

CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

P (810) 659-0800 F (810) 659-4212

www.flushingtowship.com

REGULAR BOARD MEETING AGENDA

DATE: APRIL 8TH, 2025 TIME: 6:00 P.M.

ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Andrew Eichorn

I. DATE AGENDA POSTED: APRIL 3TH, 2025

II. CALL THE MEETING TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPT THE AGENDA

APPROVAL OF PREVIOUS MINUTES

APPROVE PAYMENT OF BILLS LISTED

COMMUNICATIONS LETTER OF ENGAGEMENT FROM YEO YEO

III. PUBLIC COMMENTS: Pertaining to Agenda Items Only

Each speaker limited to three minutes

IV. UNFINISHED BUSINESS: None

V. NEW BUSINESS:

1. Presentation and possible motion for proposed building renovation by H2A– Supervisor Thorsby
2. Discussion and possible motion to approve Quarterly Budget Ending March 2025 – Supervisor Thorsby
3. Discussion and possible motion to approve the GENESEE COUNTY ROAD COMMISSION LOCAL ROAD AGREEMENT with FLUSHING TOWNSHIP for BEECH TREE SUBDIVISION ROADWAY REHABILITATION – Supervisor Thorsby
4. Discussion and possible on Lawn Care bid approval – Supervisor Thorsby
5. Discussion and possible motion on policy for electronic sign-Supervisor Thorsby
6. Discussion and possible motion on Building Official pay – Supervisor Thorsby.

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
Fire Department Report
FANG Activity Report
2. Clerk's Report – Clerk
3. Treasurer's Report – Treasurer
Financial Report
Water Report
4. Zoning Administrator
Zoning and Code Enforcement Report
5. Flushing Township Police Department – Chief

VII. PUBLIC COMMENTS: Each speaker limited to three minutes

VIII. BOARD COMMENTS

IX. NEXT REGULAR MEETING:

MAY 13TH, 2025 AT 6:00 P.M.

X. ADJOURNMENT

Wendy D. Meinburg, Clerk

ATTENTION: All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 6:00 p.m. on the Wednesday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes online at www.flushingtownship.com

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REGULAR BOARD MEETING MINUTES

DATE MARCH 11TH, 2025 TIME: 6:00 P.M.

ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Andrew Eichorn

I. DATE AGENDA POSTED: MARCH 6TH, 2025

II. MEETING CALLED TO ORDER at 6:00 P.M. by **SUPERVISOR THORSBY** followed by The Pledge of Allegiance to the American Flag and Roll Call.

ROLL CALL: Eichorn, Thorsby, Peck, Upleger, Bain, Minarik and Meinburg

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Eight (8) others present.

APPROVAL OF AGENDA FOR MARCH 11TH, 2025.

TRUSTEE BAIN MOVED, supported by Treasurer Peck to approve MARCH 11th Agenda.

THE MOTION CARRIED

APPROVAL OF PREVIOUS MINUTES for FEBRUARY 11TH, 2025.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve FEBRUARY 11th, 2025 minutes as presented.

THE MOTION CARRIED.

APPROVE PAYMENT OF BILLS LISTED

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills correcting typo of snowmobile to snowblower.

After no discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE

AYES: Minarik, Upleger, Thorsby, Bain, Peck, Meinburg and Eichorn

NAYS: None

ABSENT: None

THE MOTION CARRIED

III. PUBLIC COMMENTS:

OPEN TO PUBLIC COMMENT at 6:03 P.M.

No comments.

CLOSED TO PUBLIC COMMENT at 6:03 P.M.

IV. UNFINISHED BUSINESS:

None

V. NEW BUSINESS:

Rowe was not present at 6:04 P.M. so Supervisor Thorsby started with Item number 3 on Agenda.

3. Discussion and possible motion to approve renewal of employee medical insurance through Bois Insurance

Representative from Bois Insurance went over documents presented in detail.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve renewal of employee medical insurance through Bois Insurance

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Thorsby, Eichorn, Minarik, Upleger, Peck, Meinburg and Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED.

1. Presentation Doug Schulz from Rowe Engineering pertaining to Flushing Township Nature Park Kayak Launch.

Representative from Rowe Engineering went over Proposal for Kayak Launch.

TRUSTEE BAIN MOTIONED, supported by Clerk Meinburg to approve Rowe Professional Services Proposal of \$42,000 for the Kayak Launch Project.

After little discussion the follow motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Bain, Eichorn, Minarik, Meinburg, Thorsby, Upleger and Peck

NAYS: None

ABSENT: None

2. Discussion and possible motion on Resolution 25-04 KAYAK LAUNCH CHARTER TOWNSHIP OF FLUSHING GENESEE COUNTY, MICHIGAN, Michigan Department of Natural Resources Trust Fund GRANT APPROVAL.

Supervisor Thorsby mentioned that this Resolution was not needed at this time. No discussion or Motion was made.

4. Discussion and possible motion on Calcium Chloride proposal from Genesee County Road Commission

After some discussion.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Calcium Chloride proposal from Genesee County Road Commission as presented.

After no discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Upleger, Thorsby, Eichorn, Meinburg, Minarik, Peck and Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED.

5. Discussion and possible motion to adopt Budget Amendments for year ending March 31st, 2025.

Supervisor Thorsby went over Budget Amendments.

TREASURER PECK MOTIONED, supported by Clerk Meinburg to adopt Budget Amendments for year ending March 31st, 2025.

After some discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Upleger, Minarik and Eichorn

NAYS: None

ABSENT: None

THE MOTION CARRIED.

6. Discussion and possible motion to approve renewal for Michigan Municipal Risk Management Authority.

Supervisor Thorsby briefly went over insurances.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve renewal for Michigan Municipal Risk Management Authority.

After some discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Meinburg, Eichorn, Bain, Peck, Minarik, Upleger and Thorsby

NAYS: None

ABSENT: None

THE MOTION CARRIED.

7. Discussion and possible motion for the prescribed burn at Flushing Township Nature Park by Plante Wise.

After some discussion.

TREASURER PECK MOTIONED, supported by Trustee Minarik to approve prescribed burn at Flushing Township Nature Park by Plante Wise for \$6,050.

After no discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Peck, Minarik, Eichorn, Bain, Upleger, Thorsby and Meinburg

NAYS: None

ABSENT: None

THE MOTION CARRIED.

8. Discussion and possible motion on Genesee County Road Commission Extended Mowing Program.

After some discussion.

TREASURER PECK MOTIONED, supported by Trustee Bain to approve Genesee County Road Commission Extended Mowing Program for \$22,769.10

After little discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Meinburg, Minarik, Bain, Eichorn, Upleger, Thorsby and Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED.

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report

FANG Activity Report

Supervisor Thorsby

- Went briefly over reports

2. Clerk's Report – Clerk

Clerk Meinburg

- Mentioned Record Retention
- Zoom and MTA Conference classes coming up
- May 6th Montrose School Election and our responsibilities.

3. Treasurer's Report – Treasurer
Financial Report March 2024
Water Report

Treasurer Peck

- Went over reports.

4. Zoning Administrator
Zoning and Code Enforcement Report

Zoning Administrator Czyzio

- Went over reports
- Mentioned working on Ordinances with Planning Commissioners
- And went over all projects in process or possibly starting up in the next 2 years

5. Flushing Township Police Department – Chief

Chief VanAlstine

- Went over report
- Mentioned how Township Attorney Amanda Odette is transitioning into the courts very well.
- Officer Farlin is back and all Officers are doing a great job.

VII. PUBLIC COMMENTS:

Opened for public comment at 7:00 P.M.

None

Closed for public comment at 7:00 P.M.

VIII. BOARD COMMENTS

Opened for board comments at 7:01 P.M.

Trustee Bain mentioned progress being made on School Crossings, and the deadline for applications are do by March 26th, 2025

Closed for board comments at 7:09 P.M.

IX. NEXT REGULAR MEETING:

APRIL 8th, 2025 AT 6:00 P.M.

X. ADJOURNMENT

TRUSTEE BAIN MOVED, supported by Trustee Minarik to adjourn the meeting at **7:10 P.M.**

WENDY D. MEINBURG, Clerk

APPROVED DATE

FREDERICK R. THORSBY, Supervisor

DRAFT



800.968.0010 | YEOANDYEO.COM

March 18, 2025

Terry Peck, Treasurer
Charter Township of Flushing
6524 North Seymour Road
Flushing, MI 48433

Dear Terry:

Enclosed is the engagement letter for Charter Township of Flushing for the year ending March 31, 2025. Generally Accepted Auditing Standards require that we communicate, during the planning stage of an audit, certain information to the Board of Trustees. This information includes the auditors' responsibilities in a financial statement audit, and the planned scope and timing of the audit. The engagement letter includes the items which must be communicated to the Board of Trustees.

Therefore, please make copies of the attached engagement letter and forward the copies to each member of the Board of Trustees. Additionally, please inform the Board of Trustees, that as part of our audit procedures we will be selecting a member of the Board of Trustees to direct specific inquiries to as part of our risk assessment process. However, any of the members of the Board of Trustees are invited to contact us to discuss any matters they feel as though may be of audit significance, or areas of concern.

Please sign and return the enclosed copy of the attached engagement letter to us at your earliest convenience.

If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads 'Jamie L. Rivette'.

Jamie L. Rivette, CPA, CGFM, Principal
Yeo & Yeo, P.C.
CPAs & Advisors

Enclosures



800.968.0010 | YEOANDYEO.COM

March 18, 2025

To the Board of Trustees
Charter Township of Flushing
6524 North Seymour Road
Flushing, MI 48433

We are pleased to confirm our understanding of the services we are to provide the Charter Township of Flushing for the year ended March 31, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter Township of Flushing as of and for the year ended March 31, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Charter Township of Flushing's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Charter Township of Flushing's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary comparison schedules
- 3) Pension information
- 4) Other postemployment benefit (OPEB) information
- 5) Notes to RSI

We have also been engaged to report on supplementary information other than RSI that accompanies the Charter Township of Flushing's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Nonmajor governmental funds combining statements

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material

respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant those emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and

financial institutions. We may also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We will communicate significant risks of material misstatement identified in our audit planning with a specific individual or individuals charged with governance during our required discussions as part of our planning process. Our audit procedures will be developed to address the specific risks identified.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control.

Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Charter Township of Flushing's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also provide the following services, some of which may be covered by separate engagement letters, which cover the terms of each separate engagement.

- Assist in preparing financial statements, related notes and supplementary financial information in accordance with U.S. Generally Accepted Accounting Principles (U.S. GAAP)
- Assist in preparing the government-wide conversion
- Assist in preparing calculations related to GASB 68 for the Net Pension Liability and related amounts

- Assist in preparing calculations related to GASB 75 for the Net OPEB Liability and related amounts
- Assist in the calculation of GASB 87 related to leases
- Assist in implementing GASB 101, Compensated Absences
- Assist in preparing fixed asset and depreciation records and calculating depreciation expense, and related journal entries
- Assist with the preparation of Form – F65

We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

At the conclusion of the audit, you agree to retain all work products provided to you as part of our engagement in order to maintain complete records to support the audited financial statements. Under the AICPA Code of Professional Conduct, we cannot serve as custodian of your data under the independence rule.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Yeo & Yeo, P.C., will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

With regard to an exempt offering document with which Yeo & Yeo, P.C. is not involved, you agree to clearly indicate in the exempt offering document that Yeo & Yeo, P.C. is not involved with the contents of such offering document.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services or we will provide an addendum to be governed by the terms of this engagement letter.

We will provide copies of our reports to the Charter Township of Flushing and the Michigan Department of Treasury; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Yeo & Yeo, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the applicable regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Yeo & Yeo, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the applicable regulator or its designee. The applicable regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the applicable regulator. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Jamie L. Rivette is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit June 2, 2025, and to issue our reports no later than September 30, 2025.

Professional standards require us to be independent with respect to the Charter Township of Flushing in the performance of our services. Any discussions that management has with personnel of Yeo & Yeo regarding employment could pose a threat to our independence. Therefore, we request that management inform the engagement principal prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Neither party shall, during the term of this engagement and for one year after its termination, solicit for hire as an employee, consultant or otherwise, any of the other party's personnel without such other party's express written consent. If the Charter Township of Flushing desires to offer employment to a Yeo & Yeo, P.C. employee and the employee is hired in any capacity by the Charter Township of Flushing, a compensation placement fee of 25% of their compensation (including overtime and bonus) may apply.

Any litigation arising out of this engagement, except actions by us to enforce payment of our professional invoices, must be filed within one year from the completion of the engagement, notwithstanding any statutory provision to the contrary. In the event of litigation brought against us, any judgment you obtain shall be limited in amount, and shall not exceed the amount of the price charged by us, and paid by you, for the services set forth in this engagement letter.

Yeo & Yeo, P.C. has an established portal system to allow for secure transfer of your confidential information. The portal system is not intended to be utilized as a record storage device, purely a means to transmit information. Documents provided via the portal system will be removed approximately a year after it has been provided.

Our fee for audit services will be \$19,600. Our fees for the non-attest services noted above will be billed at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes past due and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination, even if we have not completed our report.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

To be respectful of your time and ours, we schedule our client work well in advance. When engagements have to be rescheduled it causes a domino effect, as we likely have other clients scheduled in the new requested time slot, and our staff are likely scheduled on another client. As a result, we may have to put your engagement at the end of the line, and/or change staff. When our staff members finishing the work are not the same as those who started it, the audit is less efficient and more disruptive to your and our staff. Our price quoted above is contingent on the following:

- All items on the assistance list being completed by the due dates indicated.
- The audit being performed during the dates scheduled.
- All accounts being adequately reconciled by the beginning of scheduled fieldwork.
- Accurate information provided to us that does not require subsequent rework.
- Suralink is used to provide the assistance list items to us.

If the above items are not met and the engagement needs to be rescheduled or if additional days need to be scheduled, then an additional price of 20% will apply. Beyond this, the time required for rework and posting client requested entries after we have been given the trial balance will be billed at our standard hourly rates.

Reporting

We will issue a written report upon completion of our audit of the Charter Township of Flushing's financial statements.

Our report will be addressed to management and those charged with governance of the Charter Township of Flushing. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Our engagement will end upon delivery of your audited financial statements and our report thereon for the year set forth above. Any additional services that may be required will be part of a separate and new engagement. Should you wish to engage us to audit your financial statements for any other year, and should we accept such engagement, such engagement will be a separate and new engagement. A new engagement letter for any services beyond the scope of this engagement will govern the terms and conditions of the new engagement.

