

CHARTER TOWNSHIP OF FLUSHING
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REGULAR BOARD MEETING DRAFT MINUTES
DATE: AUGUST 11TH, 2026 TIME: 6:00 P.M.

ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby
CLERK: Wendy D. Meinburg
TREASURER: Terry A. Peck

TRUSTEES

William Bain
Linda Minarik
Joshua Upleger
Andrew Eichorn

TOWNSHIP ATTORNEY

Amanda Odette

I. DATE AGENDA POSTED: August 6TH, 2026

II. MEETING CALLED TOR ORDER at 6:00 P.M. by SUPERVISOR THORSBY
Followed by The Pledge of Allegiance to the American Flag and Roll Call.

ROLL CALL: Bain, Meinburg, Minarik, Peck, Thorsby, Upleger, Eichorn

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Seventeen (17) others present.

APPROVAL OF AGENDA FOR AUGUST 11th, 2026.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve amended agenda for August 11, 2026 by adding 4. Discussion and possible motion for promotion of Pam Cookingham, police secretary

THE MOTION CARRIED

APPROVAL OF PREVIOUS MINUTES for July 14th, 2026 Minutes.

CLERK MEINBURG MOVED, supported by Trustee Eichorn to approve the July 14, 2026 minutes.

THE MOTION CARRIED

APPROVE PAYMENT OF BILLS LISTED.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

After no discussion.

ACTION ON MOTION

ROLL CALL VOTE

AYES: Eichorn, Upleger, Thorsby, Peck, Minarik, Meinburg, Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED

III. PUBLIC COMMENTS:

OPENED TO PUBLIC COMMENT at 6:02

No comment.

CLOSED TO PUBLIC COMMENT at 6:02

IV. UNFINISHED BUSINESS: None

V. NEW BUSINESS:

1. SECOND READING and possible adoption on Sec. 36-2101 Penalties of violation. Zoning violations from misdemeanor to civil infraction, fines no more than \$300 to no more than \$500. With the elimination of the words “or subsequent” - Supervisor Thorsby

TREASURER PECK MOVED, supported by Clerk Meinburg to approve SECOND READING and adoption of Sec. 36-2101 Penalties of violation. Zoning violations from misdemeanor to civil infraction, fines no more than \$300 to no more than \$500. With the elimination of the words “or subsequent”

After little discussion

ACTION ON MOTION

ROLL CALL VOTE

AYES: Bain, Eichorn, Meinburg, Upleger, Minarik, Thorsby, Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED

2. FIRST READING and possible motion on Chapter 36 Article 4 Section 400 Accessory Structures changes as presented with the addition of “no more than” to item B number 4 read “The total allowable square footage of the dwelling or primary structure and detached accessory structures on a parcel shall be no more than twenty-five (25%)

percent of the square footage of the parcel. Also, item E Communication towers, remove “as defined in, Sec. 36-1805 (A) 8” so that it reads. “Communication towers are subject to the specific requirements of Sec. 36-1805 in Sec. 36-1804 (NN) of this ordinance.”- Supervisor Thorsby

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve FIRST READING of Chapter 36 Article 4 Section 400 Accessory Structures changes as presented with the additional of “no more than” to item B number 4 read “The total allowable square footage of the dwelling or primary structure and detached accessory structures on a parcel shall be no more than twenty-five (25%) percent of the square footage of the parcel. Also, item E Communication towers, remove “as defined in, Sec. 36-1805 (A) 8” so that it reads “Communication towers are subject to the specific requirements of Sec. 36-1805 in Sec. 36-1804 (NN) in this ordinance”

