

# **CHARTER TOWNSHIP OF FLUSHING**

**6524 N. SEYMOUR ROAD**

**FLUSHING, MICHIGAN 48433**

**BOARD OF TRUSTEES MINUTES**

**DATE: FEBRUARY 24, 2016**

**TIME: 9:00 A.M.**

**PHONE: 810-659-0800**

**FAX 810-659-4212**

**WEB PAGE: <http://flushingtowship.com>**

## **ADMINISTRATION:**

**SUPERVISOR:** Rian R. Birchmeier

**CLERK:** Julia A. Morford

**TREASURER:** Maryion T. Lee

## **TRUSTEES:**

Shirley D. Gage

Bonnie Jean Martinson

Scott R. Matzke

Scott P. Minaudo

## **TOWNSHIP ATTORNEY:**

**STEVEN W. MOULTON PLLC**

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

**I. MEETING CALLED TO ORDER** at 9:00 a.m. by **CLERK JULIA MORFORD** with Roll Call and the Pledge of Allegiance to the American Flag.

**II. ROLL CALL:** Julia A. Morford, Maryion T. Lee, Shirley D. Gage, Scott Matzke and Attorney Steve Moulton

**MEMBERS ABSENT:** Rian Birchmeier, Bonnie Jean Martinson and Scott P. Minaudo

**OTHER INDIVIDUALS PRESENT:** Two (2) other individuals present

**TRUSTEE GAGE MOVED,** supported by Trustee Matzke to appoint Treasurer Lee to Chair the meeting.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**III. PUBLIC COMMENTS**

**9:12 A.M. – OPEN FOR PUBLIC COMMENTS**

One (1) individual gave comment

**9:14 A.M. – CLOSED FOR PUBLIC COMMENTS**

**IV. UNFINISHED BUSINESS:**

1. Motion to approve Resolutions Authorizing Contracting with the Genesee County Road Commission to repair roads as follows:
  - a) Duffield Road between Stanley Road and Coldwater Road
  - b) Duffield Road between Carpenter Road and Coldwater Road
  - c) Stanley Road – West and East of Johnson Road (1,000')
  - d) Johnson Road between Stanley Road and Coldwater Road – Treasurer Lee

**TREASURER LEE MOVED**, supported by Trustee Matske to approve Resolution No. 16-2 Repair of Duffield Road between Stanley Road and Coldwater as stated below:

CHARTER TOWNSHIP OF FLUSHING  
GENESEE COUNTY, MICHIGAN

RESOLUTION NO. 16-2

A RESOLUTION TO AUTHORIZE CONTRACTING WITH THE GENESEE  
COUNTY ROAD COMMISSION FOR THE REPAIR OF DUFFIELD ROAD  
BETWEEN STANLEY ROAD AND COLDWATER ROAD

WHEREAS, the Genesee County Road Commission has determined the need to repair that part of Duffield Road, between Stanley Road and Coldwater Road; and,

WHEREAS, it would be prudent to effect repair to the above-referenced portion of Duffield Road; and,

WHEREAS, the Genesee County Road Commission has recommended repair by means of repair to the existing pavement and chip seal at an estimated cost of \$72,275.14 [attached], either to be paid entirely (100%) by the Township, \$72,275.14, or by use of 50/50 Matching Funds with the total cost allocated \$36,137.57 to the Genesee County Road Commission and \$36,137.57 to the Township; and,

WHEREAS, the Board of Trustees for the Charter Township of Flushing having determined to proceed with repair of the above-referenced part of Duffield Road during the 2016 paving season, with the Township to pay 100% of the repair cost;

IT IS HEREBY RESOLVED:

1. The Charter Township of Flushing is authorized to enter into a contract with the Genesee County Road Commission for repair of that part of Duffield Road between Stanley Road and Coldwater Road located within Flushing Township at a total cost not to exceed \$72,275.14, which shall be paid entirely by the Township.
2. The Township Superintendent and/or Clerk are authorized to sign on behalf of the Township, contracts or work orders to be prepared by the Genesee County Road Commission to provide labor and material for the repair of the above-referenced part of Duffield Road.