We appreciate the opportunity to be of service to the Charter Township of Flushing and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

Yeo & Yeo, P. C.
CPAs & Advisors



Jamie L. Rivette, CPA, CGFM
Principal

RESPONSE:

This letter correctly sets for the understanding of Charter Township of Flushing.

Signature: _____

Title: _____

Conference Notes



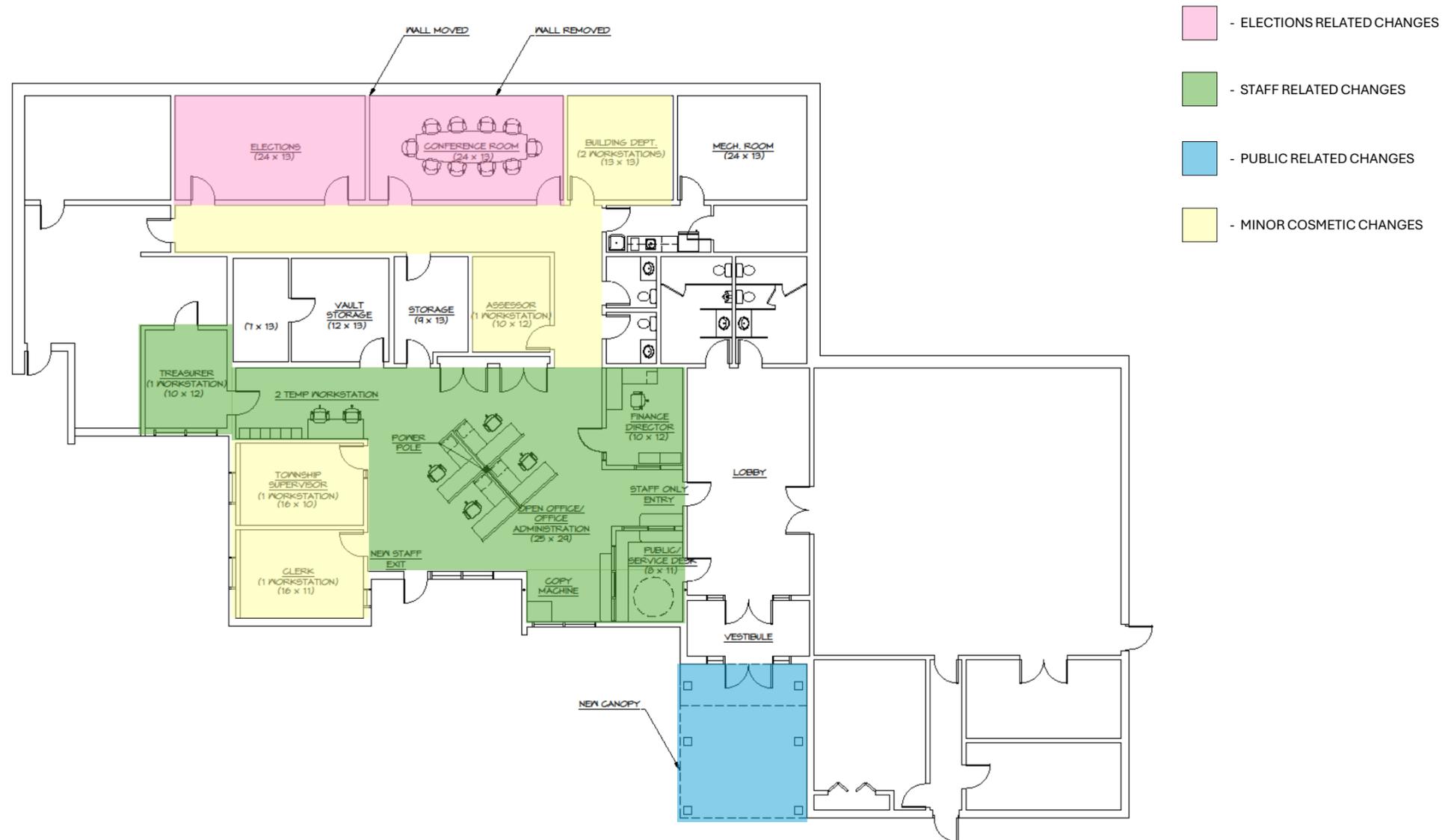
Conference Specifics

Project: Flushing Township – Town Hall
H2A Project Number: #22-520
Location: On-Site
Present: Jackie Hoist & Cassie Evans (H2A Architects), Fred Thorsby (Twp. Supervisor), Wendy Meinburg (Clerk), Terry Peck (Treasurer)
Date: 3/24/2025

Purpose: Discussion on canopy designs & moving forward with renovations

Notes

1. Confirmed floor plan option E will meet their needs with a few minor tweaks.
 - a. Conference room wall would need to be moved over roughly 2 feet.
 - b. More windows need to be added to the new customer service counter.
 - c. Replacement of the roof and windows in the proposed Treasurers new office.
 - d. Room sizes to be shown in the floor plan.
2. Looking at the room for Elections.
 - a. The ceilings will be drywall and fire rated.
 - b. Discussed a permanent cabinetry at the west end for storage.
3. Carpeting and Painting was confirmed to be needed in all areas being reconfigured, approximately 3100 sf.
 - a. Ceiling pads will be changed out as needed as long as the grid looks fine.
4. Canopy designs presented; there was a consensus on the metal design with partial brick pillars.
5. Existing roof should have an allowance for rotted sheathing.
 - a. Further comments on the roof; there should be larger gutters, commercial grade, approximately 6", and that may be why there is some issue with water around the building.
6. There wont be a need for new lighting except in a few areas where the rooms will be reconfigured, as it was just recently done.
7. Budget was also discussed.
 - a. Roughly \$580k but this may go up or down once some adjustments discussed today are made.
 - i. First priority will be the election/conference area, secondly the staff areas, and the canopy and roofing are third priority.
 - ii. It would be ideal to have a cost breakdown of each priority.
8. The restrooms are not in the current scope of work. Brining them up to ADA standards will be a future project.
9. The next meeting with their board was confirmed to be April 8th.
 - a. Revised documents in digital format are needed a week before this meeting. Large format paper version designs will be needed for the night of the meeting.
10. The Timeline is roughly as follows:
 - April: Get Board's approval to proceed and confirm rough budget.
 - Mid June: H2A to provide Architectural Drawings ready for bids.
 - Mid July: Bids due.
 - August: Pull permits and get everything approved as needed.
 - October: Start Construction





FLUSHING TOWNSHIP
MAIN OFFICES

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BGD USED
		2024-25 AMENDED BUDGET	MONTH 03/31/2025 INCREASE (DECREASE)			
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000	TAXES-REVENUE OP	185,970.00	33,454.93	186,083.58	(113.58)	100.06
101-000-434.000	TRAILER TAXES/FEES	4,000.00	613.00	3,505.50	494.50	87.64
101-000-446.000	REIMBURSEMENTS-SET TAX COLLECTION	885.00	0.00	885.00	0.00	100.00
101-000-447.000	ADMTN TAX COLLECTION FEES	115,500.00	10,712.10	132,466.53	(16,966.53)	114.69
101-000-450.000	SPECIAL ASSESSMENT REVENUE	12,015.00	2,271.53	13,037.83	(1,022.83)	108.51
101-000-477.000	CABLE FRANCHISE FEES	120,000.00	153.67	97,629.66	22,370.34	81.36
101-000-477.001	CELL TOWER INCOME	24,000.00	878.46	23,184.60	815.40	96.60
101-000-477.002	PEG FEES	5,000.00	0.00	4,810.48	189.52	96.21
101-000-497.000	SITE PLAN/LAND DIVISION	500.00	100.00	1,778.46	(1,278.46)	355.69
101-000-499.000	SPECIAL USE PERMITS	3,000.00	0.00	1,950.00	1,050.00	65.00
101-000-546.000	PA 48 MAINT OF PUBLIC RIGHT OF WAY	12,300.00	0.00	12,310.47	(10.47)	100.09
101-000-548.000	COMMUNITY DEVELOPMENT BLOCK GRANT	2,000.00	11,656.27	11,656.27	(9,656.27)	582.81
101-000-574.000	STATE SHARED REVENUE	1,174,000.00	0.00	1,005,957.00	168,043.00	85.69
101-000-631.000	MISCELLANEOUS REVENUE	52,500.00	16,561.50	69,169.70	(16,669.70)	131.75
101-000-633.000	REZONING FEES	100.00	0.00	0.00	100.00	0.00
101-000-634.000	VARIANCE FEES	500.00	0.00	0.00	500.00	0.00
101-000-635.000	SPECIAL MEETING FEES	2,000.00	0.00	0.00	2,000.00	0.00
101-000-636.000	FREEDOM OF INFORMATION REPORTS	100.00	31.99	46.99	53.01	46.99
101-000-642.000	MISCELLANEOUS SALES & SERVICE	100.00	0.00	69.00	31.00	69.00
101-000-644.000	TAX INFORMATION INCOME	900.00	10.00	595.00	305.00	66.11
101-000-645.001	HOME OCCUPATION	100.00	0.00	0.00	100.00	0.00
101-000-646.000	COPY MACHINE METER CHARGE	0.00	0.00	16.00	(16.00)	100.00
101-000-665.000	INTEREST-GOVNMC	140,000.00	9,356.42	157,521.89	(17,521.89)	112.52
101-000-665.002	INTEREST - SPECIAL ASSESSMENTS	1,200.00	55.74	1,605.53	(405.53)	133.79
101-000-665.003	INTEREST FROM INVESTMENTS-TAX ROLL	100.00	132.40	267.18	(167.18)	267.18
101-000-667.000	HALL RENT	4,000.00	400.00	5,450.00	(1,450.00)	136.25
101-000-667.001	PARK PAVILLION RENT	750.00	0.00	850.00	(100.00)	113.33
101-000-669.000	INS DIVIDEND	10,000.00	0.00	0.00	10,000.00	0.00
101-000-676.003	ELECTION REIMBURSEMENT	45,000.00	0.00	44,387.51	612.49	98.64
101-000-699.001	W&S OVERHEAD ALLOCADION	251,000.00	0.00	251,000.00	0.00	100.00
101-000-699.677	TRANSFER IN DENTAL FUND	8,100.00	0.00	8,207.49	(107.49)	101.33
101-000-699.678	TRANSFER IN VISION FUND	5,250.00	0.00	5,269.67	(19.67)	100.37
Total Dept 000		2,180,870.00	86,388.01	2,039,711.34	141,158.66	93.53
Expenditures						
TOTAL REVENUES						
		2,180,870.00	86,388.01	2,039,711.34	141,158.66	93.53

Dept 101 - TOWNSHIP BOARD						
GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BGD USED
		2024-25 AMENDED BUDGET	MONTH 03/31/2025 INCREASE (DECREASE)			
101-101-702.000	SALARIES & WAGES	23,256.00	1,896.32	23,169.57	86.43	99.63
101-101-702.004	PLANNING COMMISSION	2,500.00	563.50	3,113.50	(613.50)	124.54
101-101-702.005	ZONING BOARD OF APPEALS	0.00	88.50	88.50	(88.50)	100.00
101-101-709.000	MEDICARE TAXES	1,000.00	59.16	534.83	465.17	53.48
101-101-801.000	CONTRACTUAL SERVICES	40,000.00	770.00	42,380.50	(2,380.50)	105.95
101-101-804.000	BANK CHARGES	600.00	0.00	841.88	(241.88)	140.31
101-101-826.000	LEGAL FEES	13,000.00	450.00	7,236.82	5,763.18	55.67
101-101-850.000	TELEPHONE EXPENSE	500.00	42.55	467.61	32.39	93.52
101-101-900.000	PRINTING & PUBLISHING	4,500.00	0.00	2,401.17	2,098.83	53.36
101-101-911.000	TRAINING & CONVENTION	5,500.00	0.00	3,352.10	2,147.90	60.95
101-101-911.001	OTHER BOARDS TRAINING/CONVENTION	0.00	0.00	324.80	(324.80)	100.00
101-101-915.000	MEMBERSHIP DUES	25,000.00	0.00	16,845.45	8,154.55	67.38
101-101-935.000	INSURANCE & BONDS	90,000.00	6,468.00	181,092.00	(91,092.00)	201.21
101-101-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMEN	12,000.00	0.00	8,602.93	3,397.07	71.69

