

# CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

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www.flushingtowship.com

## REGULAR BOARD MEETING MINUTES

DATE: MAY 9TH, 2024 TIME: 7:00 P.M.

### ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

### TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Sharilynn K. Willette

### I. DATE AGENDA POSTED: MAY 6TH, 2024

### II. MEETING CALLED TO ORDER at 7:00 P.M. by SUPERVISOR THORSBY with Roll Call and the Pledge of Allegiance to the American Flag.

**ROLL CALL:** Willette, Thorsby, Peck, Upleger, Bain, Minarik and Meinburg

**MEMBERS ABSENT:** NONE

**OTHER INDIVIDUALS PRESENT:** TEN (10)

### APPROVAL OF AGENDA FOR MAY 9TH, 2024.

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve amended agenda by adding (#4 Discussion and possible motion on RESOLUTION 24-07 CONSUMERS ENERGY COMPANY LIGHTING CONTRACT FOR THE NEEDLES)

**THE MOTION CARRIED UNANIMOUSLY.**

### APPROVAL OF PREVIOUS MINUTES for April 11<sup>th</sup>, 2024.

**CLERK MEINBURG MOVED**, supported by Trustee Willette to approve April 11<sup>th</sup>, 2024 minutes.

**THE MOTION CARRIED UNANIMOUSLY.**

### APPROVE PAYMENT OF BILLS LISTED.

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve the payment of bills as presented.

### ACTION ON MOTION

#### ROLL CALL VOTE:

**AYES:** Minarik, Upleger, Thorsby, Bain, Peck, Meinburg and Willette

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY**

**III. PUBLIC COMMENTS:**

**OPEN TO PUBLIC COMMENT** at 7:05 P.M.

No public comments made.

**CLOSED TO PUBLIC COMMENT** at 7:06 P.M.

**IV. UNFINISHED BUSINESS:** None

**V. NEW BUSINESS:**

1. Discussion and possible motion for Flushing Township electronic sign – Supervisor Thorsby

**CLERK MEINBURG MOTIONED, supported by Treasurer Peck** to approve the Flushing Township electronic sign from Carr Sign for \$36,660.

After some discussion the following roll call motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Upleger, Peck, Meinburg and Bain

**NAYS:** Willette and Minarik

**ABSENT:** None

**THE MOTION CARRIED**

2. Discussion on updating policy and procedure manuals– Supervisor Thorsby

There was some discussion on policy and procedure manuals that need to be updated and Supervisor Thorsby asked if there was anyone that would like to help with this. It will be a lengthy process.

Trustee Minarik expressed that she would like to be involved in this process.

3. Discussion and possible motion on sealing cracks and resealing Flushing Township parking lot – Supervisor Thorsby

**TREASURER PECK MOTIONED, supported by Trustee Bain** to approve the sealing of cracks and resealing Flushing Township parking lot by Black Jack as presented.

No discussion.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Bain, Willette, Minarik, Meinburg, Thorsby, Upleger and Peck

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY**

4. Discussion and possible motion on RESOLUTION 24-07 CONSUMERS ENERGY COMPANY LIGHTING CONTRACT FOR THE NEEDLES – Supervisor

After some discussion the following Roll Call Motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Upleger, Thorsby, Willette, Meinburg, Minarik, Peck and Bain

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY**

**VI. REPORTS:**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
FANG Activity Report

**Supervisor Thorsby**

- 911 passed an agreement on a set amount of money per month to be put on the August 6<sup>th</sup>, 2024 ballot.
- And briefly went over all other reports that are in the packet.
- We also need to look at the future of our Township and how the Clerk, Treasurer and Supervisor positions are no longer part time. At this time everyone in these positions are not in need of insurance. But for the Townships future we need to talk about offering health insurance to our successors.

2. Clerk's Report – Clerk

**Clerk Meinburg**

- May 7<sup>th</sup> election – 21% of residents voted. 63% Yes 37% No. And the Board of Canvassers approved our results. And our staff is getting in the groove and learning quickly.

3. Treasurer's Report – Treasurer  
Financial Report March 2024  
Water Report

**Treasurer Peck**

- Went over reports briefly.

4. Zoning Administrator  
Zoning and Code Enforcement Report

**Zoning Administrator Czyzio**

- briefly went over all projects that are in progress and possibly will be started in the next few months.

5. Flushing Township Police Department – Chief

**Chief VanAlstine**

- Went over Police Report and spoke on the use of the new drone.

**VII. PUBLIC COMMENTS:**

**Opened for public comment at 7:58 P.M.**

No comments.

**Closed for public comment at 7:59 P.M.**

**VIII. BOARD COMMENTS**

**Opened for board comments at 7:59 P.M.**

**Trustee Bain**

–Spoke briefly about renewable energy petitions.

**Treasurer Peck**

-Spoke about the most recent conference he went to and what he learned about the renewable energy and how funds are coming from the Federal Government to the States to get this rolling.

-And invited all the board members to the legislative MTA meeting for Next Thursday.

**Clerk Meinburg**

-Spoke about how we will be closing the office for one day soon, for First Aide, AED and Active Shooter Training.

**Closed for board comments at 8:12 P.M.**

**IX. NEXT REGULAR MEETING:**

JUNE 10TH, 2024 AT 7:00 P.M.

**X. ADJOURNMENT**

**TRUSTEE UPLEGER MOVED**, supported by Trustee Minarik to adjourn the meeting at 8:12 P.M.

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WENDY D. MEINBURG, Clerk

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APPROVED DATE

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FREDERICK R. THORSBY, Supervisor