3. Authorization is granted for the Township's expenditure of an amount not to exceed \$72,275.14 for the repair, to be allocated to such budget line item as the Board determines.

YES:

NO:

ABSENT:

The resolution is declared \_\_\_\_\_ Adopted \_\_\_\_\_ Not Adopted

I certify that the foregoing is a true and accurate copy of a Resolution adopted by the Charter Township of Flushing Board of Trustees, Genesee County, Michigan, at a duly noticed special meeting held February 16, 2016, at the Charter Township of Flushing Hall, 6524 N. Seymour Road, Flushing, MI 48433.

\_\_\_\_\_  
Maryion Lee  
Acting Township Superintendent

Dated:

\_\_\_\_\_  
Julia Morford  
Township Clerk

Dated:

**ACTION ON THE MOTION  
ROLL CALL VOTE:  
MOTION CARRIED UNANIMOUSLY**

**TREASURER LEE MOVED**, supported by Trustee Gage to approve Resolution No. 16-3 Repair of Duffield Road between Carpenter Road and Coldwater Road as stated below:

**CHARTER TOWNSHIP OF FLUSHING  
GENESEE COUNTY, MICHIGAN**

**RESOLUTION NO. 16-3**

**A RESOLUTION TO AUTHORIZE CONTRACTING WITH THE GENESEE  
COUNTY ROAD COMMISSION FOR THE REPAIR OF DUFFIELD ROAD  
BETWEEN CARPENTER ROAD AND COLDWATER ROAD**

WHEREAS, the Genesee County Road Commission has determined the need to repair that part of Duffield Road, between Carpenter Road and Coldwater Road; and,

WHEREAS, it would be prudent to effect repair to the above-referenced portion of Duffield Road; and,

WHEREAS, the Genesee County Road Commission has recommended repair by means of repair to the existing pavement and chip seal at an estimated cost of \$75,149.89 [attached], either to be paid entirely (100%) by the Township, \$75,149.89, or by use of 50/50 Matching Funds with the total cost allocated \$37,574.94 to the Genesee County Road Commission and \$37,574.94 to the Township; and,

WHEREAS, the Board of Trustees for the Charter Township of Flushing having determined to proceed with repair of the above-referenced part of Duffield Road during the 2016 paving season, with the Township to pay 100% of the repair cost;

IT IS HEREBY RESOLVED:

1. The Charter Township of Flushing is authorized to enter into a contract with the Genesee County Road Commission for repair of that part of Duffield Road between Carpenter Road and Coldwater Road located within Flushing Township at a total cost not to exceed \$75,149.89, which shall be paid entirely by the Township.

2. The Township Superintendent and/or Clerk are authorized to sign on behalf of the Township, contracts or work orders to be prepared by the Genesee County Road Commission to provide labor and material for the repair of the above-referenced part of Duffield Road.

3. Authorization is granted for the Township's expenditure of an amount not to exceed \$75,149.89 for the repair, to be allocated to such budget line item as the Board determines.

YES:

NO:

ABSENT:

The resolution is declared \_\_\_\_\_ Adopted \_\_\_\_\_ Not Adopted

I certify that the foregoing is a true and accurate copy of a Resolution adopted by the Charter Township of Flushing Board of Trustees, Genesee County, Michigan, at a duly noticed special meeting held February 16, 2016, at the Charter Township of Flushing Hall, 6524 N. Seymour Road, Flushing, MI 48433.