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR		YTD BALANCE		AVAILABLE	
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 03/31/2025	NORMAL (ABNORMAL)	03/31/2025	NORMAL (ABNORMAL)	BALANCE	% BDT USED
Fund 101 - GENERAL OPERATING FUND									
Expenditures									
101-101-955.001	MISCELLANEOUS EXPENSE	1,000.00	0.00			1,217.59	(217.59)		121.76
101-101-980.002	CAPITAL OUTLAY-GOVVIC INT	42,100.00	0.00			42,065.00	35.00		99.92
Total Dept 101 - TOWNSHIP BOARD		260,956.00	10,338.03			333,734.25	(72,778.25)		127.89
Dept 171 - SUPERVISOR									
101-171-702.000	SALARIES & WAGES	59,600.00	4,543.54			59,066.02	533.98		99.10
101-171-704.001	DEPUTY PAY	1,500.00	375.00			1,350.00	150.00		90.00
101-171-709.000	MEDICARE TAXES	1,000.00	91.77			948.36	51.64		94.84
101-171-717.001	PENSION EXPENSE FLAT	50.00	30.00			108.00	(58.00)		216.00
101-171-752.001	OPERATING SUPPLIES	110.00	0.00			0.00	110.00		0.00
101-171-850.000	TELEPHONE EXPENSE	1,020.00	82.56			895.83	124.17		87.83
101-171-861.000	MILEAGE	150.00	77.56			317.42	(167.42)		211.61
101-171-911.000	TRAINING & CONVENTION	950.00	90.00			1,026.39	(76.39)		108.04
101-171-915.000	MEMBERSHIP DUES	230.00	0.00			0.00	230.00		0.00
101-171-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMEN	60.00	0.00			60.00	0.00		100.00
101-171-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	1,000.00	0.00			119.99	880.01		12.00
Total Dept 171 - SUPERVISOR		65,670.00	5,290.43			63,892.01	1,777.99		97.29
Dept 191 - FINANCE									
101-191-702.000	SALARIES & WAGES	53,000.00	4,210.56			53,188.53	(188.53)		100.36
101-191-709.000	MEDICARE TAXES	4,500.00	330.80			4,050.54	449.46		90.01
101-191-717.000	PENSION EXPENSE	83,886.00	6,990.50			83,886.02	(0.02)		100.00
101-191-718.001	DISABILITY INSURANCE	1,000.00	54.55			669.32	330.68		66.93
101-191-718.003	HEALTH INSURANCE	2,500.00	333.33			2,094.55	405.45		83.78
101-191-718.005	OTHER POST-EMPLOYMENT BENEFITS (OPEB)	16,900.00	1,194.14			18,085.46	(1,185.46)		107.01
101-191-724.000	DENTAL INSURANCE	1,500.00	0.00			717.30	782.70		47.82
101-191-725.000	VISION INSURANCE	700.00	328.00			428.00	272.00		61.14
101-191-726.000	LIFE INSURANCE	675.00	17.36			208.32	466.68		30.86
101-191-752.001	OPERATING SUPPLIES	150.00	0.00			152.30	(2.30)		101.53
101-191-801.000	CONTRACTUAL SERVICES	15,000.00	0.00			9,881.00	5,119.00		65.87
101-191-802.000	AUDIT EXPENSE	15,450.00	0.00			15,378.50	71.50		99.54
101-191-861.000	MILEAGE	500.00	25.20			162.55	337.45		32.51
101-191-911.000	TRAINING & CONVENTION	4,000.00	0.00			1,700.00	2,300.00		42.50
101-191-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMEN	750.00	0.00			659.99	90.01		88.00
101-191-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	1,000.00	0.00			199.95	800.05		20.00
Total Dept 191 - FINANCE		201,511.00	13,484.44			191,462.33	10,048.67		95.01
Dept 215 - CLERK									
101-215-702.000	SALARIES & WAGES	59,600.00	4,543.54			59,066.02	533.98		99.10
101-215-704.001	DEPUTY PAY	2,500.00	750.00			2,500.00	0.00		100.00
101-215-709.000	MEDICARE TAXES	3,500.00	123.26			2,397.43	1,102.57		68.50
101-215-717.001	PENSION EXPENSE FLAT	0.00	60.00			60.00	(60.00)		100.00
101-215-752.001	OPERATING SUPPLIES	1,000.00	0.00			82.42	917.58		8.24
101-215-850.000	TELEPHONE EXPENSE	500.00	42.55			467.72	32.28		93.54
101-215-861.000	MILEAGE	600.00	0.00			544.60	55.40		90.77
101-215-911.000	TRAINING & CONVENTION	5,000.00	418.00			6,225.58	(1,225.58)		124.51
101-215-915.000	MEMBERSHIP DUES	200.00	0.00			175.00	25.00		87.50
101-215-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMEN	750.00	0.00			714.98	35.02		95.33
101-215-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	1,000.00	0.00			1,151.07	(151.07)		115.11

Fund 101 - GENERAL OPERATING FUND
 Expenditures
 Total Dept 215 - CLERK

Dept 216 - CLERK - ADMIN
 101-216-702.000 SALARIES & WAGES
 101-216-709.000 MEDICARE TAXES
 101-216-717.001 PENSION EXPENSE FLAT
 101-216-718.001 DISABILITY INSURANCE
 101-216-718.003 HEALTH INSURANCE
 101-216-724.000 DENTAL INSURANCE
 101-216-725.000 VISION INSURANCE
 101-216-726.000 LIFE INSURANCE
 101-216-948.001 COMPUTER MAINTENANCE/AGREEMENT/EQUIPME

Total Dept 216 - CLERK - ADMIN
 52,010.00 4,093.65 49,473.11 2,536.89 95.12

Dept 219 - CLERICAL-WATER DEPT
 101-219-702.000 SALARIES & WAGES
 101-219-709.000 MEDICARE TAXES
 101-219-717.001 PENSION EXPENSE FLAT
 101-219-718.001 DISABILITY INSURANCE
 101-219-718.003 HEALTH INSURANCE
 101-219-724.000 DENTAL INSURANCE
 101-219-725.000 VISION INSURANCE
 101-219-726.000 LIFE INSURANCE
 101-219-752.000 OFFICE SUPPLIES & POSTAGE
 101-219-900.000 PRINTING & PUBLISHING
 101-219-911.000 TRAINING & CONVENTION
 101-219-948.001 COMPUTER MAINTENANCE/AGREEMENT/EQUIPME
 101-219-955.001 OFFICE EQUIPMENT

Total Dept 219 - CLERICAL-WATER DEPT
 55,260.00 4,245.20 54,089.97 1,170.03 97.88

Dept 253 - TREASURER
 101-253-702.000 SALARIES & WAGES
 101-253-704.001 DEPUTY PAY
 101-253-709.000 MEDICARE TAXES
 101-253-718.003 HEALTH INSURANCE
 101-253-718.005 OTHER POST-EMPLOYMENT BENEFITS (OPEB)
 101-253-752.001 OPERATING SUPPLIES
 101-253-830.000 TAX ROLL EXPENSE
 101-253-850.000 TELEPHONE EXPENSE
 101-253-861.000 MILEAGE
 101-253-911.000 TRAINING & CONVENTION
 101-253-915.000 MEMBERSHIP DUES
 101-253-948.001 COMPUTER MAINTENANCE/AGREEMENT/EQUIPME
 101-253-980.000 CAPITAL OUTLAY - OFFICE EQUIPMENT

Total Dept 253 - TREASURER
 94,800.00 6,656.50 89,610.27 5,189.73 94.53

Dept 255 - TAX CLERK
 101-255-702.000 SALARIES & WAGES

Total Dept 255 - TAX CLERK
 37,000.00 3,103.20 37,274.15 (274.15) 100.74

AMENDED BUDGET	INCREASE (DECREASE)	ACTIVITY FOR MONTH 03/31/2025	YTD BALANCE 03/31/2025	AVAILABLE BALANCE	% BDTG USED
74,650.00	5,937.35	73,394.82	1,265.18	98.31	
38,200.00	3,135.53	38,519.56	(319.56)	100.84	
4,000.00	265.36	1,861.92	2,138.08	46.55	
2,810.00	277.51	2,730.79	79.21	97.18	
800.00	64.56	732.08	7.92	99.01	
3,500.00	333.33	3,462.75	37.25	98.94	
1,000.00	0.00	921.02	78.98	92.10	
1,000.00	0.00	616.67	383.33	61.67	
300.00	17.36	208.32	91.68	69.44	
400.00	0.00	360.00	40.00	90.00	
38,000.00	3,176.64	40,267.11	(2,267.11)	105.97	
4,000.00	268.51	3,345.34	654.66	83.63	
3,310.00	280.80	3,498.38	(188.38)	105.69	
800.00	64.56	792.08	7.92	99.01	
3,250.00	333.33	3,462.75	(212.75)	106.55	
1,500.00	0.00	1,108.00	392.00	73.87	
300.00	104.00	204.00	96.00	68.00	
250.00	17.36	208.32	41.68	83.33	
400.00	0.00	43.98	356.02	11.00	
200.00	0.00	252.91	(52.91)	126.46	
250.00	0.00	0.00	250.00	0.00	
1,000.00	0.00	907.10	92.90	90.71	
1,000.00	0.00	0.00	1,000.00	0.00	
1,000.00	0.00	0.00	1,000.00	0.00	
55,260.00	4,245.20	54,089.97	1,170.03	97.88	
59,300.00	4,337.00	56,381.00	2,919.00	95.08	
1,500.00	375.00	1,350.00	150.00	90.00	
3,100.00	89.88	2,329.30	770.70	75.14	
0.00	84.21	0.00	0.00	0.00	
12,350.00	1,194.14	13,537.46	(1,187.46)	109.62	
200.00	0.00	117.46	82.54	58.73	
10,500.00	0.00	10,448.57	51.43	99.51	
1,000.00	102.55	527.67	472.33	52.77	
2,500.00	363.72	1,262.19	1,237.81	50.49	
1,000.00	110.00	1,564.63	(564.63)	156.46	
150.00	0.00	0.00	150.00	0.00	
2,200.00	0.00	2,091.99	108.01	95.09	
1,000.00	0.00	0.00	1,000.00	0.00	
94,800.00	6,656.50	89,610.27	5,189.73	94.53	
37,000.00	3,103.20	37,274.15	(274.15)	100.74	

User: BROOK
 DB: Flushing
 PERIOD ENDING 03/31/2025

ACTIVITY FOR
 2024-25 MONTH 03/31/2025
 AMENDED BUDGET INCREASE (DECREASE) YTD BALANCE 03/31/2025 AVAILABLE BALANCE % BDGT USED

Fund 101 - GENERAL OPERATING FUND

GL NUMBER	DESCRIPTION	AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Expenditures							
101-255-709.000	MEDICARE TAXES	4,000.00	262.90	1,699.73	2,300.27	42.49	
101-255-717.001	PENSION EXPENSE FLAT	3,560.00	274.93	2,555.85	1,004.15	71.79	
101-255-718.002	DISABILITY INSURANCE	900.00	64.56	732.91	167.09	81.43	
101-255-718.003	HEALTH INSURANCE	3,500.00	333.33	3,462.75	37.25	98.94	
101-255-724.000	DENTAL INSURANCE	600.00	0.00	450.00	150.00	75.00	
101-255-725.000	VISION INSURANCE	300.00	0.00	100.00	200.00	33.33	
101-255-726.000	LIFE INSURANCE	300.00	17.36	190.96	109.04	63.65	
Total Dept 255 - TAX CLERK		50,160.00	4,056.28	46,466.35	3,693.65	92.64	

Dept 257 - ASSESSOR	DESCRIPTION	AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
101-257-702.000	SALARIES & WAGES	67,750.00	4,972.16	64,371.66	3,378.34	95.01	
101-257-702.006	BOARD OF REVIEW	0.00	1,100.00	1,250.00	(1,250.00)	100.00	
101-257-704.002	PLANNING COMMISSION	2,500.00	0.00	550.00	1,950.00	22.00	
101-257-709.000	MEDICARE TAXES	5,200.00	437.55	4,678.76	521.24	89.98	
101-257-717.000	PENSION EXPENSE	83,886.00	6,990.50	83,886.02	(0.02)	100.00	
101-257-717.001	PENSION EXPENSE FLAT	0.00	28.00	36.00	(36.00)	100.00	
101-257-718.001	DISABILITY INSURANCE	1,050.00	85.74	1,024.48	25.52	97.57	
101-257-718.003	HEALTH INSURANCE	23,000.00	1,682.28	22,642.25	357.75	98.44	
101-257-724.000	DENTAL INSURANCE	1,900.00	0.00	1,525.66	374.34	80.30	
101-257-725.000	VISION INSURANCE	360.00	550.00	760.91	(400.91)	211.36	
101-257-726.000	LIFE INSURANCE	1,000.00	17.36	208.92	791.68	20.83	
101-257-752.000	OFFICE SUPPLIES & POSTAGE	3,000.00	0.00	2,953.10	46.90	98.44	
101-257-752.001	OPERATING SUPPLIES	150.00	0.00	95.60	54.40	63.73	
101-257-830.000	TAX ROLL EXPENSE	500.00	132.00	332.00	168.00	66.40	
101-257-850.000	TELEPHONE EXPENSE	500.00	42.55	467.72	32.28	93.54	
101-257-861.000	MILEAGE	500.00	0.00	301.50	198.50	60.30	
101-257-900.000	PRINTING & PUBLISHING	2,000.00	1,859.80	1,935.30	64.70	96.77	
101-257-911.000	TRAINING & CONVENTION	1,500.00	0.00	945.56	554.44	63.04	
101-257-915.000	MEMBERSHIP DUES	500.00	0.00	272.38	227.62	54.48	
101-257-935.000	INSURANCE & BONDS	500.00	0.00	250.00	250.00	50.00	
101-257-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMENT	2,500.00	0.00	2,232.00	268.00	89.28	
101-257-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 257 - ASSESSOR		199,296.00	17,897.94	190,719.22	8,576.78	95.70	

Dept 262 - ELECTIONS	DESCRIPTION	AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
101-262-702.000	SALARIES & WAGES	60,000.00	0.00	52,198.21	7,801.79	87.00	
101-262-709.000	MEDICARE TAXES	1,100.00	0.00	1,451.74	(351.74)	131.98	
101-262-752.000	OFFICE SUPPLIES & POSTAGE	8,000.00	0.00	2,734.43	5,265.57	34.18	
101-262-752.001	OPERATING SUPPLIES	5,000.00	0.00	1,888.56	3,111.44	37.77	
101-262-801.000	CONTRACTUAL SERVICES	10,000.00	10,328.75	12,344.46	(2,344.46)	123.44	
101-262-900.000	PRINTING & PUBLISHING	6,000.00	0.00	982.70	5,017.30	16.38	
101-262-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMENT	5,000.00	240.00	1,052.74	3,947.26	21.05	
Total Dept 262 - ELECTIONS		95,100.00	10,568.75	72,652.84	22,447.16	76.40	

Dept 265 - BUILDING AND GROUNDS	DESCRIPTION	AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
101-265-702.000	SALARIES & WAGES	18,000.00	2,010.25	17,013.38	986.62	94.52	
101-265-709.000	MEDICARE TAXES	1,200.00	153.78	1,301.49	(101.49)	108.46	
101-265-752.000	OFFICE SUPPLIES & POSTAGE	3,000.00	0.00	466.40	2,533.60	15.55	
101-265-752.001	OPERATING SUPPLIES	3,000.00	120.00	2,018.26	981.74	67.28	
101-265-754.000	MAINTENANCE SUPPLIES	4,600.00	597.89	3,792.69	807.31	82.45	

User: BROOK
DB: Flushing

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR		YTD BALANCE		AVAILABLE	
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 03/31/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	BALANCE	% BDT USED

Fund 101 - GENERAL OPERATING FUND									
Expenditures									
101-265-850.000	TELEPHONE EXPENSE	6,710.00	761.53	6,970.40	(260.40)	103.88			
101-265-852.000	INTERNET	1,800.00	354.90	1,948.80	(148.80)	108.27			
101-265-853.002	TELEPHONE LEASE	4,700.00	0.00	1,533.52	3,166.48	32.63			
101-265-855.000	COPY MACHINE FEES-METER FEES	2,500.00	433.91	2,061.07	438.93	82.44			
101-265-921.000	UTILITIES	18,100.00	1,845.09	19,789.55	(1,689.55)	109.33			
101-265-930.000	BUILDING MAINTENANCE	17,000.00	1,271.50	19,666.20	(2,666.20)	115.68			
101-265-935.000	INSURANCE-LEASED COPIER	60.00	0.00	0.00	60.00	0.00			
101-265-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMEN	2,500.00	305.15	2,624.82	(124.82)	104.99			
101-265-975.000	BUILDING IMPROVEMENTS	5,000.00	0.00	1,081.97	3,918.03	21.64			
101-265-981.001	CAPITAL OUTLAY - EQUIPMENT	4,000.00	0.00	0.00	4,000.00	0.00			
101-265-983.000	POSTAGE MACHINE RENTAL	4,000.00	0.00	545.94	3,454.06	13.65			
Total Dept 265 - BUILDING AND GROUNDS		96,170.00	7,854.00	80,814.49	15,355.51	84.03			

