

# CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES

DATE: SEPTEMBER 12, 2013 TIME: 7:00 P.M.  
PHONE: 810-659-0800 FAX 810-659-4212  
WEB PAGE:

**ADMINISTRATION MEMBERS**  
SUPERVISOR: Rian R. Birchmeier  
CLERK: Julia A. Morford  
TREASURER: Maryion T. Lee

**TRUSTEES**  
Shirley D. Gage  
Bonnie Jean Martinson  
Scott R. Matzke  
Scott P. Minaudo

**TOWNSHIP ATTORNEY:**  
STEVEN W. MOULTON PLLC  
6258 W. Pierson Road  
Flushing MI 48433  
810-407-7658

**MEETING CALLED TO ORDER** at 7:04 p.m. by **SUPERVISOR RIAN R. BIRCHMEIER** with Roll Call and the Pledge of Allegiance to the American Flag.

**ROLL CALL:** Rian R. Birchmeier, Julia A. Morford, Maryion T. Lee, Shirley D. Gage, Bonnie Jean Martinson, Scott R. Matzke, Scott P. Minaudo, and Attorney Steve Moulton

**MEMBERS ABSENT:** None

**OTHER INDIVIDUALS PRESENT:** Twenty-two (22) interested individuals

**ADOPT THE AGENDA: GAGE MOVED**, seconded by Lee to amend the Agenda to have Plante Moran, Proposal – Part Time Officers, and Approval of “Farmland and Open Space Preservation Program” Application be placed first on the Agenda; also to amend the Agenda to postpone under *Unfinished Business*, letter d through letter g until the October 10, 2013 Board Meeting. (1-d – Update to Policy and Procedure Manual: i. Ethics Policy, ii. Expenditure Authorization Policy, iii. Expenditure Control Policy, iv. Township Attorney Policy; 1-e – Procedure as to how Supervisor would like Policies submitted or brought to the Board; 1-f – Policy and Procedure Manual; and 1-g – Update on Movement of Records).

**DISCUSSION:**

Trustee Minaudo felt the procedure should not take that long to get through each item but if there was a question, it would go back to the Policy Committee. Trustee Martinson stated that it would give the Policy Committee the direction in which to go next, otherwise a month would be lost. Treasurer Lee felt the Agenda was too long and all the Policy and Procedure issues should be taken care of at another meeting. Clerk Morford recommended to postpone to another month or have a special meeting to work on nothing but Policies and Procedures. Trustee Minaudo stated the Policy and Procedure Manual has been postponed way too long.

**IT WAS RECOMMENDED TO DIVIDE THE MOTION INTO TWO (2) PARTS:**

1. **GAGE MOVED**, seconded by Lee to amend the Agenda to move to the head of the meeting the items listed under *New Business* – 1-a. Plante Moran, 1-e. Approval of “Farmland and Open Space Preservation Program” Application, and 1-j. Proposal – Part Time Officers, and be placed first on the Agenda.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Matzke, Martinson, Gage, Lee, Morford, Birchmeier, and Minaudo

NAYS: 0

MOTION CARRIED

2. **GAGE MOVED**, seconded by Lee to move to the October 10, 2013 Meeting, items designated under *Unfinished Business* 1-d through 1-g, (1-d – Update to Policy and Procedure Manual: i. Ethics Policy, ii. Expenditure Authorization Policy, iii. Expenditure Control Policy, iv. Township Attorney Policy; 1-e – Procedure as to how Supervisor would like Policies submitted or brought to the Board; 1-f – Policy and Procedure Manual; and 1-g – Update on Movement of Records).

**DISCUSSION:**

The items removed from the Agenda will be placed on the October 10, 2013 Agenda.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Morford, Gage, Matzke, and Lee

NAYS: Martinson, Birchmeier, and Minaudo

MOTION CARRIED

**BIRCHMEIER MOVED**, seconded by Minaudo to amend the Agenda to remove Agenda item 1-p (Potential Buyer for Township Owned Property on Adelle Street, Flushing) and 1-r (Closed Session – Behavior of Public Officials) under *New Business* and add under *Committee Reports*, Nature Park as number 5.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Birchmeier, Lee, Gage, Matzke, Minaudo, Morford, and Martinson

NAYS: 0

MOTION CARRIED

**MOTION AND SECONDED** to approve the Agenda as amended.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Gage, Lee, Morford, Birchmeier, Minaudo, Matzke, and Martinson

NAYS: 0

MOTION CARRIED

**APPROVAL OF PREVIOUS MINUTES: MATZKE MOVED**, seconded by Lee to approve the Regular Scheduled Meeting Minutes from August 8, 2013 as presented.

