

CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

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REGULAR BOARD MEETING MINUTES

DATE OCTOBER 14TH, 2025 TIME: 6:00 P.M.

ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Andrew Eichorn

TOWNSHIP ATTORNEY

Amanda N. Odette

I. DATE AGENDA POSTED: OCTOBER 9TH, 2025

II. MEETING CALLED TO ORDER at 6:00 P.M. by **SUPERVISOR THORSBY** followed by The Pledge of Allegiance to the American Flag and Roll Call.

ROLL CALL: Eichorn, Thorsby, Peck, Upleger, Bain, Minarik and Meinburg

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Twenty one (21) others present.

APPROVAL OF AGENDA FOR OCTOBER 14TH, 2025.

TREASURER PECK MOVED, supported by **Clerk Meinburg** to approve OCTOBER 14th Agenda removing Item #7.

THE MOTION CARRIED

APPROVAL OF PREVIOUS MINUTES for SEPTEMBER 9TH, 2025.

CLERK MEINBURG MOVED, supported by **Treasurer Peck** to approve SEPTEMBER 9th, 2025 minutes as corrected.

THE MOTION CARRIED.

APPROVE PAYMENT OF BILLS LISTED

TREASURER PECK MOVED, supported by **Clerk Meinburg** to approve the payment of bills as presented.

After little discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE

AYES: Minarik, Upleger, Thorsby, Bain, Peck, Meinburg and Eichorn

NAYS: None

ABSENT: None

THE MOTION CARRIED

III. PUBLIC COMMENTS:

OPEN TO PUBLIC COMMENT at 6:03 P.M.

No comments.

CLOSED TO PUBLIC COMMENT at 6:03 P.M.

IV. UNFINISHED BUSINESS:

None

V. NEW BUSINESS:

1. Public Hearing on RESOLUTION 25-12 A RESOLUTION PURSUANT TO MCL 41.724(1) TO TENTATIVELY CREATE A SPECIAL ASSESSMENT DISTRICT TO REPAIR ROADS, DRAINAGE AND REPAVING ON WOOD VALLEY DR., CORNERSTONE DR., LONGVIEW DR. OF CHARTER TOWNSHIP OF FLUSHING, MICHIGAN

Petitions for SPECIAL ASSESSMENT DISTRICT TO REPAIR ROADS, DRAINAGE AND REPAVING ON WOOD VALLEY DR., CORNERSTONE DR., LONGVIEW DR. OF CHARTER TOWNSHIP OF FLUSHING, MICHIGAN did not have enough signatures. 20 parcels signed, needed at least 30 parcels.

2. Discussion and possible motion on RESOLUTION 25-12 A RESOLUTION PURSUANT TO MCL 41.724(1) TO TENTATIVELY CREATE A SPECIAL ASSESSMENT DISTRICT TO REPAIR ROADS, DRAINAGE AND REPAVING ON WOOD VALLEY DR., CORNERSTONE DR., LONGVIEW DR. OF CHARTER TOWNSHIP OF FLUSHING, MICHIGAN

TREASURER PECK MOTIONED, supported by Clerk Meinburg to approve RESOLUTION 25-12 A RESOLUTION PURSUANT TO MCL 41.724(1) TO TENTATIVELY CREATE A SPECIAL ASSESSMENT DISTRICT TO REPAIR ROADS, DRAINAGE AND REPAVING ON WOOD VALLEY DR., CORNERSTONE DR., LONGVIEW DR. OF CHARTER TOWNSHIP OF FLUSHING, MICHIGAN.

After no discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: None

NAYS: Thorsby, Eichorn, Minarik, Upleger, Peck, Meinburg and Bain

ABSENT: None

THE MOTION FAILED.

3. Discussion and possible motion on appointments for ZBA.

TREASURER PECK MOTIONED, supported by Clerk Meinburg to approve Melissa Fitch and Kevin MacDermaid appointments for ZBA.

After some discussion on the openings on ZBA and why. The following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Bain, Eichorn, Minarik, Meinburg, Thorsby, Upleger and Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED.

4. Discussion and possible motion on H2A bid approval

After much discussion on bids that came in and the following items:

- 10% contingency
- Lobby, doors, floors and vestibule lighting
- Bullet resistant glass
- Mechanical room sound transfer improvement
- ADA assist button for lobby area entrance
- Homeland Security suggested ADA compliance and Security for Elections
- Building security to protect office from possible vehicle crashes
- Countertop cost and alternative options

TREASURER PECK MOTIONED, supported by Clerk Meinburg to approve Case Construction bid of 320,654.00 as presented.

After some discussion on motion. It was decided that it would be best to vote on each alternate item separately.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Upleger, Minarik and Eichorn

NAYS: None

ABSENT: None

THE MOTION CARRIED.

Construction contingency:

Little discussion was had.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve the Construction contingency \$32,065.40 plan as presented.

After some discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Meinburg, Eichorn, Bain, Peck, Upleger and Thorsby

NAYS: Minarik

ABSENT: None

THE MOTION CARRIED.

ALTERNATE #1 LOBBY:

After little discussion.

TREASURER PECK MOTIONED, supported by Clerk Meinburg to approve Alternate #1 \$66,599.00 for the Lobby as presented.