Dept 267 - HALL RENTAL EXPENSE									
101-267-752.001	OPERATING SUPPLIES	100.00	0.00	60.67	39.33	60.67			
101-267-930.000	BUILDING MAINTENANCE	1,500.00	100.00	1,300.00	200.00	86.67			
101-267-955.000	MISCELLANEOUS EXPENSE	1,200.00	0.00	0.00	1,200.00	0.00			
101-267-981.001	CAPITAL OUTLAY - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00			
Total Dept 267 - HALL RENTAL EXPENSE		3,800.00	100.00	1,360.67	2,439.33	35.81			

Dept 443 - PUBLIC SERVICE									
101-443-801.001	FIRE CONTRACT	190,000.00	0.00	135,960.00	54,040.00	71.56			
101-443-812.000	SENIOR CITIZENS/VAN EXPENSE	3,500.00	94.84	1,002.03	2,497.97	28.63			
101-443-827.000	LIBRARY/SENIOR CITIZENS CNTR	47,000.00	34,825.00	45,351.99	1,648.01	96.49			
101-443-926.000	LIGHTS AT LARGE	65,000.00	6,025.75	71,534.10	(6,534.10)	110.05			
101-443-932.000	AUTO MAINTENANCE EXPENSE/GAS	4,750.00	0.00	4,583.76	166.24	96.50			
101-443-955.001	MISCELLANEOUS EXPENSE	750.00	0.00	607.50	142.50	81.00			
101-443-962.000	PEG SERVICES	9,000.00	417.00	6,825.63	2,174.37	75.84			
101-443-967.001	DRAINS AT LARGE	35,000.00	0.00	33,633.65	1,366.35	96.10			
101-443-967.002	PROJECT COSTS - CDBG	12,000.00	0.00	12,551.01	(551.01)	104.59			
101-443-988.000	ROAD IMPROVEMENTS	275,000.00	0.00	265,621.44	9,378.56	96.59			
101-443-988.002	ROAD MAINTENANCE-DITCHING	40,000.00	12,472.50	32,808.58	7,191.42	82.02			
101-443-988.004	GIS MAPPING	1,000.00	0.00	0.00	1,000.00	0.00			
101-443-989.000	CHLORIDING	28,000.00	0.00	26,431.43	1,568.57	94.40			
Total Dept 443 - PUBLIC SERVICE		711,000.00	53,835.09	636,911.12	74,088.88	89.58			

Dept 751 - PARKS & RECREATION									
101-751-702.000	SALARIES & WAGES	19,000.00	1,027.13	15,843.76	3,156.24	83.39			
101-751-704.004	SUMMER HELP WAGES	2,800.00	0.00	2,800.00	0.00	100.00			
101-751-709.000	MEDICARE TAXES	1,300.00	78.58	1,426.30	(126.30)	109.72			
101-751-752.001	OPERATING SUPPLIES	600.00	0.00	336.36	263.64	56.06			
101-751-759.000	GASOLINE EXPENSE	1,300.00	43.50	1,343.08	(43.08)	103.31			
101-751-801.000	CONTRACTUAL SERVICES	3,200.00	6,270.00	9,065.00	(5,865.00)	283.28			
101-751-802.000	AUDIT EXPENSE	500.00	0.00	180.00	320.00	36.00			
101-751-802.001	MAINTENANCE SUPPLIES	7,000.00	0.00	6,288.52	711.48	89.84			
101-751-921.000	UTILITIES	4,000.00	433.61	2,735.29	1,264.71	68.38			
101-751-935.000	INSURANCE & BONDS	1,400.00	0.00	2,095.00	(695.00)	149.64			
101-751-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMEN	1,500.00	0.00	203.34	1,296.66	13.56			
101-751-955.002	MISCELLANEOUS EXPENSE	500.00	0.00	0.00	500.00	0.00			
101-751-975.000	BUILDING IMPROVEMENTS	8,500.00	0.00	4,613.00	3,887.00	54.27			

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT
		2024-25	MONTH 03/31/2025			
		AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-751-975.002	CAPITAL OUTLAY USDA	3,000.00	0.00	0.00	3,000.00	0.00
101-751-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	3,000.00	349.99	1,112.41	1,887.59	37.08
Total Dept 751 - PARKS & RECREATION		57,600.00	8,202.81	48,042.06	9,557.94	83.41
Dept 966 - TRANSFER OUT ACCT						
101-966-995.249	INTERFUND TRANSFER OUT	0.00	0.00	11,500.00	(11,500.00)	100.00
Total Dept 966 - TRANSFER OUT ACCT		0.00	0.00	11,500.00	(11,500.00)	100.00
TOTAL EXPENDITURES		2,017,983.00	152,560.47	1,944,113.51	73,869.49	96.34
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		2,180,870.00	86,388.01	2,039,711.34	141,158.66	93.53
TOTAL EXPENDITURES		2,017,983.00	152,560.47	1,944,113.51	73,869.49	96.34
NET OF REVENUES & EXPENDITURES		162,887.00	(66,172.46)	95,597.83	67,289.17	58.69

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR		YTD BALANCE		AVAILABLE		% BDGT USED
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 03/31/2025	NORMAL (ABNORMAL)	03/31/2025	NORMAL (ABNORMAL)	BALANCE	ABNORMAL	
Fund 207 - POLICE FUND										
Revenues										
Dept 000										
207-000-402.000	TAXES-REVENUE OP	1,198,050.00		214,101.97		1,191,232.90		6,817.10		99.43
207-000-499.000	LIQUOR CONTROL	1,200.00		0.00		1,134.65		65.35		94.55
207-000-543.000	PA 301/302 POLICE TRAINING	8,000.00		0.00		1,797.03		6,202.97		22.46
207-000-543.001	CPE TRAINING/STATE POLICE	13,500.00		0.00		15,013.51		(1,513.51)		111.21
207-000-574.000	STATE SHARED REVENUE	820.00		0.00		1,790.70		(970.70)		218.38
207-000-631.000	MISCELLANEOUS REVENUE	6,000.00		0.00		5,866.77		133.23		97.78
207-000-646.000	COPIES	900.00		92.00		1,503.19		(603.19)		167.02
207-000-657.002	ORDINANCE/FINES & COSTS	9,000.00		294.69		4,022.60		4,977.40		44.70
207-000-659.002	VEHICLE IMPOND FEEs	2,000.00		315.00		1,080.00		920.00		54.00
207-000-665.000	INTEREST-GOVNIC	15,000.00		0.00		12,664.46		2,335.54		84.43
207-000-676.000	GRANTS	9,000.00		0.00		4,500.00		4,500.00		50.00
207-000-676.001	FLUSHING SCH REIMBUSE-RESOURCE OFCR	118,000.00		0.00		103,311.62		14,688.38		87.55
207-000-678.000	INSURANCE PROCEEDS	62,000.00		0.00		62,264.00		(264.00)		100.43
207-000-685.000	OPIOID SETTLEMENT	6,500.00		0.00		6,245.49		254.51		96.08
Total Dept 000		1,449,970.00		214,803.66		1,412,426.92		37,543.08		97.41
TOTAL REVENUES										
		1,449,970.00		214,803.66		1,412,426.92		37,543.08		97.41
Expenditures										
Dept 000										
207-000-702.000	SALARIES & WAGES	86,000.00		6,316.16		86,628.48		(628.48)		100.73
207-000-702.001	CERICAL WAGES	40,000.00		2,784.45		34,521.36		5,478.64		86.30
207-000-702.002	OFFICERS WAGES	636,500.00		45,657.74		630,892.83		5,607.17		99.12
207-000-703.000	POLICE PART-TIME	20,000.00		1,210.00		16,239.86		3,760.14		81.20
207-000-709.000	MEDICARE TAXES	54,000.00		4,328.08		59,026.73		(5,026.73)		109.31
207-000-717.001	PENSION EXPENSE FLAT	234,500.00		17,929.12		227,180.11		7,319.89		96.88
207-000-717.002	HOSP	8,700.00		0.00		0.00		8,700.00		0.00
207-000-718.002	DISABILITY INSURANCE	9,500.00		1,016.51		10,397.96		(897.96)		109.45
207-000-718.003	HEALTH INSURANCE	85,000.00		8,729.60		87,845.77		(2,845.77)		103.35
207-000-718.005	OTHER POST-EMPLOYMENT BENEFITTS (OPEB)	68,500.00		6,117.59		68,703.53		(203.53)		100.30
207-000-724.000	OPEB - BRIAN FAIRCHILD	500.00		0.00		0.00		500.00		0.00
207-000-725.000	DENTAL INSURANCE	6,000.00		0.00		5,552.98		447.02		92.55
207-000-725.000	VISION INSURANCE	2,500.00		0.00		410.33		2,089.67		16.41
207-000-726.000	LIFE INSURANCE	3,000.00		269.08		2,816.40		183.60		93.88
207-000-752.000	OFFICE SUPPLIES & POSTAGE	6,000.00		2.65		2,133.49		3,866.51		35.56
207-000-752.000	GASOLINE EXPENSE	22,500.00		1,545.65		18,018.36		4,481.64		80.08
207-000-759.000	UNIFORM CLEANING	2,500.00		157.90		1,027.68		1,472.32		41.11
207-000-766.000	UNIFORMS	6,000.00		949.40		4,173.96		1,826.04		69.57
207-000-767.000	SIDEARMS	2,000.00		0.00		598.80		1,401.20		29.94
207-000-768.000	LEIN SERVICES	4,000.00		0.00		3,451.14		548.86		86.28
207-000-801.002	AUDIT EXPENSE	3,000.00		0.00		2,700.00		300.00		90.00
207-000-802.000	LEGAL FEES	25,000.00		1,343.75		15,502.41		9,497.59		62.01
207-000-852.000	TELEPHONE EXPENSE	3,000.00		354.36		3,877.64		(877.64)		129.25
207-000-853.000	INTERNET	2,000.00		114.90		1,378.80		621.20		68.94
207-000-853.000	TELEPHONE LEASE	1,800.00		0.00		1,256.00		544.00		69.78
207-000-853.000	COPY MACHINE FEES-METER FEES	850.00		0.00		438.61		411.39		51.60
207-000-911.000	TRAINING & CONVENTION	8,000.00		0.00		4,380.93		3,619.07		54.76
207-000-911.002	CPE TRAINING	500.00		0.00		500.00		0.00		100.00
207-000-915.000	MEMBERSHIP DUES	1,200.00		0.00		0.00		1,200.00		0.00
207-000-915.001	MEMBERSHIP DUES-GAIN	0.00		50.00		50.00		(50.00)		100.00
207-000-916.000	DUES PAID WITH OPIOID MONEY	6,300.00		0.00		6,245.49		54.51		99.13
207-000-921.000	UTILITIES	3,200.00		350.29		2,670.75		529.25		83.46

PERIOD ENDING 03/31/2025

ACTIVITY FOR MONTH 03/31/2025

YTD BALANCE 03/31/2025 AVAILABLE BALANCE % BDGT USED

GL NUMBER DESCRIPTION AMENDED BUDGET INCREASE (DECREASE) NORMAL (ABNORMAL) NORMAL (ABNORMAL)

GL NUMBER	DESCRIPTION	AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	% BDGT USED
Fund 207 - POLICE FUND						
Expenditures						
207-000-930.000	BUILDING MAINTENANCE	4,000.00	200.00	2,814.00	1,186.00	70.35
207-000-932.000	AUTO MAINTENANCE EXPENSE	12,000.00	196.40	7,465.52	4,534.48	62.21
207-000-934.000	RADIO REPAIRS/MAINTENANCE	500.00	186.60	753.63	(253.63)	150.73
207-000-935.000	INSURANCE & BONDS	17,300.00	0.00	30,321.00	(13,021.00)	175.27
207-000-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMEN	3,000.00	689.52	1,490.18	1,509.82	49.67
207-000-955.001	MISCELLANEOUS EXPENSE	100.00	0.00	77.04	22.96	77.04
207-000-975.002	CAPITAL OUTLAY USDA	2,500.00	0.00	143.99	2,356.01	5.76
207-000-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	4,000.00	0.00	677.86	3,322.14	16.95
207-000-981.001	CAPITAL OUTLAY - EQUIPMENT	128,500.00	0.00	114,823.59	13,676.41	89.36
207-000-983.000	CAR RENTAL	3,000.00	250.00	3,000.00	0.00	100.00
Total Dept 000		1,527,450.00	100,749.75	1,460,187.21	67,262.79	95.60
TOTAL EXPENDITURES		1,527,450.00	100,749.75	1,460,187.21	67,262.79	95.60

Fund 207 - POLICE FUND:	TOTAL REVENUES	TOTAL EXPENDITURES	NET OF REVENUES & EXPENDITURES
	1,449,970.00	1,527,450.00	(77,480.00)
	214,803.66	100,749.75	114,053.91
	1,412,426.92	1,460,187.21	(47,760.29)
	37,543.08	67,262.79	(29,719.71)
	97.41	95.60	61.64