**DISCUSSION:**

**Corrections:** Page 2, “Approval of Payment of Bills” remove “Morford”; Page 2, 1-a “Top Three (3) Concerns...and Prescribed changed to “Top Three (3) Concerns for the Nature Park (Playground, Boardwalk, and Prescribed Burns); grammatically spelling of the word “ask”: Page 3, line 10; Page 5, line 7; Page 6, 1-i, Discussion, line 6; Page 7, 1-l, Discussion, line 5; Page 8, 1-n, Questions/Comments: number 1; Page 5, “The Treasurer’s interpretation...direct to the Board” **changed** to “The Treasurer’s interpretation of the proposed “Expenditure Authorization” is that the issue goes directly to the Board”; Page 5, 1-g, Expenditure Control, “Combined in conjunction with 1-i” **changed to** “Combined in conjunction with 1-f”; Page 8, 1-n, “Possible Employment of Two (2) Part Time Police Officers”, line 4, “The school district...two officers on the road” **changed to** “The school district will reimburse the Police Department for the cost of putting two officers on the road.”

**MINAUDO MOVED**, seconded by Martinson to approve the Minutes with corrections that have been presented.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Lee, Gage, Martinson, Matzke, Minaudo, Birchmeier, and Morford

NAYS: 0

MOTION CARRIED

**APPROVAL OF PAYMENT OF BILLS: MATZKE MOVED**, seconded by Morford to approve the payment of the bills as presented.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Birchmeier, Minaudo, Matzke, Martinson, Gage, Lee, and Morford

NAYS: 0

MOTION CARRIED

**NEW BUSINESS:**

**1-a. PRESENTATION BY PLANTE & MORAN, PLLC – Tadd Harburn and Chrystal Simpson**

Mr. Harburn and Ms. Simpson were present to give highlights of the audit for the year ending March 31, 2013. (See attachment Power Point for more information).

**1-e. Approval of “Farmland and Open Space Preservation Program” Application Shannon Hajek**

**MORFORD MOVED**, seconded by Gage to approve the “Farmland and Open Space Preservation Program” for Mr. & Mrs. Cory Hajek, 6135 Turner Road, Flushing, Michigan for a period of eleven (11) years.

**DISCUSSION:**

The Farmland and Open Space Preservation Application has been sent to the proper channels for approval. The Board of Trustees can approve the application prior to the approvals from the Genesee County Planning Commission and the United States Conservation Office. The purpose of the Farmland Program is to put farmland into the program and pay a lower amount of taxes.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Minaudo, Matzke, Martinson, Gage, Lee, Morford, and Birchmeier

NAYS: 0

MOTION CARRIED

**1-j. Proposal – Part Time Police Officers**

**BIRCHMEIER MOVED**, seconded by Gage to hire two (2) part time officers: James Molyneux and Kimberly Urbina.

**DISCUSSION:**

The proposed pay scale will be: \$13 per hour while in training; \$14 per hour after completion of training; and \$15 per hour after six months.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Matzke, Martinson, Gage, Lee, Morford, Birchmeier, and Minaudo

