

# **CHARTER TOWNSHIP OF FLUSHING**

**6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES**

**DATE: SEPTEMBER 12, 2019**

**TIME: 7:00 P.M.**

**PHONE: 810-659-0800**

**FAX 810-659-4212**

**WEB PAGE: <http://flushingtowship.com>**

**ADMINISTRATION:**

**SUPERVISOR:** Frederick R. Thorsby  
**CLERK:** Wendy D. Meinburg  
**TREASURER:** Terry A. Peck

**TRUSTEES:**

Jenifer Almassy  
Linda Minarik  
William L. Westenbarger  
Sharilynn K. Willette

**TOWNSHIP ATTORNEY:**

**STEVEN W. MOULTON PLLC**  
6258 W. Pierson Road  
Flushing MI 48433  
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Linda Minarik, Fred Thorsby, Jenifer Almassy, Wendy Meinburg, William Westenbarger and Terry Peck. Attorney Steven Moulton was also present.

**MEMBERS ABSENT:** Sharilynn K. Willette

**OTHER INDIVIDUALS PRESENT:** Sixteen (16)

**APPROVAL OF AGENDA FOR SEPTEMBER 12, 2019:**

**TREASURER PECK MOVED**, supported by Trustee Almassy to approve the agenda as revised by removing Item 10 under New Business for the September 12, 2019 meeting.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Willette absent.**

**APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF AUGUST 8, 2019**

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve the Minutes of the August 8, 2019 Board Meeting with the corrections on pages 2, 3 and 4.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Willette absent.**

**APPROVAL OF PAYMENT OF BILLS**

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve the payment of bills.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Willette absent.**

**III. PUBLIC COMMENTS:**

**OPEN FOR PUBLIC COMMENTS: 7:09 P.M.**

One individual gave comments

**CLOSED FOR PUBLIC COMMENTS: 7:12 P.M.**

**IV. UNFINISHED BUSINESS: None**

**V: NEW BUSINESS:**

1. Presentation of yearly audit by Plante Moran – Supervisor Thorsby

Ms. Pat Hill of Plante Moran gave a brief report of the audit that was performed by Plante Moran.

2. Motion to approve the Audit as presented – Supervisor Thorsby

**TRUSTEE ALMASSY MOVED**, supported by Trustee Minarik to approve the yearly audit conducted by Plante Moran.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Meinburg, Thorsby, Almassy, Westenbarger and Minarik

**NAYS:** None

**ABSENT:** Willette

**THE MOTION CARRIED**

3. PUBLIC HEARING – NOTICE OF PUBLIC HEARING ON TRUTH IN TAXATION MILLAGE CALCULATIONS AND RETURN MILLAGE RATES TO PRE-ROLLED BACK RATES – Supervisor Thorsby

**TREASURER PECK MOVED**, supported by Clerk Meinburg to open the Public Hearing on Truth in Taxation Millage Calculations and Return Millage Rates to Pre-Rolled Back Rates.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Willette absent.**

**The Public Hearing Opened at 7:15 P.M.**

Supervisor Thorsby and Assessor Dennis Judson spoke briefly regarding the millage calculations and the Pre-Roll Back Rates

**Close of Public Hearing at 7:25 P.M.**

4. Motion to approve the RESOLUTION REGARDING MILLAGE LEVY (TRUTH IN TAXATION) FOR 2019 better known as the “Flushing Township 2019 Millage Levy Authorization” adopted pursuant to MCL211.24e(3) – Supervisor Thorsby

**TRUSTEE ALMASSY MOVED**, supported by Treasurer Peck to approve the RESOLUTION REGARDING MILLAGE LEVY (TRUTH IN TAXATION) FOR 2019 better known as the “Flushing Township 2019 Millage Levy Authorization” adopted pursuant to MCL211.24e(3)

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Meinburg, Westenbarger, Minarik, Thorsby, Almassy, and Peck

**NAYS:** None

**ABSENT:** Willette

**THE MOTION CARRIED**

5. PUBLIC HEARING – BUDGET OF FISCAL YEAR 2020-2021 – Supervisor Thorsby

**TREASURER PECK MOVED**, supported by Clerk Meinburg to open the Public Hearing for Budget of Fiscal Year 2020-2021.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Willette absent.**

**The Public Hearing Opened at 7:30 P.M.**

Supervisor Thorsby gave a brief summary of the budget.