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR		YTD BALANCE		AVAILABLE		
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 03/31/2025		03/31/2025	(ABNORMAL)	NORMAL (ABNORMAL)	BALANCE	% BDTG USED
Fund 249 - BUILDING INSPECTION FUND										
Revenues										
Dept 000										
249-000-500.000	ZONING PERMITS	5,000.00		350.00		5,850.00		(850.00)		117.00
249-000-500.002	EARTH REMOVAL	75.00		0.00		75.00		0.00		100.00
249-000-500.003	BUILDING PERMITS	45,000.00		1,890.00		44,115.62		884.38		98.03
249-000-500.004	PLUMBING PERMIT	8,000.00		150.00		5,881.00		2,119.00		73.51
249-000-500.005	MECHANICAL PERMITS	10,000.00		545.00		10,335.00		(335.00)		103.35
249-000-500.006	ELECTRICAL PERMITS	15,000.00		1,000.00		12,846.00		2,154.00		85.64
249-000-500.007	PLAN REVIEWS/ENGINEERING FEES	14,000.00		1,642.50		17,295.00		(3,295.00)		123.54
249-000-500.008	ELECTRONIC ARCHIVING	4,000.00		395.00		6,429.05		(2,429.05)		160.73
249-000-500.009	BS&A FEE	500.00		21.00		219.00		281.00		43.80
Total Dept 000		101,575.00		5,993.50		103,045.67		(1,470.67)		101.45
Dept 931 - TRANS IN ACCT										
INTERFUND TRANSFER IN										
249-931-699.101		11,500.00		0.00		11,500.00		0.00		100.00
Total Dept 931 - TRANS IN ACCT		11,500.00		0.00		11,500.00		0.00		100.00
TOTAL REVENUES		113,075.00		5,993.50		114,545.67		(1,470.67)		101.30
Expenditures										
Dept 000										
249-000-702.000	SALARIES & WAGES	36,500.00		2,461.54		36,473.40		26.60		99.93
249-000-704.005	ZONING ADMINSTRATOR	22,850.00		1,894.12		22,909.32		(59.32)		100.26
249-000-704.006	CODE ENFORCEMENT	22,850.00		1,894.18		19,464.07		3,385.93		85.18
249-000-709.000	MEDICARE TAXES	6,100.00		449.72		5,607.10		492.90		91.92
249-000-717.001	PENSION EXPENSE FLAT	3,700.00		303.06		3,657.95		42.05		98.86
249-000-718.001	DISABILITY INSURANCE	925.00		75.31		922.60		2.40		99.74
249-000-718.003	HEALTH INSURANCE	26,300.00		2,319.31		25,765.67		534.33		97.97
249-000-724.000	DENTAL INSURANCE	1,000.00		280.00		1,068.54		(68.54)		106.85
249-000-725.000	VISION INSURANCE	750.00		0.00		547.29		202.71		72.97
249-000-726.000	LIFE INSURANCE	250.00		17.36		208.32		41.68		83.33
249-000-752.000	OFFICE SUPPLIES & POSTAGE	500.00		0.00		0.00		500.00		0.00
249-000-759.000	GASOLINE EXPENSE	500.00		0.00		0.00		500.00		0.00
249-000-801.000	CONTRACTUAL SERVICES	30,000.00		0.00		17,205.50		12,794.50		57.35
249-000-802.000	AUDIT EXPENSE	500.00		0.00		360.00		140.00		72.00
249-000-802.003	CODIFICATION	100.00		0.00		0.00		100.00		0.00
249-000-850.000	TELEPHONE EXPENSE	500.00		50.02		372.74		127.26		74.55
249-000-861.000	MILEAGE	200.00		0.00		49.58		150.42		24.79
249-000-911.000	TRAINING & CONVENTION	300.00		0.00		0.00		300.00		0.00
249-000-915.000	MEMBERSHIP DUES	100.00		0.00		0.00		100.00		0.00
249-000-932.000	AUTO MAINTENANCE EXPENSE	1,000.00		60.20		1,129.39		(129.39)		112.94
249-000-935.000	INSURANCE & BONDS	1,500.00		0.00		2,305.00		(805.00)		153.67
249-000-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIPMENT	4,150.00		0.00		4,191.00		(41.00)		100.99
Total Dept 000		160,575.00		9,804.82		142,237.47		18,337.53		88.58
TOTAL EXPENDITURES		160,575.00		9,804.82		142,237.47		18,337.53		88.58

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 03/31/2025	AVAILABLE BALANCE	% BGT USED
		2024-25 AMENDED BUDGET	MONTH 03/31/2025 INCREASE (DECREASE)			
Fund 249 - BUILDING INSPECTION FUND						
TOTAL REVENUES		113,075.00	5,993.50	114,545.67	(1,470.67)	101.30
TOTAL EXPENDITURES		160,575.00	9,804.82	142,237.47	18,337.53	88.58
NET OF REVENUES & EXPENDITURES		(47,500.00)	(3,811.32)	(27,691.80)	(19,808.20)	58.30

User: BROOK
DB: Flushing

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDT
		2024-25	MONTH 03/31/2025			
		AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	

Fund 401 - CAPITAL PROJECT FUND

Revenues						
Dept 000						
401-000-456.000	BRENTWOOD SPECIAL ASSESSMENT	0.00	1,836.60	46,496.33	(46,496.33)	100.00
401-000-459.000	MEADOW BROOK SPECIAL ASSESSMENT	0.00	1,832.04	22,955.91	(22,955.91)	100.00
401-000-665.001	INTEREST INCOME- SPEC ASS BRENTWOOD	0.00	56.92	6,557.59	(6,557.59)	100.00
401-000-665.003	INTEREST INCOME - SPEC ASSES MEADOWBROO	0.00	0.00	2,728.12	(2,728.12)	100.00
Total Dept 000		0.00	3,725.56	78,737.95	(78,737.95)	100.00

TOTAL REVENUES		0.00	3,725.56	78,737.95	(78,737.95)	100.00
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Expenditures

Dept 000						
401-000-991.000	BOND PRINCIPAL	0.00	0.00	85,000.00	(85,000.00)	100.00
401-000-992.000	BOND INTEREST	0.00	0.00	8,865.29	(8,865.29)	100.00
Total Dept 000		0.00	0.00	93,865.29	(93,865.29)	100.00

TOTAL EXPENDITURES		0.00	0.00	93,865.29	(93,865.29)	100.00
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Fund 401 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		0.00	3,725.56	78,737.95	(78,737.95)	100.00
TOTAL EXPENDITURES		0.00	0.00	93,865.29	(93,865.29)	100.00
NET OF REVENUES & EXPENDITURES		0.00	3,725.56	(15,127.34)	15,127.34	100.00

User: BROOK
DB: Flushing

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDTG
		2024-25	MONTH 03/31/2025			
		AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 592 - WATER AND SEWER FUND						
Revenues						
Dept 000						
592-000-628.000	SEWER USAGE FEES	0.00	36,195.00	401,462.92	(401,462.92)	100.00
592-000-630.000	LATE CHARGES	0.00	4,391.22	68,139.31	(68,139.31)	100.00
592-000-631.000	MISC REVENUE OVER/SHORT	0.00	0.00	1.00	(1.00)	100.00
592-000-631.001	MISC REVENUE	0.00	0.00	140.00	(140.00)	100.00
592-000-633.000	WATER USAGE FEES	0.00	168,334.71	2,133,438.84	(2,133,438.84)	100.00
592-000-648.000	TAP IN FEES	0.00	0.00	15,900.00	(15,900.00)	100.00
592-000-665.000	INTEREST-GOVVIC	0.00	32,251.87	350,317.89	(350,317.89)	100.00
592-000-665.002	INTEREST- SPEC ASSESSMENTS	0.00	136.76	568.83	(568.83)	100.00
592-000-670.000	INTEREST ON TAP-IN CONTRACTS	0.00	57.60	777.53	(777.53)	100.00
Total Dept 000		0.00	241,367.16	2,970,746.32	(2,970,746.32)	100.00
TOTAL REVENUES						
		0.00	241,367.16	2,970,746.32	(2,970,746.32)	100.00
Expenditures						
Dept 000						
592-000-715.000	BILLING CHARGES	0.00	1,031.51	11,460.53	(11,460.53)	100.00
592-000-801.000	CONTRACTUAL SERVICES	0.00	3,112.78	34,315.70	(34,315.70)	100.00
592-000-802.000	AUDIT EXPENSE	0.00	0.00	6,300.00	(6,300.00)	100.00
592-000-810.000	TURN ON/OFF CHARGES	0.00	12.00	(115.00)	115.00	100.00
592-000-917.000	USAGE COSTS-SEWER	0.00	23,025.72	211,239.13	(211,239.13)	100.00
592-000-918.000	USAGE WATER COSTS	0.00	147,899.68	1,581,541.23	(1,581,541.23)	100.00
592-000-930.000	BUILDING MAINTENANCE	0.00	0.00	12,410.81	(12,410.81)	100.00
592-000-955.003	REIMBURSEMENT TO GENERAL FUND	0.00	0.00	251,000.00	(251,000.00)	100.00
Total Dept 000		0.00	175,081.69	2,108,152.40	(2,108,152.40)	100.00
TOTAL EXPENDITURES						
		0.00	175,081.69	2,108,152.40	(2,108,152.40)	100.00
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES		0.00	241,367.16	2,970,746.32	(2,970,746.32)	100.00
TOTAL EXPENDITURES		0.00	175,081.69	2,108,152.40	(2,108,152.40)	100.00
NET OF REVENUES & EXPENDITURES		0.00	66,285.47	862,593.92	(862,593.92)	100.00

PERIOD ENDING 03/31/2025

GL NUMBER DESCRIPTION AMENDED BUDGET 2024-25 ACTIVITY FOR MONTH 03/31/2025 YTD BALANCE 03/31/2025 AVAILABLE BALANCE NORMAL (ABNORMAL) NORMAL (ABNORMAL) % BDT USED

Fund 596 - TRASH COLLECTION FUND

Revenues
 Dept 000
 596-000-402.000 TAXES-REVENUE OP 0.00 192,569.16 731,877.16 (731,877.16) 100.00
 596-000-631.000 MISCELLANEOUS REVENUE 0.00 0.00 11,380.02 (11,380.02) 100.00

Total Dept 000 0.00 192,569.16 743,257.18 (743,257.18) 100.00

TOTAL REVENUES 0.00 192,569.16 743,257.18 (743,257.18) 100.00

Expenditures

Dept 000
 596-000-759.000 GASOLINE EXPENSE 0.00 231.42 4,975.53 (4,975.53) 100.00
 596-000-801.000 CONTRACTUAL SERVICES 0.00 53,523.97 644,973.14 (644,973.14) 100.00
 596-000-802.000 AUDIT EXPENSE 0.00 0.00 720.00 (720.00) 100.00
 596-000-802.001 MAINTENANCE SUPPLIES 0.00 166.34 1,996.08 (1,996.08) 100.00
 596-000-935.000 INSURANCE & BONDS 0.00 0.00 3,990.00 (3,990.00) 100.00

Total Dept 000 0.00 53,921.73 656,654.75 (656,654.75) 100.00

TOTAL EXPENDITURES 0.00 53,921.73 656,654.75 (656,654.75) 100.00

Fund 596 - TRASH COLLECTION FUND:

TOTAL REVENUES 0.00 192,569.16 743,257.18 (743,257.18) 100.00
 TOTAL EXPENDITURES 0.00 53,921.73 656,654.75 (656,654.75) 100.00
 NET OF REVENUES & EXPENDITURES 0.00 138,647.43 86,602.43 (86,602.43) 100.00

TOTAL REVENUES - ALL FUNDS 3,743,915.00 744,847.05 7,359,425.38 (3,615,510.38) 196.57
 TOTAL EXPENDITURES - ALL FUNDS 3,706,008.00 492,118.46 6,405,210.63 (2,699,202.63) 172.83
 NET OF REVENUES & EXPENDITURES 37,907.00 252,728.59 954,214.75 (916,307.75) 2,517.25

GENESEE COUNTY ROAD COMMISSION

LOCAL ROAD AGREEMENT with FLUSHING CHARTER TOWNSHIP for BEECH TREE SUBDIVISION ROADWAY REHABILITATION

THIS AGREEMENT made and entered into this ____ day of _____, 202__, by and between THE BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF GENESEE, MICHIGAN, a Michigan Municipal Corporation, hereinafter called the "ROAD COMMISSION," and the CHARTER TOWNSHIP of FLUSHING, a Municipal Corporation, hereinafter called the "TOWNSHIP."

WITNESSETH:

WHEREAS, the ROAD COMMISSION has sole jurisdiction over certain roads within the TOWNSHIP, as provided by the Laws of the State of Michigan; and,

WHEREAS, the parties hereto are desirous of entering into a contract relative to their participation in the costs of the improvements and/or repairs as hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, it is agreed by and between the parties hereto as follows:

1. The ROAD COMMISSION agrees that it will make or cause to be made certain highway improvements and/or repairs as hereinafter called the PROJECT and set forth as:

<u>Subdivision</u>	<u>Location</u>	<u>Length</u>	<u>Type of Improvement</u>	<u>Estimated Cost</u>
Beech Tree Farms (Beech Tree Ln, Beech Tree Ct)	Beech Tree Ln, Beech Tree Ct	0.36	Rehabilitation (Resurfacing + Misc. Construction)	\$ 350,000.00
			<u>Engineering and Inspection</u>	<u>\$ 87,500.00</u>
			Total Project Cost	\$ 437,500.00

2. All engineering with respect to said improvement and/or repairs shall be performed by the ROAD COMMISSION and all construction shall be under the supervision of and in accordance with the plans and specifications prepared by the ROAD COMMISSION.
3. It is agreed that the cost of the PROJECT Engineering and Inspection shall be funded by the ROAD COMMISSION, except as noted in item 6.
4. The TOWNSHIP agrees to pay 100% of the total construction cost of the above itemized PROJECT improvements, except as noted in Item 8. The identified construction cost is an estimate based on recent average unit costs, but the final construction cost will be based on the contractor's actual costs.
5. If Contract Construction costs exceed the estimated cost, all such cost will be funded 100% by the TOWNSHIP.
6. If the PROJECT is stopped by the TOWNSHIP, or by legal action, and does not proceed toward completion of construction, the TOWNSHIP agrees to reimburse the ROAD COMMISSION for all engineering and construction costs incurred on the PROJECT.

Beech Tree Farms Local Road Construction Agreement with Flushing Charter Twp. (Continued)

7. The ROAD COMMISSION agrees that in the event the low acceptable bid is more than ten percent (10%) above the engineer's estimated cost, no award of the contract will be made without consultation and approval of the TOWNSHIP.
8. The TOWNSHIP will utilize available Subdivision Allocation, as made available by the ROAD COMMISSION, to pay for up to 10% of the construction cost, as described in Exhibit A. Subdivision Allocation will be made available if and only if the TOWNSHIP can demonstrate that an additional 10% of the construction cost will be matched, in its entirety, by the TOWNSHIP itself, outside of a designated Special Assessment. In the event the low acceptable bid exceeds the amount in the agreement, the Subdivision Allocation amount may be proportionally increased as available depending upon both availability and ROAD COMMISSION adopted and approved procedures.
9. The TOWNSHIP'S payment for this work shall be based on three invoices from the ROAD COMMISSION, which shall be reimbursement for payments made on this PROJECT. The first invoice will be sent after bids are received and will be an amount estimated to be 50% of the total TOWNSHIP Cost. A second invoice will be sent upon completion of the PROJECT and will be the balance providing the estimated 90% of the total TOWNSHIP Cost. The final invoice will be the final balance based upon the final payment to the contractor. The TOWNSHIP shall agree to make payments within forty-five (45) days of invoice date or be subject to a penalty of one and one half percent (1 ½%) of the amount due, per month, which shall be due the ROAD COMMISSION.
10. By the execution of this agreement by the Supervisor and the Clerk of the TOWNSHIP, the Supervisor and the Clerk do hereby certify to the ROAD COMMISSION that this Contract has been signed by them on behalf of said TOWNSHIP, after being properly authorized to do so by the TOWNSHIP Board, which authorization was granted on the ____ day of _____, 202__, by a majority of said TOWNSHIP Board at a meeting duly called at which a quorum was present. Attached hereto is a copy of the TOWNSHIP action authorizing the execution of this agreement.