NAYS: 0

MOTION CARRIED

**7:50 P.M. – OPEN FOR PUBLIC COMMENTS FOR NON-AGENDA ITEMS**

None

**7:51 P.M. – CLOSED FOR PUBLIC COMMENTS FOR NON-AGENDA ITEMS**

**UNFINISHED BUSINESS:**

**1-a LEE MOVED**, seconded by Morford to renew a motion to consider purchase of cautionary and directional signage for Flushing Township Nature Park; signs will be

purchased after consultation with the DNR on September 13, 2013 and only if the DNR is firm in their decision that there must be a road to the canoe launch site. Additional signs will be purchased to satisfy specific DNR requirements which will result in an increased cost. Approval is needed to place signage before rainy season causes additional costs. Quotes are available from three (3) sources: 1) Signs by Crannie - \$2,532.25 which includes labor, material and installation; 2) Genesee County Road Commission - \$1,989.73 which includes posts and installation; 3) Jacobs Signs - \$1,080 which includes signs, lettering, posts, and installation. The quotes have been sent to Mr. Jack Wheatley, a member of the Flushing Township Parks and Recreation Committee, for his review since he deals with issues of this type all the time.

**DISCUSSION:**

The DNR will be present at the Flushing Township Nature Park on Friday, September 13, 2013.

**TREASURER LEE “APPEALED”** the issue and reviewed Roberts Rules of Order regarding Debate which states that if there aren’t any rules established, each person may speak ten (10) minutes two (2) times each; no one person can speak more than once as long as there is someone else who wants to speak.

ATTORNEY MOULTON stated the Townships Policy states if there aren’t any rules, then the Board defaults back to Roberts Rules of Order which indicates that once there is a subject relative to debate, which the motion would be, the person can speak and debate on the debatable topic for ten (10) minutes. The time cannot be saved or transferred to someone else.

THE ISSUE IN QUESTION is that if the Board would like to hear what Treasurer Lee has brought forth, under Roberts Rules of Order, she is entitled to a vote on the Appeal of the signage. The issue is a procedural matter. (Yes = Treasurer Lee can continue speaking; No = Treasurer Lee cannot continue speaking).

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Martinson, Gage, Lee, Morford, Minaudo, and Matzke

NAYS: Birchmeier

MOTION CARRIED

**CONTINUED DISCUSSION:**

The DNR will be coming to the Flushing Township Nature Park on Friday, September 13, 2013; they could say the road to the canoe launch is not safe so if that is the case, we will not go forward purchasing the signs or if there are any questions, the purchase will be delayed. The DNR is not telling the Township to purchase the proposed signs but the DNR does have some signs which they would like to have installed. The purpose for the DNR coming to the Nature Park was due to concerns for safety in the Park. There needed to be directional signs so individuals did not get on the wrong road. The signs will only be cautionary signs without any type of fines. If the DNR requests particular signs, they will be added to the cost. All three (3) companies have warned that when the rainy weather arrives, it will be difficult to place the signs appropriately. Treasurer Lee recommended Jacobs Signs but it will be determined after the DNR visit. The Park has been open for all these years, so why are the signs so important now? ATTORNEY MOULTON stated the Board had complete control over the Parks and Recreation Committee.

Didn’t the previous Board have to have handicapped signs at the Nature Park?

\* \* \* \* \*

**MINAUDO MOVED**, seconded by Morford to postpone to October 10, 2013 so any details can be factored into the information that is received from the DNR Representative who will be at the Flushing Township Nature Park tomorrow, Friday, September 13, 2013.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Martinson, Gage, Lee, Morford, Birchmeier, Minaudo, and Matzke

NAYS: 0

MOTION CARRIED

\* \* \* \* \*

**1-b. Park Committee Roles**

**MARTINSON MOVED**, seconded by Matzke to vote on the Park Committee Roles as written.

**DISCUSSION:**

The Committee will be an advisory Committee. The Committee has come to the Board several times for consideration. The Park Committee Roles were re-typed, from the original Roles, by Trustee Martinson with recommended changes.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Matzke, Martinson, Gage, Lee, Morford, Birchmeier, and Minaudo

NAYS: 0

MOTION CARRIED

**1-c. EM Tune Production Agreement**

Per ATTORNEY MOULTON, under the Open Meetings Act, anyone can come in and record the meeting; audio or video. If the Township wishes to contract with Ms. Tune and she is willing to enter into a contract, there is nothing prohibiting the Township from contracting with her to video tape the meeting. There is nothing prohibiting an individual from contracting with Ms. Tune to do video taping; each member of the Board could contract separately with Ms. Tune.

Jodi Wright, a member of the Web Committee, is currently seeking three (3) bids for a regular videographer. A bid is coming from the Web provider and another individual.

