES TO AMEND THE DEFINITION OF “RECREATIONAL VEHICLE” AND TO REGULATE THE KEEPING OF A RECREATIONAL VEHICLE ON LAND LOCATED IN THE TOWNSHIP – Attorney Steve Moulton
- g. Genesee County Water and Waste Services - Sewer Increase – Supervisor Birchmeier
- h. Election Supplies – 8 Election Ballot Bags - Clerk Morford
- i. METRO ACT RIGHT OF WAY Permit Extension – Clerk Morford
- j. Closed Session – Attorney Client Privileges – Attorney Steve Moulton/Attorney Heidi Hudson

**VI. REPORTS:**

**VII. COMMITTEE REPORTS:**

- 1. Flushing Township Police Department – Police Chief
- 2. Flushing Fire Department – Supervisor Birchmeier
- 3. Flushing Area Senior Center – Clerk Morford
- 4. Web Page Committee – Supervisor Birchmeier

**VIII. FINANCIAL REPORT:**

**IX. BOARD COMMENTS:**

**X. PUBLIC COMMENTS:** (Limit of three (3) minutes)

**XI. NEXT REGULAR MEETING: THURSDAY, APRIL 10, 2014 AT 7:00 P.M.**

**XII. ADJOURNMENT**

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JULIA A. MORFORD, Clerk

**ATTENTION:** All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 9:00 a.m. on the Thursday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes on the internet at [www.flushingtowship.com](http://www.flushingtowship.com)