EXHIBIT A

COST SHARING

(All costs are estimated. Billing will be based on actual costs)

Charter Township of Flushing (S.A.D)	\$ 280,000.00
Charter Township of Flushing (10% Construction Match)	\$ 35,000.00
Genesee County Road Commission (Subdivision Allocation Const. Match)	\$ 35,000.00
Genesee County Road Commission (Engineering and Inspection)	<u>\$ 87,500.00</u>
Total	\$ 437,500.00

**THE BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF GENESEE, MICHIGAN**

Witness

Timothy Elkins, Chairperson

Catherine Lane, Vice-Chairperson

Randall Dellaposta, Managing Director

CHARTER TOWNSHIP OF FLUSHING

Witness

Fredrick Thorsby, Supervisor

Wendy Meinburg, Clerk



Flushing Township

6524 N. Seymour Rd Flushing, MI 48433

(810) 659-0800

PROPOSAL FORM LAWN MOWING SERVICES

Proposal submitted by: Emily Burns In 3 Out Complete Services LLC

The undersigned (Individual) (corporation duly organized under the laws of the State of Michigan), having carefully read and considered the terms and conditions of the Request for Proposal (RFP) for lawn mowing Services, does hereby offer to perform such services on behalf of Rives Township, of the type and quality and in the manner described and subject to and in accordance with the terms and conditions set forth in the RFP at the rates hereinafter set forth.

Further, the undersigned:

- a) Proposes to furnish all labor, equipment, and materials necessary to perform the Contract requirements.
- b) Agrees to perform all required work in accordance with all elements of this Proposal.
- c) Submits this Proposal in good faith and without fraud or collusion.
- d) Submits the Proposal based solely upon the undersigned own independent business judgment.

The undersigned submits the Unit Prices "per service" herein for contracted lawn mowing services for Flushing Township.

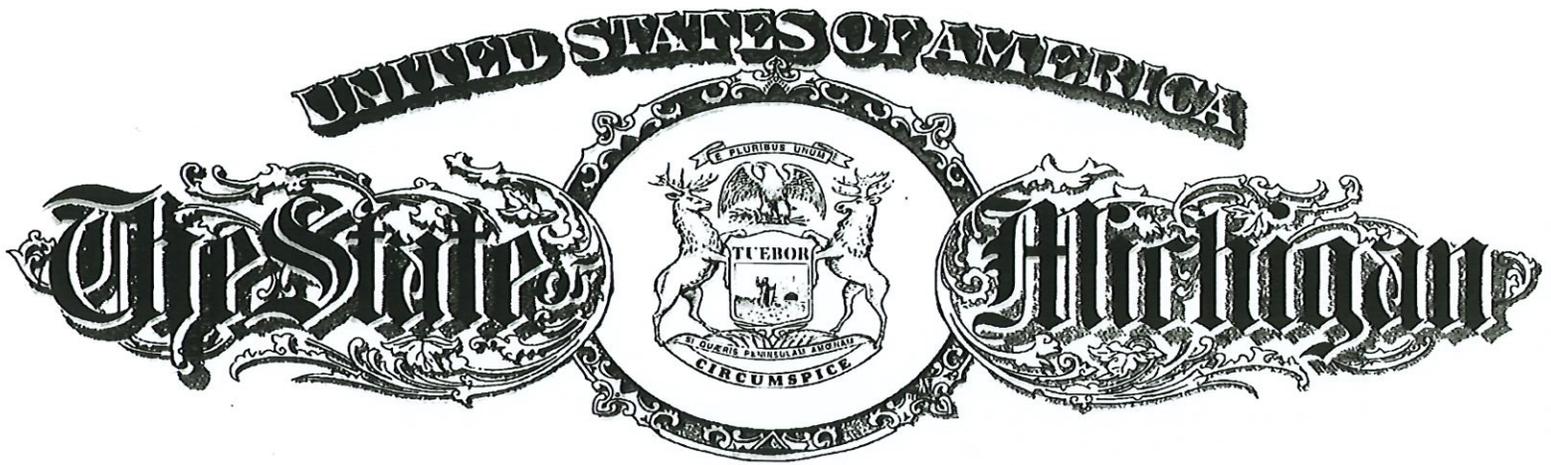
Locations Requiring Service	Lawn Mowing	Fertilizer/Weeding
Township Office 6524 N. Seymour Rd	\$\$ 350'00	\$250'00
<u>Bid Additional</u>	\$\$	
	\$\$	
	\$\$	
	\$\$	N/A
	Lawn Mowing / Weed Whip as needed (Per Service)	
<u>Per City lot 10" of height</u>	<u>\$ 100'00</u>	N/A
<u>Per Acre 10" of height</u>	<u>\$ 150'00</u>	N/A
		N/A

Undersigned Proponents Signature

BY: Emily Burns

Date: 03-15-2025

Title: Owner



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

IN & OUT COMPLETE SERVICES L.L.C.

was validly authorized on September 21 , 2017, as a Michigan DOMESTIC LIMITED LIABILITY COMPANY.

I further certify that the Articles or Organization are in full force and effect as of this date.

I further certify that this certificate is not intended to reflect that it has met its annual filing obligations.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.



Sent by electronic transmission

Certificate Number: 25020441107

*In testimony whereof, I have hereunto set my hand,
in the City of Lansing, this 20th day of February , 2025.*

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau



Em Burns- owner

Phone: 810-293-6256

In & Out Complete Services LLC is a registered Section 3 and 100% woman owned business. Our company has strived to grow and better our community since our development in 2017. Currently, we have a link on the Section 3 website for "ground-keeper laborer", if needed.

Our skilled and compassionate crew has trained and educated members of the Section 3 community every season since our opening, and will continue to offer these opportunities. Thank you for your consideration and we are looking forward to the upcoming season!



Flushing Township

(810) 659-0800

6524 N. Seymour Rd Flushing, MI 48433

PROPOSAL FORM LAWN MOWING SERVICES

Proposal submitted by: The Wash Boys Landscaping

The undersigned (Individual) (corporation duly organized under the laws of the State of Michigan), having carefully read and considered the terms and conditions of the Request for Proposal (RFP) for lawn mowing Services, does hereby offer to perform such services on behalf of Rives Township, of the type and quality and in the manner described and subject to and in accordance with the terms and conditions set forth in the RFP at the rates hereinafter set forth.

Further, the undersigned:

- a) Proposes to furnish all labor, equipment, and materials necessary to perform the Contract requirements.
- b) Agrees to perform all required work in accordance with all elements of this Proposal.
- c) Submits this Proposal in good faith and without fraud or collusion.
- d) Submits the Proposal based solely upon the undersigned own independent business judgment.

The undersigned submits the Unit Prices "per service" herein for contracted lawn mowing services for Flushing Township.

Locations Requiring Service	Lawn Mowing	Fertilizer/Weeding
Township Office 6524 N. Seymour Rdt	\$\$ 450.00 per visit	650.00 per application
	\$\$	
Shrub Trimming	\$\$ 325 per visit	
Extension Years	+ 2%	+ 2%
	\$\$	N/A
	Lawn Mowing / Weed Whip as needed (Per Service)	
Various Locations	\$65/man hr	N/A
		N/A
		N/A

Undersigned Proponents Signature

BY: Jake Levy

Date: 3.7.25

Title: Operations Manager/Sales

Company Name: The Wash Boys Landscaping

Address: 1344 Bay St. Saginaw, MI 48602

Phone Number: 989-249-5377

NOTICE IS HEREBY GIVEN that Flushing Township is accepting sealed bids for their 2025-2027 Lawn Mowing season. Bid Sheets are available on the website www.flushingtownship.com. All sealed bids must be in the office on Monday, March 20, 2025 by no later than 4:00 pm.

2025-2027 Lawn Mowing Removal Proposal Packet

Wendy Meinburg

Flushing Township Clerk

Exhibit "B"

The Wash Boys have a vast amount of experience in servicing clients such as yourself and carrying out work order projects such as the ones listed in your Request for Bid.

We have performed similar or same services for many municipal entities and private companies over the past 23 years. Our experience and knowledge in servicing property maintenance contracts gives us a competitive edge in the industry along with the high level of quality you're seeking.

No job is too big or too small for our crews to complete. TWB enjoys restoring sites back to a neat and clean order for our clients and surrounding neighborhoods.

Aside from our expertise in the field, our office personnel are familiar with using mapping services such as GIS to identify property locations and boundaries when servicing sites. We're also very versed in app platforms to complete work orders and always take before/after photos when required.

Past and current clients include:

- Saginaw Housing Commission
- Saginaw County Land Bank
- City of Saginaw
- Department of HUD
- Ason Property Preservation
- MCB Property Preservation
- Neighborhood Stabilization Program
- ETC Preservation Services
- Asset Management Services
- Multiple Financial Institutions
- And many more

Thank you for allowing us the opportunity to bid on your Lawn Care Request for Bid.





Flushing Township

(810) 659-0800

6524 N. Seymour Rd Flushing, MI 48433

PROPOSAL FORM LAWN MOWING SERVICES

Proposal submitted by: Elite Lawn and Landscape

The undersigned (Individual) (corporation duly organized under the laws of the State of Michigan), having carefully read and considered the terms and conditions of the Request for Proposal (RFP) for lawn mowing Services, does hereby offer to perform such services on behalf of Rives Township, of the type and quality and in the manner described and subject to and in accordance with the terms and conditions set forth in the RFP at the rates hereinafter set forth.

Further, the undersigned:

- a) Proposes to furnish all labor, equipment, and materials necessary to perform the Contract requirements.
- b) Agrees to perform all required work in accordance with all elements of this Proposal.
- c) Submits this Proposal in good faith and without fraud or collusion.
- d) Submits the Proposal based solely upon the undersigned own independent business judgment.

The undersigned submits the Unit Prices "per service" herein for contracted lawn mowing services for Rives Township.

Locations Requiring Service	Lawn Mowing	Fertilizer/Weeding
Township Office 6524 N. Seymour Rdt	\$\$ 140.00 / service	\$132.82 / treatment
Various Violation Residences	\$\$ 150.00 / hour (1 hour minimum)	
	\$\$	
	\$\$	
	\$\$	N/A
	Lawn Mowing / Weed Whip as needed (Per Service)	
		N/A
		N/A
		N/A

Undersigned Proponents Signature

BY: Corey J Oleyar - Corey J Oleyar

Date: 2/3/25

Title: General Manager

Company Name: Elite Lawn and Landscape LLC

Address: PO Box 135 Flushing, MI 48433

Phone Number: 810-659-4500

NOTICE IS HEREBY GIVEN that Flushing Township is accepting sealed bids for their 2025-2027 Lawn Mowing season. Bid Sheets are available on the website www.flushingtowship.com. All sealed bids must be in the office on Monday, March 20, 2025 by no later than 4:00 pm.

2025-2027 Lawn Mowing Removal Proposal Packet

Wendy Meinburg

Flushing Township Clerk

REQUEST FOR PROPOSALS
2025-2026 LAWN MOWING SERVICES- BID BEING TAKEN MARCH 10,2025 UNTIL MARCH 20, 2025 @ 4 PM

Proposal

Flushing Township of Flushing, Michigan, is requesting proposal from license and insured contractors for lawn mowing services for the 2025-2026 season. The contract will begin April 1, 2025 and end March 31, 2027, for a two (2) year period with the opportunity for three (3) one (1) year extensions.

Proposals must be made on the Proposal Form provided by the Flushing Township (attached). Additional copies of the proposal forms are available at the Flushing Township Office at 6524 N. Seymour Rd, Flushing, MI or www.flushingtownship.com. Flushing Township reserves the right to waive any informality in the request for proposals, to reject any or all proposals; and to award the contract in a manner which it considers to be in the best interest of the township. The Township reserves the right to use whatever reasonable and sensible evaluation techniques it deems appropriate.

Scope of Services

The contractor shall provide lawn mowing services as outlined below:

- *Township Office 6524 N. Seymour Rd, Flushing*
- **Mowing**
All branches, trash and other objects, on the ground, shall be picked up each time prior to mowing Mow as needed and weed whip with each mowing
Mow and trim around all edges, trees, posts and any other objects as needed
Bushes, shrubs and hedges shall be trimmed as needed
Weeding will be done as needed and determined by the Township
Blow off grass clippings in the parking lot and walks after each mowing
Blow off entire parking lot monthly
Raking of grass and leaves shall be performed when necessary
- **Chemicals**
Apply chemicals such as weed killer and lawn fertilizer if licensed and approved by the State of Michigan and the EPA.

- *Various locations within Flushing Township*

- **Mowing**
Various residences within Flushing Township that have received violation notices for having grass or weeds in excess of 10" as per township ordinance. After receiving notice and refusing to mow the yard, the Code Enforcement office may order their front lawn to be mowed to a height not to exceed 4". No trimming. Clear any rocks or logs that may damage contractor's mowing equipment. Typically around 11 mowing's per summer. Could be a flat rate per parcel or an hourly rate. The township adds an administrative fee to each mowing, charged to the homeowner.

The Lawn mowing bids will not be accepted with subcontractors. Flushing Township will not be separating mowing, fertilizing and weed control bid. Designee will schedule a quarterly meeting with the OWNER or OWNER's Designee to review work performance during season.

In the event additional work is recommended the CONTRACTOR will contact the Supervisor or Clerk (OWNER) for prior approval. There will be strict adherence to the specifications listed above. Non-performance of any of the above work items regarding unsatisfactory execution and within 48 hours of notification by the OWNER (weather permitting) will result in the contracting of that work to a firm chosen by the OWNER at the expense of the CONTRACTOR.

Frequency

The prices submitted on the enclosed Proposal Form should be calculated on a "per-service" basis. After a contractor has been selected, said contractor and the Township may jointly determine any changes to the components of each type of service. The Contractor and the Township may also jointly define and determine any additional service arrangements that may become necessary.