A contract was given to Ms. Tune for her review, which had the name spelled incorrectly. Recently Trustee Martinson contacted Ms. Tune to get the schedule for the videoing on Comcast and at the same time, Trustee Martinson had a few other questions for which Ms. Tune answered. Ms. Tune felt she had been blind sided because at the last Board Meeting, Trustee Martinson had asked the same questions. Ms. Tune is an independent producer for Comcast Public Access and she owns her own business. Ms. Tune video tapes different municipalities; there aren't any contracts with the municipalities for which she has been requested to give a firm time slot on Comcast 17. Ms. Tune has not been able to put the video on the Township's Web site because the Township does not have a Web. When the new web site is up, the Township will not be able to put the video on the web because the Township does not have the correct information to do so. Ms. Tune did not get home from the last Board Meeting until 1:00 a.m. A couple of years ago, the help for video taping was \$200 per hour; Ms. Tune is significantly less than that price. Ms. Tune has told Trustee Martinson and Supervisor Birchmeier that she would be more than happy to put the Township in one of the hour and one-half time slots which would be a bonus for Ms. Tune. So far, there has only been one meeting that came in under one hour and a half. The Board needs to get its act together. Until the Township knows exactly what it wants, Ms. Tune will not sign a contract. The Township cannot get priority rights to her work. Ms. Tune can put the information on the web but not a four and one-half hour taping.

Trustee Martinson apologized for the misunderstanding.

**NEW BUSINESS:**

**1-b. 8:50 P.M. – OPEN - PUBLIC HEARING: Truth and Budgeting**

Treasurer Lee read the Publication. . . .

**TRUTH IN BUDGETING NOTICE  
CHARTER TOWNSHIP OF FLUSHING  
GENESEE COUNTY**

The Charter Township of Flushing Board of Trustees will hold a Public Hearing on the proposed township budget for fiscal year 2014-2015 at the Flushing Township Hall, 6524 N. Seymour Road, Flushing, Michigan 48433 on Thursday, September 12, 2013 at 7:00 p.m. **\*THE PROPERTY TAX**

**MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED**

**BUDGET WILL BE A SUBJECT OF THIS HEARING.** A copy of the budget and the tax calculations will be available for public inspection at the above location during normal business hours.

This notice complies with state statutes MCL 141.412 and MCL 211.24e.

Maryion T. Lee  
Treasurer

\*This notice shall be printed in 11 point bold fact type.

**TRUTH IN BUDGETING TAX CALCULATIONS**

THE CHARTER TOWNSHIP OF FLUSHING WILL HOLD A PUBLIC HEARING TO RETURN ITS GENERAL FUND OPERATING LEVY TO .5000 MILL FROM .4975 MILL, THE RATE ROLLED BACK BY GENESEE COUNTY EQUALIZATION. THE DIFFERENCE IS .0025 MILLS AND RETURNS OUR AUTHORIZED MILL TO .5000 MILL. THE TOWNSHIP IS AUTHORIZED TO LEVY 1.0400 MILLS.

THE TOWNSHIP PROPOSES TO LEVY 3.4114 MILLS ON THE AUTHORIZED 3.4114 MILLS APPROVED FOR POLICE OPERATIONS. THE PRESENT RATE OF 3.3943 MILLS, AS ROLLED BACK BY GENESEE COUNTY EQUALIZATION, IF RETURNED TO 3.4114 MILLS WILL REPRESENT A CHANGE OF .5%.

THE TRUTH IN TAXATION HEARING WILL BE HELD AT THE REGULAR TOWNSHIP BOARD MEETING ON SEPTEMBER 12, 2013 AT 7:00 P.M. TO BE HELD AT THE FLUSHING TOWNSHIP HALL, LOCATED AT 6524 N. SEYMOUR RD.