After little discussion

ACTION ON MOTION

ROLL CALL VOTE

AYES: Peck, Meinburg, Thorsby

NAYS: Minarik, Bain, Eichorn, Upleger

ABSENT: None

THE MOTION FAILED

TRUSTEE EICHORN MOVED, supported by Trustee Bain to send Chapter 36 Article 4 Section 400 Accessory Structures changes as presented with the addition of “no more than” to item B number 4 read “The total allowable square footage of the dwelling or primary structure and detached accessory structures on a parcel shall be no more than twenty-five (25%) percent of the square footage of the parcel. Also, item E Communication towers, remove “as defined in, Sec. 36-1805 (A) 8” so that it reads. “Communication towers are subject to the specific requirements of Sec. 36-1805 in Sec. 36-1804 (NN) of this ordinance.” Back to the Planning Commission to consider shipping containers with an acreage allowance,

ACTION ON MOTION

ROLL CALL VOTE

AYES: Minarik, Upleger, Eichorn, Bain

NAYS: Thorsby, Meinburg, Peck

ABSENT: None

THE MOTION PASSED

3. Discussion and possible motion on Township roof bids – Supervisor Thorsby

Presentation from NJB.

After some discussion

TRUSTEE EICHORN MOVED, supported by Trustee Upleger to approve Cardinal Roofing at \$86,785 AND \$1.95 per square foot unit pricing to replace the township roof.

BD OF TRUSTEE 8-11-2026

ACTION ON MOTION

ROLL CALL VOTE

AYES: Eichorn, Thorsby, Peck, Upleger, Bain, Minarik, Meinburg

NAYS: None

ABSENT: None

THE MOTION CARRIED

4. Discussion and possible motion to promote Pam Cookingham to full time police secretary
– Supervisor Thorsby

TREASURER PECK MOVED, supported by Trustee Bain to promote Pam Cookingham to full time police secretary.

After some discussion on benefits offered, \$1 raise, vacation and PTO time.

ACTION ON MOTION

ROLL CALL VOTE

AYES: Minarik, Upleger, Thorsby, Bain, Peck, Meinburg, Eichorn

NAYS: None

ABSENT: None

THE MOTION CARRIED

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
Fire Department Report
FANG Activity Report

Supervisor Thorsby

- Supervisor gave a kayak launch update, using traffic counters in the park and Traffic counter on various roads in the township

2. Clerk's Report – Clerk

Clerk Meinburg

- Clerk went over election stats from the August election.

3. Treasurer's Report – Treasurer
Financial Report
Water Report

Treasurer Peck

- Treasurer reviewed the finance report for interest earned.

4. Zoning Administrator
Zoning and Code Enforcement Report

Zoning Administrator Czyzio

5. Flushing Township Police Department – Chief

Chief VanAlstine

- Chief went over stats and thanked the board for the promotion for Pam Cookingham.

VII. PUBLIC COMMENTS: Each speaker limited to three minutes

Opened for public comment at 6:57 P.M.

Larry Kelly - commented on the horrible condition of Ambleside subdivision. In 2018 discussion on repairing this subdivision was had and nothing more since then. He has Spoken with Alex Patsey from GCRC. Kelly also mentioned the roads are so poor that a child and an adult have sustained injuries due to its condition.

Supervisor Thorsby - has spoken to Alex and there are no estimates for this project yet. Without estimates we can not move forward with the project.

Flushing Farms creates a lot of traffic.

The intersection of Deland/Stanley and Stanley/Johnson are horrible.

TRUSTEE BAIN MOVED, supported by Trustee Upleger to approve a resolution to tell The Genesee County Road Commission to start working on Ambleside.

**ACTION ON MOTION
ALL IN FAVOR
MOTION CARRIED**

Closed for public comments at 7:15 P.M.

VIII. BOARD COMMENTS

Comment on Flushing Township Sign being too bright.

Trustee Bain spoke of issues with rusty water and the possibility of Iran infiltrating our water source.

IX. NEXT REGULAR MEETING:

SEPTEMBER 8TH, 2026 AT 6:00 P.M.

X. ADJOURNMENT

BD OF TRUSTEE 8-11-2026

TRUSTEE BAIN MOVED, supported by Trustee Minarik to adjourn the meeting at **7:19 P.M.**

WENDY D. MEINBURG, Clerk

APPROVED DATE

FREDERICK R. THORSBY, Supervisor

DRAFT