

# **CHARTER TOWNSHIP OF FLUSHING**

**6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES**

**DATE: MARCH 12, 2020**

**TIME: 7:00 P.M.**

**PHONE: 810-659-0800**

**FAX 810-659-4212**

**WEB PAGE: <http://flushingtowship.com>**

**ADMINISTRATION:**

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

**TRUSTEES:**

Jenifer Almassy

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

**TOWNSHIP ATTORNEY:**

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Linda Minarik, Fred Thorsby, Jenifer Almassy, Wendy Meinburg, William Westenbarger, Sharilynn Willette and Terry Peck. Attorney Steven Moulton was also present.

**MEMBERS ABSENT:** None

**OTHER INDIVIDUALS PRESENT:** Nine (Nine)

**APPROVAL OF AGENDA FOR MARCH 12, 2020:**

**TREASURER PECK MOVED**, supported by Trustee Almassy to approve the agenda as submitted for the March 12, 2020 meeting.

**THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF FEBRUARY 13, 2020**

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve the Minutes of the February 13, 2020 Board Meeting.

**THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF PAYMENT OF BILLS**

**TREASURER PECK MOVED**, supported by Trustee Westenbarger to approve the payment of bills.

**THE MOTION CARRIED UNANIMOUSLY.**

**III. PUBLIC COMMENTS:**

**OPEN FOR PUBLIC COMMENTS: 7:05 P.M.**

No Comments

**CLOSED FOR PUBLIC COMMENTS: 7:06 P.M.**

**IV. UNFINISHED BUSINESS:**

1. Motion to approve the Second Reading of Ordinance 20-01 an ordinance to adopt, by reference, the Michigan Youth Products and Alternative Nicotine Products by minors; making violations, civil infractions or misdemeanors, and establishing penalties upon conviction of up to 90 days in jail and/or fines up to \$2500, and, to add provisions regulating the use of tobacco products vapor products and alternative nicotine products on school property – Supervisor Thorsby

**TRUSTEE ALMASSY MOVED**, supported by Trustee Willette to approve the Second Reading of Ordinance 20-01 an ordinance to adopt, by reference, the Michigan Youth Products and Alternative Nicotine Products by minors; making violations, civil infractions or misdemeanors, and establishing penalties upon conviction of up to 90 days in jail and/or fines up to ~~\$2500~~**\$200**, and, to add provisions regulating the use of tobacco products vapor products and alternative nicotine products on school property.

Attorney Moulton pointed out an error in the amount of the fine (\$2,500). He stated it should be \$200.

Trustees Almassy and Willette agreed to amend motion to read \$200. Attorney Moulton stated final publishing of ordinance will indicate correction.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Meinburg, Thorsby, Willette, Almassy, Westenbarger and Minarik

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY**

**V: NEW BUSINESS:**

1. Motion to approve Budget Amendments for Fiscal Year 2019-2020 as presented  
– Supervisor Thorsby

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve Budget Amendments for Fiscal Year 2019-2020 as presented.

After a brief discussion, the motion carried by the following vote.

**ACTION ON THE MOTION**

**AYES:** Meinburg, Westenbarger, Minarik, Thorsby, Willette, Almassy and Peck

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY**

2. Motion to appoint a Flushing Township Building Inspector – Supervisor Thorsby

**TREASURER PECK MOVED**, supported by Trustee Willette to appoint Mr. Robert Kehoe as the Township Building Official as of April 1, 2020.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Westenbarger, Almassy, Thorsby, Meinburg, Willette, Peck and Minarik

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY.**

**SUPERVISOR THORSBY MOVED**, supported by Clerk Meinburg to appoint Mr. Robert Davis and Mr. Leon Buning as the Trade Inspectors starting April 1, 2020.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Minarik, Thorsby, Willette, Almassy, Westenbarger, Meinburg and Peck

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY**

3. Motion to authorize the Planning Commission to hold a public hearing for review and approval of the proposed Master Plan 2013-2033 – Supervisor Thorsby

**TRUSTEE ALMASSY MOVED**, supported by Trustee Westenbarger to authorize the Planning Commission to hold a public hearing for review and approval of the proposed Master Plan 2013-2033.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Almassy, Peck, Meinburg, Minarik, Thorsby, Willette and Westenbarger

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY**

4. Motion to approve a Resolution No. 20-01 authorizing the sale of property at 7305 Gillette Road, Tax Parcel No. 08-10-100-032 to David Niec for the sum of \$44,000.00 in accordance with the Purchase Agreement and Quit Claim Deed, and the Township Supervisor, Frederick Thorsby, is authorized to sign the Purchase Agreement, Quit Claim Deed, and any other documents necessary to the sale.

**TRUSTEE WESTENBARGER MOVED**, supported by Treasurer Peck to approve a Resolution No. 20-01 authorizing the sale of property at 7305 Gillette Road, Tax Parcel No. 08-10-100-032 to David Niec for the sum of \$44,000.00 in accordance with the Purchase Agreement and Quit Claim Deed, and the Township Supervisor, Frederick Thorsby, is authorized to sign the Purchase Agreement, Quit Claim Deed, and any other documents necessary.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Meinburg, Willette, Peck, Minarik, Westenbarger and Almassy

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY**

5. Motion to approve the Resolution No. 20-02 for the Meadowbrook Special Assessment Agreement with Genesee County Road Commission – Supervisor Thorsby

**TRUSTEE ALMASSY MOVED**, supported by Treasurer Peck to approve the Resolution No. 20-02 for the Meadowbrook Special Assessment Agreement with Genesee County Road Commission – Supervisor Thorsby

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Minarik, Willette, Westenbarger, Almassy, Peck and Meinburg

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY**

**VI. REPORTS:**

1. Supervisor's Report and Monthly Building Report given by Supervisor Thorsby  
There was no Code Enforcement Report
2. Clerk's Report – Clerk Meinburg reported on the March 10, 2020 election
3. Treasurer's Report– Given by Treasurer Peck
4. Police Department Report – Given by Chief Bolin
5. Fire Report – Given by Supervisor Thorsby

**VII. PUBLIC COMMENTS**

**OPEN FOR PUBLIC COMMENTS:** 8:05 P.M.

One individual gave comments

**CLOSED FOR PUBLIC COMMENTS:** 8:06 P.M.

**VIII. BOARD COMMENTS**

Trustee Westenbarger expressed concern regarding the lack of lighting in the Township Parking Lot. Supervisor Thorsby stated he had not heard back on his inquiries and needed to contact another contractor. Trustee Westenbarger offered to look into the lighting situation.

Supervisor Thorsby stated the Community Development grant money for the Senior Center Van had been approved to be released early, probably by October, 2020.

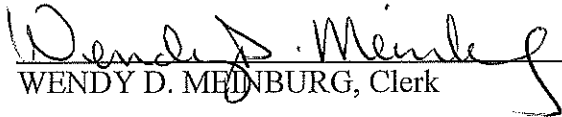
Trustee Willette complimented Clerk Meinburg on the successful election.


**IX. NEXT REGULAR MEETING:** April 9, 2020

**X. ADJOURNMENT:**

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Minarik to adjourn the meeting at 8:12 P.M.

**THE MOTION CARRIED UNANIMOUSLY.**

  
WENDY D. MEINBURG, Clerk

  
FREDERICK R. THORSBY, Supervisor

APPROVED DATE 4/9/20

RECORDING SECRETARY: Joyce A. Wilson, Deputy Clerk  
03/12/2020