MARYION LEE, TREASURER

DENNIS A. JUDSON, ASSESSOR

**8:55 P.M. – OPEN TO THE AUDIENCE FOR COMMENTS:**

- “On a \$100,000 property, what would be the increase on property?”
- “The 3.4114 is a combination of three (3) Police Millages. There were three (3) separate millages enacted separately to fund the Police Department. They were rolled into one (1) millage and that is the millage that is 3.3943 as the County rolled it back. The millage will be going back to 3.4114 mills. The General Operating Millage is .5 mill. There will be a slight tax increase.”
- “There are two (2) millages: one for the General Operation of the Township at .5 mill and the other consolidated millage for the Police Department which will be the three (3) millages rolled into one (1).”
- “Thought the combination of the three (3) Police Millages didn’t start for another couple of years.”
- “The present Police Millage rate issued by Equalization is 3.3943 but will be going to what the original millage was at 3.4114.”
- “Need to get this straight, reduced revenue through the Farmland and Open Space Preservation Program Act, hired two (2) part time Police Officers who increased cost, then the Board is asking for a tax increase; realizes the Board has the statutorily duty to increase cost but with the unilateral decision will leave a bad taste in people’s mouth. Reduced revenue on one part and increase taxes on another part.”

- “Revenues are down and valuations are down so need the same amount of money. Does that mean that next year when my valuation goes up, will it take away that little increase because the money will be the same?” Total revenues decreased.
- “For other individual millage questions, please contact Dennis Judson, Assessor for Flushing Township.”

**LEE MOVED**, seconded by Morford that the Township Board of Flushing Charter Township (the “Board”) adopt a resolution, which shall be known as the “2014-2015 General Appropriations Act,” which authorizes the Township to levy and collect taxes and authorizes the spending of the money collected in the manner set forth below and in the approved budget document attached.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Birchmeier, Matzke, Gage, Lee, and Morford,

NAYS: Minaudo and Martinson

MOTION CARRIED

**ATTORNEY MOULTON, ON BEHALF OF THE TREASURER, MOVED**, seconded by Gage to have the Board approve the Headlee Rollback as reflected in the calculations that Treasurer Lee read several minutes ago.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Matzke, Gage, Lee, Morford, and Birchmeier

NAYS: Minaudo and Martinson

MOTION CARRIED

**LEE MOVED**, seconded by Morford that the Township Board of Flushing Charter Township (the “Board”) adopt a resolution, which shall be known as the “2014-2015 General Appropriations Act,” which authorizes the Township to levy and collect taxes and authorizes the spending of the money collected in the manner set forth below and in the approved budget document attached.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Birchmeier, Matzke, Gage, Lee, and Morford,

NAYS: Minaudo and Martinson

MOTION CARRIED

**9:05 P.M. – PUBLIC HEARING CLOSED**

**1-c. Second Reading of AN ORDINANCE TO AMEND SECTION 13.1-30(a) OF THE CODE OF ORDINANCES TO ALLOW THE OPERATION OF MOTOR VEHICLES IN TOWNSHIP PARKS ON THE DESIGNATED NON-PAVED ROADS OR TRAILS**

**MORFORD MOVED**, seconded by Minaudo to approve AN ORDINANCE TO AMEND SECTION 13.1-30(a) OF THE CODE OF ORDINANCES TO ALLOW THE OPERATION OF MOTOR VEHICLES IN TOWNSHIP PARKS ON THE DESIGNATED NON-PAVED ROADS OR TRAILS.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Morford, Minaudo, Matzke, Gage, and Lee

NAYS: Birchmeier and Martinson

MOTION CARRIED

**1-d. Genesee County Drain Commissioner's Water and Waste Rate Increase Agreement with the Karegnondi Water Authority**

**MORFORD MOVED**, seconded by Matzke to accept the increase on all consumption starting January 2, 2014. The county rates would increase to \$3.94 which would raise the township billing amount to residents per 100 cubic feet to \$4.37.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Gage, Lee, Morford, Birchmeier, Minaudo, Matzke, and Martinson

NAYS: 0

MOTION CARRIED

**1-f. MTA "On the Road" Fall 2013 Regional Meeting**

**MORFORD MOVED**, seconded by Birchmeier to approve anyone on the Board that would like to attend the October 2, 2013 Meeting in Frankenmuth MI ("MTA "On the Road" Regional Meeting) be allowed to go at a price of \$99 per person. After September 17, 2013, the price will be \$117.