Liability and Indemnification

The Contractor shall carry workers compensation insurance and provide evidence of said coverage to the Township. The Contractor shall carry comprehensive general liability and property damage insurance coverage and shall provide evidence of said coverage yearly to the Township. The Contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless the Township and its elected and appointed officers, employees and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all cost from administrative proceedings, court costs and attorney fees that the Township and its elected and appointed officers employees and agent may incur as a result of the acts, omissions or negligence of the contractor or its employees agents or subcontractors that may arise out of the agreement. The Township must receive prior notification and approve the use of any subcontractors.

Payment

Proposals are to be addressed to:
Flushing Township Clerk
Attn: Wendy Meinburg
6524 N. Seymour Rd
Flushing, MI 44833

Bids will be opened on March 24, 2025 at 10:00 am by the Flushing Township Clerk and Supervisor.

Municipal Digital Signs and Non-Digital Postings/Signage Policy

Purpose:

To provide government and community information to residents, tax payers and visitors to the Charter Township of Flushing by displaying events, functions and messages that informs and enriches the Charter Township of Flushing community, while establishing the rules regarding information to be placed on municipal digital and non-digital formats.

Policy Statement:

The Charter Township of Flushing will ensure open, honest and clear channels of communication including use of the digital signs, display cases and other message boards on all township property (including Flushing Township Nature Park). The digital and non-digital displays shall be used for the dissemination of information to residents, tax payers and visitors to the Township about events, meetings and public messages.

Scope:

To facilitate effective communication tools for important community messaging.

Policy and Procedure:

The municipal digital and non-digital signage are viewed by the general public as representative of the municipality, and therefore will be operated in a manner that represents the Township positively.

The municipality offers no guarantee with respect to the appearance of any message on the digital and non-digital signs and screens, or length of time that the message will be displayed.

Appearance of messages is subject to constraints of priorities, as well as electronic and mechanical limitations.

Messages may be edited for clarity and conformity to the requirements of the digital and non-digital sign.

The municipality may use messages on the digital and non-digital signs to thank sponsors and post community events.

The following priority system shall be used in selecting messages to be posted on digital and non-digital signs/message boards:

- a) Emergency messages (in the event of an emergency, the Township has the right to suspend all messages and use the digital and non-digital signs and message boards for emergency purposes only);
- b) Messages from the Township
- c) Safety related messages
- d) Messages from other government agencies that have a local impact or significance; and

- e) Community events and messages hosted and/or sponsored by a non-profit organization

The following messages shall not be permitted to be posted on the digital and/or non-digital screen/message boards:

- a) Private sector messages, whether from an individual, group, organization or business;
- b) Political advertising/campaigning of any type (legally required election posting is not included in this section)
- c) Promotion of political, factional or religious viewpoints;
- d) False, misleading or deceptive messages;
- e) Messages expressing discrimination viewpoints
- f) Events and/or functions open only to members of an organization.

All digital and non-digital messages for posting shall be reviewed and approved by the administrative personnel in charge of this department.



Charter Township of Flushing

6524 N. Seymour Rd

Flushing, MI 48433

www.flushtownship.com

Phone: 810-659-0800 Fax: 810-659-4212

Supervisor Frederick Thorsby

Clerk Wendy Meinburg

Treasurer Terry Peck

Trustees

William Bain

Linda Minarik

Andrew Eichorn

Joshua Upleger

March 27, 2025

Our Building Official, Rob Kehoe has asked if he could receive a cost of living type raise. When originally hired, he was making \$30,000 per year. He then received an ARPA bonus of \$2,000. After ARPA funds closed out we raised his pay to \$32,000. He is considered a part-time employee and not a member of any union. I would suggest that we consider a raise of at least 2% which would bring him to \$32,640 for the year. Inflation last year was 2.6%.

Respectfully,

Frederick Thorsby

Supervisor

810-659-0800 ext 104

810-247-8560

BUILDING

Permit #	Applicant	Job Address	Fee Total	Const. Value	Date Issued
PB25-0006	BIRMINGHAM, FRANCIS E	3196 N MCKINLEY RD	\$325.00	\$21,816	03/12/2025
PB25-0009	ARTISTIC POOLS & CONCRE	9573 PINE NEEDLE TRL	\$310.00	\$84,000	03/17/2025
PB25-0008	ARTISTIC POOLS & CONCRE	9584 PINE NEEDLE TRL	\$325.00	\$55,000	03/17/2025
PB24-0135	D&J CARPENTRY, LLC	9202 NAVAJO TRL	\$315.00	\$17,000	03/19/2025
PB25-0007	C&L WARD BROTHERS	12215 W FRANCES RD	\$358.00	\$27,027	03/24/2025
PB25-0013	CREATIVE DECKS AND FINI	5229 CHICKASAW TRL	\$335.00	\$21,000	03/26/2025
PB25-0010	RENEWAL BY ANDERSEN	7315 GILLETTE RD	\$233.00	\$14,890	03/27/2025
PB25-0011	RENEWAL BY ANDERSEN	3412 AMBLESIDE DR	\$483.00	\$64,917	03/27/2025
PB25-0012	SHANK, DONALD	8396 N SEYMOUR RD	\$315.00	\$20,000	03/31/2025
PB25-0019	ACE CONSTRUCTION	10068 W MT MORRIS RD	\$325.00	\$30,240	03/31/2025

Total Permits For Type: 10
Total Fees For Type: \$3,324.00
Total Const. Value For Type: \$355,890

ELECTRICAL

Permit #	Applicant	Job Address	Fee Total	Const. Value	Date Issued
PE25-0010	EICHORN, SHANE	10244 W MT MORRIS RD	\$380.00	\$0	03/04/2025
PE25-0011	BYERS ELECTRIC SERVICE I	5040 TAHQUAMENON TRL	\$165.00	\$0	03/10/2025
PE25-0014	BYERS ELECTRIC SERVICE I	7200 N SEYMOUR RD	\$150.00	\$0	03/20/2025
PE25-0015	CHAPPLE ELECTRIC	7370 114TH ST	\$128.00	\$0	03/24/2025
PE25-0016	HOLLAND HEATING	9223 NAVAJO TRL	\$153.00	\$0	03/31/2025

Total Permits For Type: 5
Total Fees For Type: \$976.00
Total Const. Value For Type: \$0

MECHANICAL

Permit #	Applicant	Job Address	Fee Total	Const. Value	Date Issued
PM25-0021	HOLLAND HEATING	5460 DELAND RD	\$143.00	\$0	03/17/2025
PM25-0022	TERRY ALLEN PLUMBING &	6401 N MCKINLEY RD	\$140.00	\$0	03/17/2025
PM25-0025	SHUE, NATHAN	7178 N SEYMOUR RD	\$185.00	\$0	03/26/2025
PM25-0024	BLESSING COMPANY	6151 DELAND RD	\$173.00	\$0	03/27/2025
PM25-0026	HOLLAND HEATING	9223 NAVAJO TRL	\$128.00	\$0	03/31/2025

Total Permits For Type: 5
Total Fees For Type: \$769.00
Total Const. Value For Type: \$0

PLUMBING

Permit #	Applicant	Job Address	Fee Total	Const. Value	Date Issued
PP25-0004	RBF CONSTRUCTION	9402 W PIERSON RD	\$135.00	\$0	03/26/2025

Total Permits For Type: 1
Total Fees For Type: \$135.00
Total Const. Value For Type: \$0

ZONING

Permit #	Applicant	Job Address	Fee Total	Const. Value	Date Issued
PZ25-0010	STOUT, J STEPHEN	6129 DELAND RD	\$55.00	\$1	03/05/2025
PZ25-0011	BIRMINGHAM, FRANCIS E	3196 N MCKINLEY RD	\$55.00	\$48,000	03/12/2025
PZ25-0014	TREMAIN, JORRI M	9573 PINE NEEDLE TRL	\$55.00	\$84,000	03/17/2025
PZ25-0013	WORTHING, STUART	9584 PINE NEEDLE TRL	\$55.00	\$55,000	03/17/2025
PZ25-0015	SHANK, DONALD	8396 N SEYMOUR RD	\$55.00	\$20,000	03/20/2025
PZ25-0016	RODRIQUEZ, JESCAR	7409 N ELMS RD	\$55.00	\$600	03/24/2025
PZ25-0017	HALL, JANET S	8527 W FRANCES RD	\$55.00	\$1,500	03/24/2025
PZ25-0012	MULTANI, DAVINDER S	12215 W FRANCES RD	\$55.00	\$27,027	03/24/2025
PZ25-0019	ANTHONY EMMENDORFER	10068 W MT MORRIS RD	\$55.00	\$30,240	03/31/2025

Total Permits For Type: 9
Total Fees For Type: \$495.00
Total Const. Value For Type: \$266,368

Report Summary

Population: All Records
Permit.Status = ISSUED AND
Permit.DateIssued Between
3/1/2025 12:00:00 AM AND
3/31/2025 11:59:59 PM

Grand Total Fees: \$5,699.00

Grand Total Permits: 30

Grand Total Const. Value: \$622,258

FANG ACTIVITY REPORT

March 2025

03/05 – FANG detectives utilized a confidential informant to conduct a controlled purchase of cocaine from a known dealer in the Flint area. The investigation is ongoing.

FANG detectives utilized a second confidential informant to conduct another controlled purchase of fentanyl from a dealer in the Flint area. The investigation is ongoing.

03/10 – FANG detectives attended a training course on methamphetamine in Corunna.

03/12 – FANG detectives assisted SIS with a search warrant regarding a CSC investigation.

03/20 – FANG detectives conducted 3 different controlled purchases of narcotics into 3 different dealers in the Flint area. All 3 dealers were identified, and the investigations are ongoing.

Also, in this date FANG detectives executed a search warrant at the apartment of a known narcotics deal in Flint. As a result, FANG detectives seized 2 grams of crack cocaine, 3 grams of crystal meth and \$1,335.

03/21 – FANG detectives executed a search warrant at the residence of a narcotics dealer in the Flint area. FANG detectives seized 2178 grams of crystal meth, 395 grams of fentanyl, 8 grams of crack cocaine, 3 firearms and \$44,988.

A second search warrant was conducted on the same date, at a different residence but with nil results.

Also, on this date FANG detectives utilized a confidential informant to conduct a controlled purchase of fentanyl pills from a dealer in the Flint area.

03/24 – FANG detectives utilized a confidential informant to conduct a controlled purchase of crack cocaine from a known dealer in the Flint area. The investigation is ongoing.

03/25 – FANG detectives utilized a confidential informant to conduct a controlled purchase of crystal meth and fentanyl from a known dealer in the Flint area. The investigation is ongoing.

FANG also assisted MCU with the execution of a search warrant involving an open homicide case.

03/26 – FANG detectives again assisted MCU with the execution of a search warrant related to an open homicide case.

03/27 – FANG detectives executed a search warrant at the residence of a suspected narcotics dealer in the Flint area. The search warrant resulted in the seizure of 380 grams of fentanyl, 28 grams of crack cocaine, 289 grams of crystal meth, 1 pistol and 46 grams of unknown substances that are being sent to the lab for analysis.

03/31- FANG detectives assisted the ATF with the execution of a search warrant in the City of Flint.

Zoning Report for March 2025 - Flushing Township

- Zoning, Pole barn questions
- Zoning, Bee Keeping questions – Hyde Park
- Zoning, Permit questions – Frances
- Zoning, Business expansion – McKinley
- Zoning, Small scale solar questions
- Zoning, Hunting questions
- Zoning, Chickens questions
- Zoning, Farm Stand usage
- Zoning, Ordinance review - RV
- Zoning, Ordinance Review – Acc Structure
- Zoning, Ordinance review – Signs
- Zoning, Inground pool questions
- Zoning, Roadside stand questions
- Zoning, Flower stand questions
- Zoning, Attorney review equipment parking
- Zoning, Pole barn permit – McKinley
- Zoning, Temp Trailer questions – Duffield
- Zoning, Shed questions – Nichols
- Zoning, Pond questions – Nichols
- Zoning, Chickens questions – Carpenter
- Zoning, Deck permit – Frances
- Zoning, Commercial Solar Ordinance questions
- Zoning, Greenhouse questions – Frances
- Zoning, House addition – Seymour
- Zoning, Chickens, Pool questions
- Zoning, Car port revisions
- Zoning, Shed permit – Elms
- Zoning, Second driveway – Stanley

- Zoning, Site plan drawing review – Mt Morris
- Zoning, House addition questions – Coldwater
- Zoning, Corner lot questions
- Zoning, Demolition permit – Turner
- Zoning, Buildable lot questions – Seymour
- Zoning, Buildable lot questions – Apple Blossom
- Zoning, Property split, special use questions – Gillette
- Zoning, Fence permit – Fieldstone
- Zoning, Pole barn questions – Dillon
- Zoning, Generator setback
- Zoning, Accessory structure permit

Chris Czyzio

Flushing Township Zoning Administrator

Mon – Thurs 8am – 5pm

810.659.0800 EXT. 110

zoning@flushingtwp.org



Enforcement List

04/01/2025

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN25-0016		ROADSIDE STAND	03/05/2025	OPEN - COMPLAINT	FOLLOW-UP IN	04/07/2025	
EN25-0017		RUBBISH	03/19/2025	OPEN - COMPLAINT	FOLLOW-UP IN	04/02/2025	
EN25-0018		WORK WITHOUT PERI	03/19/2025	OPEN - COMPLAINT	PERMIT APPLIC	04/02/2025	
EN25-0019		WORK WITHOUT PERI	03/20/2025	CLOSED - COMPLIAN	PROPERTY VIS.	03/27/2025	03/24/2025
EN25-0020		STORAGE IN FRONT Y	03/27/2025	OPEN - COMPLAINT	FOLLOW-UP IN	05/01/2025	

Records: 5

Population: All Records

Enforcement.DateFiled Between 3/1/2025 12:00:00 AM AND 12/31/2025 11:59:59 PM AND
Enforcement.CodeOfficer = CHRIS CZYZIO



CHARTER TOWNSHIP OF FLUSHING POLICE DEPARTMENT

Chief of Police – Dennie VanAlstine

6524 N. Seymour Road. Flushing, MI 48433
 Phone: (810) 659-0809 Fax: (810) 605-0218

MARCH 2025 Police Department Statistics

2025	<u>MAR</u>		<u>MAR</u>	
<u>Activity / Date</u>		<u>Activity / Date</u>		
Calls for Service	177	OWI/OUID	0	
Total Complaints Taken	102			
Suspicious Situations	11			
Family Trouble	3			
Felony Arrests	3			
Misd. Arrests	9			
Juv.Felony Arrest	0			
Juv.Misd.Arrest	0			
Business Checks	265	<u>VEHICLE</u>	<u>MILEAGE</u>	<u>USED</u>
Vacation Checks	48			
Subdivision Checks	319	Patrol Car 27-3	2018	73079
Traffic Stops	51	Patrol Car 27-4	2017	106231
Traffic Citations	34	Patrol Car 27-5	2020	98984
Traffic Warnings	38	Patrol Car 27-6	2022	67231
Medicals	1	Patrol Car 27-7	2024	7721
Alarms	14			
Reports Completed	89			