After no further discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Peck, Thorsby and Meinburg

NAYS: Minarik, Eichorn, Bain and Upleger

ABSENT: None

THE MOTION FAILED.

ALTERNATE #2 BALLISTIC:

After some discussion.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Alternate #2 \$19,634 for Ballistics as presented.

After no further discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Meinburg, Minarik, Bain, Eichorn, Upleger, Thorsby and Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED.

ALTERNATE #3 MATERIAL UPGRADE:

After no discussion.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Alternate #3 \$12,090 for Material Upgrade as presented.

After no discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Minarik, Bain, Thorsby, Upleger, Peck and Meinburg

NAYS: Eichorn

ABSENT: None

THE MOTION CARRIED.

ALTERNATE #4 SOUND IMPROVEMENTS:

After some discussion.

TREASURER PECK MOTIONED, supported by Clerk Meinburg to approve Alternate #4 \$4,691 for the Sound Improvements as presented.

After no further discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Bain, Meinburg, Peck, Thorsby, Upleger and Eichorn

NAYS: Minarik

ABSENT: None

THE MOTION CARRIED.

ALTERNATE #5 AUTO DOOR ASSIST:

After some discussion.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Alternate #5 \$5,995 for the Auto Door assist as presented.

After no further discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Eichorn, Upleger, Thorsby, Peck, Minarik, Meinburg and Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED.

5. Discussion and possible motion on Library agreement with the City of Flushing.

After some discussion and contact review done by the Charter Township Attorney Amanda Odette.

CLERK MEINBURG MOTIONED, supported by Trustee Bain to approve Library agreement with the City of Flushing.

After no more discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Bain, Eichorn, Meinburg, Upleger, Minarik, Thorsby and Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED.

6. Discussion and possible motion on bills for new library.

After some discussion on bills and amounts and how Charter Township of Flushing is responsible for up to \$50,000 for the construction project.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve bills for new library.

After no more discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Peck, Minarik, Meinburg, Bain, Thorsby, Eichorn and Upleger.

NAYS: None

ABSENT: None

THE MOTION CARRIED.

7. Discussion and possible motion to approve Quarterly Budgets.

After some discussion on Quarterly budgets.

TREASURER PECK MOTIONED, supported by Clerk Meinburg to approve both Quarterly Budgets ending in June and September as presented.

After no further discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Thorsby, Minarik, Upleger, Eichorn, Bain, Meinburg and Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED.

8. Discussion and possible motion on Chief VanAlstine's Contract.

After little discussion.

TREASURER PECK MOTIONED, supported by Clerk Meinburg to approve Chief VanAlstine's Contract.

After no further discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Eichorn, Thorsby, Peck, Upleger, Bain, Minarik and Meinburg

NAYS: None

ABSENT: None

THE MOTION CARRIED.

9. Discussion and possible motion on a revised Zoning Map for Charter Township of Flushing.

Supervisor Thorsby explained how important it is for Charter Township of Flushing to update the Zoning Map.

TREASURER PECK MOTIONED, supported by Clerk Meinburg to approve a revised Zoning Map for Charter Township of Flushing.

After no further discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Minarik, Upleger, Thorsby, Bain, Peck, Meinburg and Eichorn.

NAYS: None

ABSENT: None

THE MOTION CARRIED.

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
FANG Activity Report

Supervisor Thorsby

- Went over 911 AI driven platform and how nonemergency calls will be going to AI operator and major emergency calls like gun shots (for example) will go to an actual dispatch person.
- Explained zoning ordinances and how criminal and zoning ordinances are different.
- Code Enforcement is different as well.

2. Clerk's Report – Clerk
Clerk Meinburg
- News letter will be posted soon
3. Treasurer's Report – Treasurer
Financial Report March 2024
Water Report

Treasurer Peck
- Mentioned Reports that are in the packet.

4. Zoning Administrator
Zoning and Code Enforcement Report
Zoning Administrator Czyzio

- Quite a few properties for sale
- Planning Commission finalizing Sign Ordinance, Board of Trustees can look forward to that in the near future.
- Ordinances are posted on website for everyone to see.
- Noxious weeds ended September 30th and will start up again in the spring.
- Lawn mowing and prices were discussed. Cost of service is rated higher so residents will want to keep up lawns they own.

5. Flushing Township Police Department – Chief
Chief VanAlstine
- Thanked Board of Trustees for accepting his contract.
- Two Full Time Officers have joined the force.
- Car is finally done and, on the road, as of last week.
- Went over Police Stats.

VII. PUBLIC COMMENTS:

Opened for public comment at 7:47 P.M.

- Resident asked if we would have police presence during renovation?
- Supervisor mentioned that would not be possible.
- If construction starts in November, what about Elections?
- Reason for Construction at this time, is because we have no Elections.

Closed for public comment at 7:48 P.M.

VIII. BOARD COMMENTS

Opened for board comments at 7:49 P.M.

No comments.

Closed for board comments at 7:49 P.M.

IX. NEXT REGULAR MEETING:

NOVEMBER 18th, 2025 AT 6:00 P.M.

X. ADJOURNMENT

TRUSTEE BAIN MOVED, supported by Trustee Minarik to adjourn the meeting at **7:50 P.M.**

WENDY D. MEINBURG, Clerk

APPROVED DATE

FREDERICK R. THORSBY, Supervisor