**DISCUSSION:**

If a person signs up to go and they cannot attend, the individual would reimburse the township for the cost.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Martinson, Gage, Lee, Morford, Birchmeier, Minaudo, and Matzke

NAYS: 0

MOTION CARRIED

**1-g. Registration/Housing for 2014 MTA Educational Conference & Expo**

**MINAUDO MOVED**, seconded by Birchmeier to approve the hotel reservations for anyone attending the 2014 MTA Educational Conference and Expo, including the Township Attorney; turn your request into the Clerk prior to October 10, 2013. The same rules apply if you sign up to attend the Conference/Expo but do not attend.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Matzke, Martinson, Gage, Lee, Morford, Birchmeier, and Minaudo

NAYS: 0

MOTION CARRIED

**1-h. Hiring of Part Time Maintenance Person**

**LEE MOVED**, seconded by Morford that the Flushing Township Board hire a part time maintenance person to do general maintenance work at the Township Building, grounds, and Park.

**DISCUSSION:**

There are tasks that need to be done, such as the eve troughs on the back of the building, tree trimming, and general yard work that needs to be done. If the part-time person did the mowing, snow removal, preparing the township hall for events, and for people that rent the hall, the locking/unlocking of the Park gate, it would save from what is being paid out. There would also be the convenience of having someone that could be called and have the project fixed; currently contracting with different companies for everything. The position would be part time. It was discussed whether it would be on-call or on a regular schedule; currently there are problems that need to be repaired.

The township used to have an individual that took care of everything. Don't think we need to spend extra money for a maintenance person at this time. The Supervisor stated the three



(3) people (Supervisor, Clerk, and Treasurer) had the authority to spend \$500 so they could look in the phone book to find a contractor to do the repair. The Supervisor mentioned that a company called “Handy Man” could be called.

Was the position covered in the budget? What hours would the person work? It would be more like an on-call position.

The Treasurer has checked with the Accountant and there is money for contracting and mowing; the last maintenance person worked for less than \$7,000 per year. We definitely need someone in house to do the maintenance.

The Police Department does the opening/closing of the Flushing Township Nature Park.

There is \$14,000 in the budget to cover maintenance and repairs.

It was discussed as to the liability of individuals using the township equipment, etc.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Gage, Lee, and Morford

NAYS: Birchmeier, Minaudo, Matzke, and Martinson,

MOTION FAILED

**1-i. Hiring of Building Inspector/Zoning Administrator**

**MORFORD MOVED**, seconded by Minaudo to postpone hiring of a Building Inspector/Zoning Administrator until October 10, 2013.

**DISCUSSION:**

Who is currently doing the zoning inspection? The Supervisor is currently doing the Building and Zoning inspections. As far as the title, the Supervisor is the Zoning Administrator; the Township has a State Building Inspector.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Gage, Lee, Martinson, Matzke, Morford, Birchmeier, and Minaudo

NAYS: 0

MOTION CARRIED

**1-k. Treasurer’s Report vs Financial Report**

**MARTINSON MOVED**, seconded by Minaudo to change the Policy Manual to reflect “Financial Report”.

**DISCUSSION:**

Per the Attorney, there are no legal significance to either title. The Policy requires the Treasurer to prepare a Financial Report so it could be the “Treasurer’s Financial Report”. The title is at the discretion of the Treasurer. Mr. Jim Beelan of the Michigan Township Association stated the report should be called the “Financial Report” because everyone contributes to the report.

The Policy Committee wants to make sure everything is consistent in the Policy and Procedures Manual.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Martinson, Lee, Birchmeier, Gage, Morford, Minaudo, and Matzke

NAYS: 0

MOTION CARRIED

**1-l. Total Authority of the Flushing Township Board over the Flushing Nature Park Governance**

**LEE MOVED**, seconded by Matzke that the Flushing Township Board shall have all the authority regarding the administration, operation, and expenditures of the Flushing Township Nature Park. The Board may appoint a Flushing Township and Recreation Committee consisting

of five (5) people which shall serve at the discretion of the Township Board in accordance with Policies and Procedures established by the Township Board. (The motion is taken from the Park Ordinance).