**Close of Public Hearing at 7:50 P.M.**

6. Motion to adopt a resolution for the Budget of Fiscal Year 2020-2021 - Supervisor Thorsby

**TRUSTEE ALMASSY MOVED**, supported by Treasurer Peck to approve and adopt the resolution for the Budget of Fiscal Year 2020-2021.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Westenbarger, Almassy, Thorsby, Minarik, Peck and Meinburg

**NAYS:** None

**ABSENT:** Willette

**THE MOTION CARRIED**

7. Motion to approve the Brentwood Special Assessment for road repair – Supervisor Thorsby

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Almassy to approve the Brentwood Special Assessment for road repair.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Minarik, Thorsby, Westenbarger, Almassy, Meinburg and Peck

**NAYS:** None

**ABSENT:** Willette

**THE MOTION CARRIED**

8. Motion to approve the Employee Marijuana Policy – Supervisor Thorsby

**CLERK MEINBURG MOVED**, supported by Trustee Westenbarger to approve the Employee Marijuana Policy and make the spelling of marijuana/marihuana consist throughout the policy.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Willette absent.**

9. Closed session pertaining to Police Union Contract – Supervisor Thorsby

**TRUSTEE ALMASSY MOVED**, supported by Trustee Minarik to go into Closed Session to discuss Police Union Contract.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Willette absent.**

**ENTERED CLOSED SESSION AT: 8:12 P.M.**

**RETURN FROM CLOSED SESSION AT: 8:34 P.M.**

Attorney Moulton stated the Resolution No. 19-8 stated above in Items 3 and 4 should have read as stated below:

CHARTER TOWNSHIP OF FLUSHING  
GENESEE COUNTY, MICHIGAN

RESOLUTION NO. 19-8

A RESOLUTION TO ROLL BACK MILLAGE RATES TO AND TO  
LEVY AT CURRENT RATES.

WHEREAS, the Charter Township of Flushing will hold a public hearing to return its general fund operating levy to .5000mills from .4841 mills, the rate rolled back by Genesee

County equalization. The difference is .0159 mills or 3.18% and returns our authorized mill to .5000 mills. The Township is authorized to levy 1.0400 mills.

WHEREAS, the Township proposes to levy 3.3156 mills on the authorized 3.4114 mills approved for police operations. The present rate of 3.2156 mills, as rolled back by Genesee County Equalization, if returned to 3.3156 mills will represent a change of 3.17% or .1052 mills.

IT IS RESOLVED:

1. This Resolution is adopted in accordance with MCL211.24e(7)
2. Public hearing as required by MCL211.24(6), was held Thursday, September 12, 2019, at 7:00 PM at 6425 N. Seymour Road, Flushing, Michigan as part of the regular meeting of the Charter Township of Flushing Board of Trustees.
3. Notice of the public hearing, in the form attached to this Resolution was posted at the Township offices and published in an appropriate newspaper at least 6 days prior to the public hearing in accordance with MCL211.24e(6).
4. The general fund operating mileage is returned to .5000 mills and the police operations millage is returned to 3.156 mills and the respective mileages shall be levied at the returned rates.

YES: \_\_\_\_\_

NO \_\_\_\_\_

ABSENT: \_\_\_\_\_

THE RESOLUTION IS DECLARED \_\_\_\_\_ ADOPTED \_\_\_\_\_ NOT ADOPTED

I certify that the foregoing is true and accurate copy of a Resolution adopted by the Charter Township of Flushing Board of Trustees, Genesee County, Michigan, at its regular meeting held September 12, 2019, at the Charter Township of Flushing Hall, 6524 N. Seymour Road, Flushing, Michigan 48433.

\_\_\_\_\_  
Frederick Thorsby, Township Supervisor

DATED: \_\_\_\_\_

\_\_\_\_\_  
Wendy D. Meinburg, Township Clerk

DATED: \_\_\_\_\_

**TRUSTEE ALMASSY MOVED**, supported by Clerk Meinburg to approve the above resolution No. 19-8.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Minarik, Westenbarger, Almassy, Meinburg and Peck

**NAYS:** None

**ABSENT:** Willette

**THE MOTION CARRIED**

**VI. REPORTS:**

1. Supervisor's Report, Monthly Building and Code Enforcement – Given by Supervisor Thorsby
2. Clerk's Report – Given by Clerk Meinburg
3. Treasurer's Report– Given by Treasurer Peck
4. Police Department Report – Given by Chief Bolin
5. Fire Report – Given by Supervisor Thorsby

**VII. PUBLIC COMMENTS**

**OPEN FOR PUBLIC COMMENTS: 8:50 P.M.**

Three individuals gave comments

**CLOSED FOR PUBLIC COMMENTS: 9:05 P.M.**

**VIII. BOARD COMMENTS**

Trustee Almassy gave a brief report from Genesee County Metropolitan Planning Commission.

**IX. NEXT REGULAR MEETING: October 10, 2019**

**X. ADJOURNMENT:**

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Minarik to adjourn the meeting at 9:08 P.M.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Willette absent.**

---

WENDY D. MEINBURG, Clerk

---

FREDERICK R. THORSBY, Supervisor

APPROVED DATE \_\_\_\_\_

RECORDING SECRETARY: Joyce A. Wilson, Deputy Clerk  
09/12/2019