

CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

P (810) 659-0800 F (810) 659-4212

www.flushingtowship.com

REGULAR BOARD MEETING MINUTES

DATE JANUARY 14TH, 2025 TIME: 6:00 P.M.

ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Andrew Eichorn

I. DATE AGENDA POSTED: JANUARY 9TH, 2025

II. MEETING CALLED TO ORDER at 6:00 P.M. by SUPERVISOR THORSBY followed by Roll Call and the Pledge of Allegiance to the American Flag.

ROLL CALL: Eichorn, Thorsby, Peck, Upleger, Bain, Minarik and Meinburg

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Eight (8) others present.

APPROVAL OF AGENDA FOR JANUARY 14TH, 2024.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve Amended January 14th Agenda. (By removing item #3 and changing the time for next meeting to 6pm instead of 7pm.)

THE MOTION CARRIED

APPROVAL OF PREVIOUS MINUTES for December 12TH, 2024.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve December 12th, 2024 minutes as presented.

THE MOTION CARRIED.

APPROVE PAYMENT OF BILLS LISTED

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

After some discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE

AYES: Minark, Upleger, Thorsby, Bain, Peck, Meinburg and Eichorn

NAYS: None

ABSENT: None

THE MOTION CARRIED

III. PUBLIC COMMENTS:

OPEN TO PUBLIC COMMENT at 6:04 P.M.

No comments made.

CLOSED TO PUBLIC COMMENT at 6:04 P.M.

IV. UNFINISHED BUSINESS:

None.

V. NEW BUSINESS:

1. PUBLIC HEARING – BUDGET OF FISCAL YEAR 2025 – 2026 – Supervisor Thorsby

Supervisor Thorsby went over the Budget of Fiscal Year 2025-2026 briefly and the process of how it was created.

OPEN FOR PUBLIC HEARING at 6:05P.M.

After some discussion on where did some of the funds come from and why the funds are higher/lower in some areas than there were in previous years. And how we have a good cushion for unforeseen expenses. Trustees were in agreement that this was nice that we have a good cushion.

CLOSED FOR PUBLIC HEARING at 6:18 P.M.

2. Motion to adopt Resolution 25-01 for the Budget of Fiscal Year 2025-2026. – Supervisor Thorsby

TREASURER PECK MOTIONED, supported by Clerk Meinburg to adopt Resolution 25-01 for the Budget of Fiscal Year 2025-2026

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Thorsby, Eichorn, Minarik, Upleger, Peck, Meinburg and Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED.

3. Discussion and possible motion to approve Accounts Receivable Policy.

Supervisor Thorsby briefly explained the Accounts Receivable Policy. And explained that Flushing Township needed this in writing. Everything in the Policy is already in place.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Accounts Receivable Policy as presented.

THE MOTION CARRIED.

4. Discussion and possible motion to approve Publishing and Posting Policy

Supervisor Thorsby went over the Publishing and Posting Policy. Explaining to the Trustees that we needed a policy on how we Publish and Post.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Publishing and Posting Policy as presented.

After some discussion.

THE MOTION CARRIED.

5. Discussion and possible motion on Township Attorney.

Amanda Odette introduced herself and answered questions.

John Ryan mentioned the municipalities he also works for as well.

TREASURER PECK MOTIONED, supported by Clerk Meinburg to approve one year contract with Amanda Odette as Charter Township of Flushing's Attorney.

After some discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Eichorn, Minarik, Meinburg, Thorsby, Upleger and Peck

NAYS: Bain

ABSENT: None

THE MOTION CARRIED.

6. Discussion and possible motion on Agenda Policy order of importance.

Supervisor Thorsby went over Agenda order and he would like to reverse the roll call and pledge of Allegiance on meeting Agenda's.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Agenda Policy order of importance as presented.

After much discussion on Roberts Rules and a couple other items the motion was amended to read:

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to Amend previous motion as follows: Approve Agenda Policy order of importance changing the order of Roll Call and The Pledge of Allegiance only. Having The Pledge of Allegiance come first and Roll Call second.

After no further discussion.