**DISCUSSION:**

There have been many things going on with the Parks and Recreation; the Board has not been notified of activities. The Board has a responsibility over the Park and should be following the ordinance. Up until now, the Supervisor has had full control over the Park. The Supervisor appoints a Committee, and the Board approves the appointees.

It was determined that the ordinance already existed.

MATZKE WITHDREW THE SECOND.

TRUSTEE MATZKE RECOMMENDED THAT THE SUPERVISOR, CLERK, AND TREASURER SIT IN THE SAME ROOM AND DISCUSS THE ISSUES BEFORE THEY COME TO THE BOARD MEETING. THE LONG MEETINGS HAVE GOT TO STOP!

**1-m. Flushing Township Road Plan for Local Road System 2014-2016**

**MINAUDO MOVED**, seconded by Matzke to approve the Flushing Township Road Plan for Local Road System 2014-2016.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Minaudo, Birchmeier, Morford, Lee, Gage, Martinson, and Matzke

NAYS: 0

MOTION CARRIED

**1-n. Ditching Projects: Frances Road Between Morrish Road and Elms Road**

**BIRCHMEIER MOVED**, seconded by Minaudo to amend the General Fund Budget, “Public Service Department” 2013-2014 to reduce line item “Road Improvements” to \$7,000 and increase line item “Ditching Improvements” to \$53,000 for the purpose of Ditching and driveway improvements on Frances Road between Morrish and Elms Road.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Minaudo, Matzke, Martinson, Gage, Lee, Morford, and Birchmeier

NAYS: 0

MOTION CARRIED

**1-o. Parks and Recreation Committee Appointments**

**BIRCHMEIER MOVED**, seconded by Minaudo to have Trustee Minaudo be one of the Board Members, himself, as the second person, Ken Wright from the community at large and a Flushing Township resident and lives next to the Park; Joe Martin is a very big advocate of the Park, does a lot of volunteer work, and lives across the street from the Park; Larry Birchmeier, who everyone knows as Supervisor Birchmeier’s father and serves a lot in the Park not just by volunteering on the Parks and Recreation Committee, but other things as well; and Jodi Wright, who also lives in the Township and is a volunteer in the Park.

**DISCUSSION:**

What about the current Parks and Recreation Committee? The Supervisor stated there weren’t two (2) Board Members on the Committee. The current Committee has not resigned but the Supervisor would like to replace the current Committee because there has to be two (2) Board members on the Committee.

The Committee members are a process of elimination; there are working people on the proposed Committee. The Park is a big entity and it takes a lot of time to maintain and Mr. Martin does a wonderful job. Trustee Matzke is not comfortable with the selection because the

current Park Committee has worked in the Park; it is not right. Supervisor Birchmeier stated volunteerism was a big part in his decision of the proposed Park Committee; 2) one needs a process of elimination, and 3) it seems like the Park isn't going anywhere with the current Park Committee. Something isn't working so he would like to give things a try.

Trustee Gage wanted to know if the Supervisor could arbitrarily get rid of the current Park Committee without them resigning. Attorney Moulton is troubled with the decision to eliminate the current Committee; he has known Carl Liepmann, Jack Wheatley, Heather Griffin, and Eric Swanson and they are capable people. Is there some assertion that they don't attend the meetings and don't intend to do what is best for the Park? Jack Wheatley is the engineer who put the information together for the Park at no cost. Who will be replacing his expertise?

Attorney Moulton recommended that before the current Committee was removed, to sit down and see if there were issues that needed to be addressed and the most effective way to address them. Has any Board Member had any discussion with the current Park Committee and do they want to continue being on the Committee?

The Supervisor is an ex-officio member; there are four (4) members at large. Don't turn away volunteers, change the ordinance. You make changes to address problems. The Supervisor needs to talk to the people on the Committee.

TRUSTEE MINAUDO WITHDREW HIS SECOND, THUS THE FORMER MOTION FAILED.

**BIRCHMEIER MOVED**, seconded by Minaudo to retain the current Parks and Recreation Committee with the addition of Trustee Lee and Trustee Minaudo.

