

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES

DATE: SEPTEMBER 9, 2021

TIME: 7:00 P.M.

PHONE: 810-659-0800

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WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby
CLERK: Wendy D. Meinburg
TREASURER: Terry A. Peck

TRUSTEES:

William Bain
Linda Minarik
William L. Westenbarger
Sharilynn K. Willette

TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC
6258 W. Pierson Road
Flushing MI 48433
810-407-7658

- I. **MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. **ROLL CALL:** Peck, Thorsby, Willette, Westenbarger, Bain, Minarik and Meinburg. Attorney Steven Moulton was also present.

Trustee Minarik attended meeting via Zoom from her residence in Flushing Township due to an illness.

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Eleven (11)

APPROVAL OF AGENDA FOR SEPTEMBER 9, 2021:

TREASURER PECK, supported by Trustee Westenbarger to adopt the amended agenda for the September 9, 2021 meeting, removing item 2.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF AUGUST 12, 2021

APPROVAL OF DRAFT MINUTES OF THE SPECIAL BOARD MEETING OF AUGUST 18, 2021

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the minutes of the August 12, 2021 Board Meeting and the minutes of the August 18, 2021 Special Board Meeting.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills.

THE MOTION CARRIED UNANIMOUSLY.

III. PUBLIC COMMENTS:

OPEN FOR PUBLIC COMMENTS: 7:04 P.M.

One individual made comment.

CLOSED FOR PUBLIC COMMENTS: 7:09 P.M.

IV. UNFINISHED BUSINESS:

None

V: NEW BUSINESS:

1. Motion to approve Resolution ~~21-12~~ 21-15 for the Flushing Township Federal Procurement Conflict of Interest Policy.

CLERK MEINBURG MOVED, supported by Treasurer Peck, to approve Resolution ~~21-12~~ 21-15 for the Flushing Township Federal Procurement Conflict of Interest Policy.

After a brief discussion, the following motion was made.

TREASURER PECK MOVED to approve Resolution ~~21-12~~ 21-15 with the limit valued at \$100 or less (under Section B. Gifts).

After further discussion, the following motion was made.

TREASURER PECK RETRACTED HIS PREVIOUS MOTION.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve Resolution ~~21-12~~ 21-15 for the Flushing Township Federal Procurement Conflict of Interest Policy with a limit not to exceed \$50 (under Section B. Gifts).

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Thorsby, Bain, Peck, Minarik and Willette

NAYS: Westenbarger

THE MOTION CARRIED.

3. Motion to approve Resolution 21-13 to ratify the State of Emergency for Flushing Township.

TRUSTEE WILLETTE MOVED, supported by Trustee Bain to approve Resolution 21-13 to ratify the State of Emergency for Flushing Township.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Bain, Minarik, Westenbarger, Peck, Meinburg and Willette

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

4. Possible amendment to Zoning Ordinance pertaining to property located at 4414 N. Seymour Road.

Ms. Cynthia Cicchelli, current owner of the property located at 4414 N. Seymour Road, was in attendance and gave a brief synopsis of the zoning concerns regarding this property. At some point, it appears that this property, along with two neighboring properties, were zoned as M-1 (Industrial) and should have remained RSA, as all three parcels are residential properties.

TRUSTEE WESTENBARGER MOVED, supported by Clerk Meinburg to send the request for an amendment to the Zoning Ordinance to the Planning Commission for consideration of rezoning of these three properties at their next scheduled meeting on Tuesday, October 12, 2021 at 7:00 P.M.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Westenbarger, Minarik and Willette

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

A public hearing will be held at the next Planning Commission meeting on Tuesday, October 12, 2021.

VI. REPORTS:

1. Supervisor's Report– Given by Supervisor Thorsby
Monthly Building Report
Fire Department Report

Supervisor Thorsby reported the progress JB's Tree Service has made in removal of debris from the microburst storm. They are working steadily and have completed several affected areas. The Township is well within the budget approved for this service. Supervisor Thorsby also shared that Attorney Steve Moulton has announced his retirement at the end of December 2021.

2. Clerk's Report – Clerk

Clerk Meinburg reported that Rowe Engineering was still working on recodification. Clerk Meinburg also shared that there is discussion about redistricting. When/if this happens, it will be quite costly.

3. Treasurer's Report– Treasurer Peck

Treasurer Peck informed of Township Board conferences being offered in October. Treasurer Peck reported that bids are being reviewed for purchase of a generator for the Township offices. The hope is that the cost of a generator will be funded by federal funds. Lastly, he shared that the new flagpole has been installed.

4. Police Department Report – Given by Chief Bolin

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:54 P.M.

One individual gave comment.

CLOSED FOR PUBLIC COMMENTS: 7:55 P.M.

VIII. BOARD COMMENTS

Trustee Bain expressed his appreciation for Attorney Moulton and his years of service and dedication to the Flushing Township.

Trustee Westenbarger expressed his appreciation of Attorney Moulton. He also credited Norm Goddard for his hard work in the installation of the new flagpole.

Clerk Meinburg informed of the upcoming MTA picnic next Thursday, September 16, 2021, which will be held in Flint Township.

Trustee Willette complimented the widened entryway to the Township offices. She also shared her appreciation of Attorney Moulton and his years of service and dedication.

IX. NEXT REGULAR MEETING: October 14, 2021

X. ADJOURNMENT:

TRUSTEE WESTENBARGER MOVED, supported by Trustee Minarik to adjourn the meeting at 7:59 P.M.

THE MOTION CARRIED UNANIMOUSLY.

WENDY D. MEINBURG, Clerk

FREDERICK R. THORSBY, Supervisor

APPROVED DATE _____

RECORDING SECRETARY: Mandy Hemingway, Deputy Clerk
09/09/2021