\_\_\_\_\_

Dated:

Maryion Lee  
Acting Township Superintendent

\_\_\_\_\_  
Julia Morford  
Township Clerk

Dated:

**ACTION ON THE MOTION  
ROLL CALL VOTE:  
MOTION CARRIED UNANIMOUSLY**

**TREASURER LEE MOVED**, supported by Trustee Gage to approve Resolution No. 16-4 Repair of Stanley Road west and east of Johnson Road (1,000') as stated below:

CHARTER TOWNSHIP OF FLUSHING  
GENESEE COUNTY, MICHIGAN

RESOLUTION NO. 16-4

A RESOLUTION TO AUTHORIZE CONTRACTING WITH THE GENESEE  
COUNTY ROAD COMMISSION FOR THE REPAIR OF STANLEY ROAD  
APPROXIMATELY 1000 FT EAST OF JOHNSON ROAD

WHEREAS, the Genesee County Road Commission has determined the need to repair Stanley Road approximately 1000 feet East of Johnson Road, and,

WHEREAS, it would be prudent to effect repair to the above-referenced portion of Stanley Road; and,

WHEREAS, the Genesee County Road Commission has recommended repair by means of repair to the existing pavement and chip seal at an estimated cost of \$20,700.00 [attached], either to be paid entirely (100%) by the Township, \$20,700.00, or by use of 50/50 Matching Funds with the total cost allocated \$10,350.00 to the Genesee County Road Commission and \$10,350.00 to the Township; and,

WHEREAS, the Board of Trustees for the Charter Township of Flushing having determined to proceed with repair of the above-referenced part of Stanley Road during the 2016 paving season, with the Township to pay 100% of the repair cost;

IT IS HEREBY RESOLVED:

1. The Charter Township of Flushing is authorized to enter into a contract with the Genesee County Road Commission for repair of Stanley Road approximately 1000 feet of East of Johnson Road located within Flushing Township at a total cost not to exceed \$20,700.00, which shall be paid 50% by the Township with the other 50% to be paid from 50/50 funds.

2. The Township Superintendent and/or Clerk are authorized to sign on behalf of the Township, contracts or work orders to be prepared by the Genesee County Road Commission to provide labor and material for the repair of the above-referenced part of Stanley Road.

3. Authorization is granted for the Township's expenditure of an amount not to exceed \$10,350.00 for the repair, to be allocated to such budget line item as the Board determines, with the balance of \$10,350.00 to be paid from 50/50 funds.

YES:

NO:

ABSENT:

The resolution is declared \_\_\_\_\_ Adopted \_\_\_\_\_ Not Adopted

I certify that the foregoing is a true and accurate copy of a Resolution adopted by the Charter Township of Flushing Board of Trustees, Genesee County, Michigan, at a duly noticed special meeting held February 16, 2016, at the Charter Township of Flushing Hall, 6524 N. Seymour Road, Flushing, MI 48433.

\_\_\_\_\_  
Maryion Lee  
Acting Township Superintendent

Dated:

\_\_\_\_\_  
Julia Morford  
Township Clerk

Dated:

**CLERK MORFORD MOVED TO AMEND THE MOTION**, supported by Trustee Matzke (we are using 50/50 money and should read 1,000 ft east of Johnson,) not to exceed \$20,700 with the use of 50/50 funds being township cost would be \$10,350 and \$10,350 GCRC)

**ACTION ON THE AMENDED MOTION  
ROLL CALL VOTE:  
MOTION CARRIED UNANIMOUSLY**

**ACTION ON THE ORIGINAL MOTION  
ROLL CALL VOTE  
MOTION CARRIED UNANIMOUSLY**

**TREASURER LEE MOVED**, supported by Trustee Gage to approve Resolution No. 16-5 Repair of Johnson Road between Stanley Road and Coldwater Road as stated below:

CHARTER TOWNSHIP OF FLUSHING  
GENESEE COUNTY, MICHIGAN

RESOLUTION NO. 16-5

A RESOLUTION TO AUTHORIZE CONTRACTING WITH THE GENESEE  
COUNTY ROAD COMMISSION FOR THE REPAIR OF JOHNSON ROAD  
BETWEEN STANLEY ROAD AND COLDWATER ROAD