**DISCUSSION:**

Supervisor Birchmeier was informed there should be six (6) members on the Parks and Recreation Committee: two (2) trustees and four (4) members at large. The meeting dates are scheduled by the Parks and Recreation Committee.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Morford, Lee, Gage, Matzke, Minaudo, and Birchmeier

NAYS: Martinson

MOTION CARRIED

**1-q. 2014 Update of Pictometry and Orthoimagery Project**

**MORFORD MOVED**, seconded by Matzke to approve the update of the 2014 Pictometry and Orthoimagery Project at a cost of \$1,507.73, which can be paid in six (6) annual installments of \$251.29.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Lee, Gage, Martinson, Matzke, Minaudo, Morford, and Birchmeier

NAYS: 0

MOTION CARRIED

**COMMITTEE REPORTS:**

1. August Fire Runs: There were ten (10) fire calls, three (3) fire alarms, two (2) vehicle fires, and two (2) stove/oven fires, one (1) open burn, (1) structure fire, and one (1) wash down.
2. Flushing Township Police Department:  
See Attachment
3. Flushing Area Senior Center: There will be a free play entitled "Dance Class" presented by the Flushing Area Senior Center on Tuesday, September 17, 2013 at 6:00 p.m. There will be an Open House on Friday, September 27, 2013 from 12:00 Noon to 2:30 p.m. There will be a free lunch and a dessert contest.
4. Misteguay Creek Update: On Wednesday, September 4, 2013 a meeting was held to Review the Apportionments by Arbitration for the Misteguay Creek Intercounty Drain.

There are a certain number of Flushing Township parcels in the Intercounty Drain System. There are three (3) sections of the Intercounty Drain: Upper, Dams, and Lower System. Two (2) motions were made at the meeting: 1) to combine the three (3) sections into one (1) issue and 2) settle with the apportionment figures being: Genesee County at 17%, Saginaw County at 43%, and Shiawassee County at 40%; each County does their own assessing.

- 5. Flushing Township Nature Park: The mulch has been delivered and completed; the Genesee County Parks and Recreation Commission came out and stated there was an improvement.

**FINANCIAL REPORT:**

Treasurer Lee reported the highlights from the Financial Report.

**BOARD COMMENTS:**

- 1. **GAGE**: whose job is it to come in and make repairs; the Treasurer, Clerk, and Supervisor has the authority to take care of the issues because they can spend up to \$500; bigger repair jobs are to be brought to the Board.
- 2. **MORFORD**: a gentleman would like to start a "Farmer's Market" at the Flushing Township Nature Park; also a gentleman would like to use the hall for monthly meetings regarding "Bee Keepers."
- 3. **MATZKE**: apologized for the way the meeting was run; hoped that the Supervisor, Clerk, and Treasurer would sit in the same room and work issues out so meetings can go more quickly and be more professional.
- 4. **MARTINSON**: would like to see the Ordinance Book. When the Supervisor had discussed how the Board should address each other, Attorney Moulton was left out of the discussion.
- 5. **BIRCHMEIER**: has tried several times to meet with the Clerk and Treasurer; the taxpayers pay his salary and they expect him to be efficient and the only way to be efficient is what should take one (1) minute should not take three (3) hours. There is nothing wrong with emails, it is not verbal communication, but it is communication and it makes his job a whole lot more efficient because he has to multi-task. He was never opposed to discuss face-to-face and has turned into completely emails.

**11:20 P.M. OPEN FOR PUBLIC COMMENTS**

Two (2) people gave their comments.

**11:24 P.M. - CLOSED FOR PUBLIC COMMENTS**

**THE NEXT REGULAR SCHEDULED BOARD OF TRUSTEES MEETING WILL BE THURSDAY, OCTOBER 10, 2013 AT 7:00 P.M. AT THE FLUSHING TOWNSHIP HALL.**

**ADJOURNMENT:** Due to lack of business issues, **SUPERVISOR BIRCHMEIER** adjourned the meeting at 11:25 p.m.

\_\_\_\_\_  
JULIA A. MORFORD, Clerk

\_\_\_\_\_  
RIAN R. BIRCHMEIER, Supervisor

APPROVED DATE: \_\_\_\_\_