THE MOTION CARRIED.

7. Discussion and possible motion on Road Improvement Plans for:

| ROAD | GCRC | TOWNSHIP | TOTAL | |
|--|------|--------------|--------------|--------------|
| • Carpenter Rd from Deland Rd - Elms Rd | | \$165,000.00 | \$165,000.00 | \$330,000.00 |
| • Gillette Rd from Seymour - Mt. Morris Rd | | \$38,296.00 | \$247,703.32 | \$286,000.00 |
| TOWNSHIP TOTAL | | \$412,703.32 | | |

Supervisor Thorsby went over the Road Improvement Plans for Carpenter Rd from Deland Rd to Elms Rd and Gillette Rd from Seymour Rd to Mt. Morris Rd.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Road Improvement Plans for:

| ROAD | GCRC | TOWNSHIP | TOTAL | |
|--|------|--------------|--------------|--------------|
| • Carpenter Rd from Deland Rd - Elms Rd | | \$165,000.00 | \$165,000.00 | \$330,000.00 |
| • Gillette Rd from Seymour - Mt. Morris Rd | | \$38,296.00 | \$247,703.32 | \$286,000.00 |
| TOWNSHIP TOTAL | | \$412,703.32 | | |

After some discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Upleger, Thorsby, Eichorn, Meinburg, Minarik, Peck and Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED.

8. Discussion and possible motion to approve Quarterly Budget Ending December 2024. Supervisor Thorsby went over Quarterly Budget Ending December 2024, and explained the changes that were being made.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Quarterly Budget Ending December 2024 as presented.

After little discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Upleger, Minarik and Eichorn

NAYS: None

ABSENT: None

THE MOTION CARRIED.

VI. REPORTS:

1. Supervisor's Report – Supervisor

Monthly Building Report
FANG Activity Report

Supervisor Thorsby

- Briefly went over reports.
- Met with City of Flushing about moving Library and mentioned how there are steps to go through about cost and this will need Board of Trustee approve
- Zoning Administrator Mr. Czyzio went over some details on the Building Report – and mentioned a couple of builds that are in progress.

2. Clerk’s Report – Clerk

Clerk Meinburg

- Mentioned she is excited to get into some of these contracts to protect our residents and construction.
- Election State wide Audits still in progress Genesee County Clerks Office will be informed first and then Genesee County Clerks Office will inform the Clerks Offices in Genesee County who was down for audit.

3. Treasurer’s Report – Treasurer
Financial Report March 2024
Water Report

Treasurer Peck

- Went over Reports in detail.

4. Zoning Administrator
Zoning and Code Enforcement Report

Zoning Administrator Czyzio

- Went over Reports.
- All court cases the Township has prevailed. More cases coming up.
- Valero Station is now Sunoco. No worries for Township All approvals were made under Gas Station not Valero. Looks like business is pretty steady.
- Went over Ordinances that are currently being gone over with Planning Commissioners
- New Rowe representative came to last Planning Commission Meeting.

5. Flushing Township Police Department – Chief

Chief VanAlstine

- Went over Stats
- Thanked the Board of Trustees for hiring Attorney Amanda Odette as the Flushing Township Attorney.
- Mentioned Officer Redds is Officially hired full time.

VII. PUBLIC COMMENTS:

Opened for public comment at 7:35 P.M.

Resident mentioned that he loved the township sign. And was very happy with the trees that were cut down on the corner of Gillette and Seymour.

Closed for public comment at 7:37 P.M.

VIII. BOARD COMMENTS

Opened for board comments at 7:37 P.M.

It was mentioned that the sign is too bright. It is a work in progress, tweaking the brightness and other things often until we get it right. This will take a little time.

Closed for board comments at 7:39 P.M.

IX. NEXT REGULAR MEETING:

February 11th, 2025 AT 6:00 P.M.

X. ADJOURNMENT

TRUSTEE BAIN MOVED, supported by Trustee Minarik to adjourn the meeting at 7:40 P.M.

WENDY D. MEINBURG, Clerk

APPROVED DATE

FREDERICK R. THORSBY, Supervisor