WHEREAS, the Genesee County Road Commission has determined the need to repair that part of Johnson Road, between Stanley Road and Coldwater Road; and,

WHEREAS, it would be prudent to effect repair to the above-referenced portion of Johnson Road; and,

WHEREAS, the Genesee County Road Commission has recommended repair by means of repair to the existing pavement and chip seal at an estimated cost of \$61,863.14 [attached], either to be paid entirely (100%) by the Township, \$61,863.14, or by use of 50/50 Matching Funds with the total cost allocated \$30,931.57 to the Genesee County Road Commission and \$30,931.57 to the Township; and,

WHEREAS, the Board of Trustees for the Charter Township of Flushing having determined to proceed with repair of the above-referenced part of Johnson Road during the 2016 paving season, with the Township to pay 100% of the repair cost;

IT IS HEREBY RESOLVED:

- 1. The Charter Township of Flushing is authorized to enter into a contract with the Genesee County Road Commission for repair of that part of Johnson Road between Stanley Road and Coldwater Road located within Flushing Township at a total cost not to exceed \$61,863.14, which shall be paid entirely by the Township.
- 2. The Township Superintendent and/or Clerk are authorized to sign on behalf of the Township, contracts or work orders to be prepared by the Genesee County Road Commission to provide labor and material for the repair of the above-referenced part of Johnson Road.
- 3. Authorization is granted for the Township's expenditure of an amount not to exceed \$61,863.14 for the repair, to be allocated to such budget line item as the Board determines.

YES:

NO:

ABSENT:

The resolution is declared \_\_\_\_\_ Adopted \_\_\_\_\_ Not Adopted

I certify that the foregoing is a true and accurate copy of a Resolution adopted by the Charter Township of Flushing Board of Trustees, Genesee County, Michigan, at a duly noticed special meeting held February 16, 2016, at the Charter Township of Flushing Hall, 6524 N. Seymour Road, Flushing, MI 48433.

\_\_\_\_\_  
Maryion Lee  
Acting Township Superintendent

Dated:

\_\_\_\_\_  
Julia Morford  
Township Clerk

Dated:

**ACTION ON THE MOTION  
ROLL CALL VOTE:  
MOTION CARRIED UNANIMOUSLY**

**V. NEW BUSINESS**

1. Motion to approve the specification for control of invasive trees and shrubs at Flushing Township Nature Park (FTNP) and to use specification to attract qualified bidders and provide competitive pricing to begin management of invasive species in Units A, B, and C identified in the attached park map of the FTNP, with each priced separately. Flushing Township reserves the right to accept all, some or none of the quotes. – Treasurer Lee

**TREASURER LEE MOVED**, supported by Clerk Morford to obtain quotes for control of invasive trees and shrubs at Flushing Township Nature Park (FTNP) and to use specification to attract qualified bidders and provide competitive pricing to begin management of invasive species in Units A, B, and C identified in the attached park map of the FTNP, with each priced separately. Flushing Township reserves the right to accept all, some or none of the quotes.

**TRUSTEE MATSKE AMENDED THE MOTION**, supported by Trustee Gage to mail quote requests to the companies that specialize in this type of work and also post to the township web site requesting quotes.

**ACTION ON THE MOTION  
ROLL CALL VOTE:  
MOTION CARRIED UNANIMOUSLY**

**VI. PUBLIC COMMENTS:**

No Public Comments

**VII. BOARD COMMENTS:**



Comments were heard from Trustee Matzke

**VIII. ADJOURNMENT:** Meeting adjourned at 9:40 AM

**CLERK MORFORD MOVED TO ADJOURN THE MEETING,** supported by Trustee Gage and carried unanimously.

\_\_\_\_\_  
JOYCE A. WILSON, Deputy Clerk

\_\_\_\_\_  
RIAN R. BIRCHMEIER, Supervisor

APPROVED DATE \_\_\_\_\_

02/24/2016 Spec. Min