- 1 – Runaway (1)
- 1 - Assault and Battery/Simple Assault (1)
- 1 – Stalking – Domestic Relationship (1)
- 1 – Fraud—Confidence Game/Fortune Telling (1)
- 1 – Damage to Property – Private Property (1)
- 2 – Larceny – Parts/Accessories From Vehicle (1) – From Yard (0) – Other (1)
- 1 – CSC Second (2nd) Degree – Forcible Contact (1)
- 1 – Malicious Destruction of Building (Less than \$200) – Domestic Relationship (1)
- 2 – Contempt of Court (2)
- 1 – Failure to Appear (1)
- 1 – Methamphetamines – Possess (1)
- 1 – Obscene Material – Possess (1)
- 1 – Liquor Violation – Transport Open Container (1)
- 1 – Animals at Large (1)
- 1 – Traffic – Permitted Unlicensed Minor to Operate (1)
- 0 – Traffic – Driving on Susp/Revoked/Refused License (3)
- 9– Traffic, Non-Criminal – Accident (9) – Non-Traffic (0) – Parking Violation (0)
- 1– Inspections/Investigations – Other Inspections (0), Lost and Found Property (1)
- 0 – Miscellaneous -Natural Death (0)
- 18 – Miscellaneous - Non-Criminal (18)
- 12 - Assists – General Assist (2) – Fire Dept (2) – Other Police Department (7) – EMS (1)

GENERAL FUND FOR MAR 2025

CHECKS IN TRANSIT:

TOTAL -14,450.42

ACH IN TRANSIT:

DEPOSITS IN TRANSIT:

\$ -
1,382.13
720.00
9,356.42
11,458.55

PREVIOUS BALANCE	\$ 2,664,123.50
INT	\$55.74
GF REGISTER CHECKS	(\$89,960.02)
PAYROLL CHECKS	(\$73,152.96)
BUILDING DEP/CC	\$5,516.00
RECEIPTS	\$455,789.65
BALBOA W/ ERROR	(\$140.03)
MERS DC	(\$6,435.00)
EFTPS- IRS	(\$22,741.09)
JOHN HANCOCK	(\$4,834.85)
MERS DB MANDATORY %	(\$30,632.58)
GOVMIC INT ---FEB & MAR 2025	\$17,917.71
TRANS TO WTR	\$0.00
SOM - SITW	(\$3,984.71)
HEALTH CARE SAVINGS	(\$1,050.00)
COLONIAL LIFE	(\$235.50)
BP BILLS PAID	(\$95,411.75)
	\$ 2,814,824.11

BANK CHECKING BALANCE	\$2,817,815.98
CC DOUBLE POST	
TRANS TO WTR	
DEPOSIT IN TRANSIT	\$11,458.55
CHECKS TRANSIT	(\$14,450.42)
	\$2,814,824.11

CASH IN BANK

101	GENERAL	\$992,192.67
207	POLICE FUND	\$924,307.41
249	BUILDING/ORD FUND	\$75,092.69
596	TRASH FUND	\$566,169.76
212	DRUG ENF FUND	\$5,351.04
401	BOND	\$251,710.54

TOTAL **\$2,814,824.11**

WATER FUND FOR MAR 2025

<u>DATE</u>	<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3/13/25	3159	GENESEE COUNTY DRAIN COMM	MONTHLY WATER/SEWER BILLING JA	171,989.91
3/4/25	EFT	GCDC-GENESEE COUNTY DRAIN	MAINTENANCE-PUMP STATIONS	3,112.78
				175,102.69

EFT (ELECTRONIC FUNDS TRANSFER)

PREVIOUS MONTH ENDING BALANCE	\$ 1,185,091.85
INTEREST	\$0.00
RECEIPTS	\$284,545.90
POSTING ERROR	\$0.00
NSF-3 @ 49.88, 63.03, 388.55	(\$501.46)
REGISTER CHECKS	(\$171,989.91)
BP BILLS PAID:	(\$3,112.78)
	\$ 1,294,033.60
BANK CHECKING BALANCE	\$1,274,729.55
DEPOSIT IN-TRANSIT	\$0.00
CHECKS/BP TRANSIT	\$19,304.05
	\$1,294,033.60

TAX ACCOUNT FUND FOR FEB 2025

<u>DATE</u>	<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Check Date	Check #	Payee	Description	Amount
3/6/25	7426	BRADSHAW, JENNIFER	2024 WIN TAX REFUND	240.18
3/17/25	7427	BISHOP INT AIR AUTH	TAX 2024 PAYOUT	31,614.03
3/17/25	7428	CLIO SCHOOL DISTRICT	TAX 2024 PAYOUT	1,272.00
3/17/25	7429	FLUSHING COMMUNITY SCHOOLS	TAX 2024 PAYOUT	15,759.16
3/17/25	7430	FLUSHING TOWNSHIP - GF	TAX 2024 PAYOUT	415,631.57
3/17/25	7431	FLUSHING TOWNSHIP - WATER	TAX 2024 PAYOUT	9,048.49
3/17/25	7432	GENESEE COUNTY TREASURER	TAX 2024 PAYOUT	447,177.59
3/17/25	7433	VOID		0.00
3/17/25	7434	GENESEE INTERMEDIATE SCHOOL	TAX 2024 PAYOUT	25,074.42
3/17/25	7435	MASS TRANS AUTH	TAX 2024 PAYOUT	80,637.10
3/17/25	7436	MONTROSE SCHOOLS	TAX 2024 PAYOUT	51,531.67
3/17/25	7437	MOTT COLLEGE	TAX 2024 PAYOUT	169,726.01
				1,247,712.22

PREVIOUS MONTH ENDING BALANCE	\$ 1,014,774.54
INTEREST	\$0.00
RECEIPTS	\$233,075.15
ACH-CREDIT CARDS	\$135.32
POSTING ERROR	
NSF FEE	
CHECKS	(\$1,247,712.22)
	\$ 272.79
BANK CHECKING BALANCE	\$301.90
DEPOSIT IN TRANSIT	(\$29.11)
NSF	\$0.00
CHECKS TRANSIT	
	\$272.79

GOVMIC TRANSFER

<u>WATER</u>		
LIQUID INVESTMENT	5.10%	4,500,000.00
TOTAL		<u>4,500,000.00</u>
<u>GENERAL FUND</u>		
LIQUID INVESTMENT	5.10%	2,500,000.00
TOTAL		<u>2,500,000.00</u>
<u>POLICE FUND</u>		
TOTAL		<u>-</u>
<u>TRASH FUND</u>		
TOTAL		<u>-</u>

FINANCIAL PLUS

<u>POLICE FUND</u>				
9/30/2024	3/30/2025	5.40%	\$	400,000.00
TOTAL			\$	<u>400,000.00</u>
<u>TRASH FUND</u>				
10/1/2024	4/1/2025	5.30%	\$	300,000.00
TOTAL			\$	<u>300,000.00</u>

INTEREST

<u>WATER</u>			<u>GENERAL FUND</u>		
6/1-3/31/24	157,008.65	* Prior yr int.	6/1-3/31/24	81,676.52	* Prior yr int.
4/30/24	810.98		4/30/24	885.07	*
6/11/24	124,342.62		6/11/24	20,723.77	
7/8/24	41,821.31		7/8/24	41,821.31	
7/8/24	6,546.98		7/8/24	6,546.99	
10/4/24	19,128.07		10/4/24	19,128.08	
11/6/24	7,324.37		11/6/24	10,121.09	
12/3/24	5,922.43		12/3/24	7,987.24	
12/11/24	79,002.74		12/11/24	13,167.12	
1/8/25	15,937.20		1/8/25	9,650.87	
2/5/25	17,229.32		2/5/25	9,572.64	
3/5/25	15,410.32		3/5/25	8,561.29	
4/2/25	16,841.55		4/3/25	9,356.42	

TOTAL	<u>507,326.54</u>	TOTAL	<u>239,198.41</u>
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<u>POLICE FUND</u>			<u>TRASH FUND</u>		
10/1-3/31/2024	21,823.07	* Prior yr int.	8/21/23	6,072.12	* Prior yr int.
4/30/24	885.07	*	9/16/24	10,873.97	
9/16/24	10,873.98		11/6/24	506.05	
11/6/24	506.05				
12/3/24	399.36				

TOTAL	<u>34,487.53</u>	TOTAL	<u>17,452.14</u>
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* RESTRICTED

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/06/2025	GEN	341163	AMANDA N ODETTE, PLLC	FEB 2025 LEGAL SERVICES	101-101-826.000	450.00
				FEB 2025 LEGAL SERVICES	207-000-826.000	1,343.75
						<u>1,793.75</u>
03/06/2025	GEN	341164	JOHNNY'S FOUR HOUSE	GGCC-GENESEEE COUNTY GOVERNMENTAL CLERK	101-215-911.000	593.60
03/06/2025	GEN	341165	ROME PROFESSIONAL SERVICES CO	PC MEETING-TEXT AMENDMENTS	101-262-801.000	2,135.00
03/06/2025	GEN	341166	TRICITY COMPUTER SERVICES LLC	COMPUTER SERVICES	101-262-948.001	240.00
				SET UP COUNTER COMPUTER-ISSUES WITH P	101-265-752.001	120.00
						<u>360.00</u>
03/13/2025	GEN	341171	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
				CLEANING SERVICES	101-267-930.000	50.00
				CLEANING SERVICES	207-000-930.000	100.00
						<u>300.00</u>
03/13/2025	GEN	341172	CITY OF FLUSHING	HALF OF LIBRARY RE-ROOFING	101-443-827.000	34,825.00
03/13/2025	GEN	341173	FREDERICK THORSEBY	TRAINING MILEAGE	101-171-861.000	77.56
03/13/2025	GEN	341174	GENESEEE COUNTY ROAD COMMISSION	W/O #DS0075-TAHDUMENON TRL DRAINAGE	101-443-988.002	18,472.50
03/13/2025	GEN	341175	GENESEEE COUNTY TREASURER	FLUSHING ESTATES-MEADOWBROOK MHP SCHO	101-000-222.000	4,375.00
03/13/2025	GEN	341176	GROSS MOWER SALES	JOHN DEER GATOR-DRIVE CHAINS	101-751-980.000	349.99
03/13/2025	GEN	341177	H2A ARCHITECTS, INC	CONSTRUCTION DOCS-CAD & PROJECT ERCHI	101-262-801.000	8,193.75
03/13/2025	GEN	341178	MARK ST JOHN	FEB 13/16/22 SNOW SERVICES	101-000-282.000	250.00
03/13/2025	GEN	341179	MICHIGAN TOWNSHIPS ASSOCIATION	2025 MTA CAPITAL CONFERENCE	101-171-911.000	90.00
03/13/2025	GEN	341180	TOWN CENTER FAMILY DENTAL	DENTAL SERVICES	249-000-724.000	280.00
03/13/2025	GEN	341181	TRICITY COMPUTER SERVICES LLC	AVAST VIRUS PROTECTION	207-000-123.000	599.52
03/19/2025	GEN	341182	ALAYNA THOMAS	HALL DEPOSIT RETURN	101-000-202.003	100.00
03/19/2025	GEN	341183	MICHIGAN MUNICIPAL LEAGUE	PAYROLL AUDIT-PREMIUM CORRECTION	101-101-935.000	6,468.00
03/19/2025	GEN	341184	ROME PROFESSIONAL SERVICES CO	TEXT AMENDMENT DRAFTS-PC MEETING	101-101-801.000	770.00
03/19/2025	GEN	341185	TERRY PECK	CANCELLED MTA CONF-REIMBUSE PREPAID F	101-253-911.000	110.00
03/19/2025	GEN	341186	TRICITY COMPUTER SERVICES LLC	KERTO LICENCE-COMP MAINTENANCE	101-253-850.000	60.00
				KERTO LICENCE-COMP MAINTENANCE	101-265-852.000	210.00
						<u>270.00</u>
03/24/2025	GEN	341187	TERRY PECK	MILEAGE	101-253-861.000	363.72
03/26/2025	GEN	341189	BROOK TERRRYAH	VISON SERVICES-MILEAGE MAR 2025	101-191-725.000	328.00
				VISON SERVICES-MILEAGE MAR 2025	101-191-861.000	25.20

Check Date	Bank	Check #	Payee	Description	GL #	Amount
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03/26/2025	GEN	341190	DENNIS JUDDSON	VISION SERVICES	101-257-725.000	550.00
03/26/2025	GEN	341191	GENESEEE COUNTY ASSOC. OF CHIEFS	ACTIVE MEMBERS DUES	207-000-915.001	50.00
03/26/2025	GEN	341192	JOHN SANBORN	REIMBURSEMENT UNIFORM REQUIREMENTS	207-000-767.000	84.78
03/26/2025	GEN	341193	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
		341193		CLEANING SERVICES	101-267-930.000	50.00
		341193		CLEANING SERVICES	207-000-930.000	100.00
						<u>300.00</u>

03/26/2025	GEN	341194	LELIA THORNTON	HALL DEP REFUND-THORTON	101-000-202.003	100.00
03/26/2025	GEN	341195	MAKENZIE DEARLOVE	VISIONS SERVICES	101-219-725.000	104.00
03/26/2025	GEN	341196	PLANT WISE	PRESCRIBED ECOLOGICAL BURN-46.6 ACRES	101-751-801.000	6,050.00
03/26/2025	GEN	341197	LUNGHAMER FORD	HOSE CLAMP	207-000-752.000	2.65
03/26/2025	GEN	341198	TRICITY COMPUTER SERVICES LLC	COMPUTER IT SERVICES	207-000-948.001	90.00
			TOTAL - ALL FUNDS	TOTAL OF 31 CHECKS		<u>88,462.02</u>

--- GL TOTALS ---

101-000-202.003	HALL DEPOSITS PAYABLE	200.00
101-000-222.000	SCHOOL/CNTY TRAILER FEES PAYABLE	4,375.00
101-000-282.000	COLDWATER ROAD EXTENSION DEPOSIT	250.00
101-101-801.000	CONTRACTUAL SERVICES	770.00
101-101-826.000	LEGAL FEES	450.00
101-101-935.000	INSURANCE & BONDS	6,468.00
101-171-861.000	TRAILING & CONVENTION	77.56
101-171-911.000	VISION INSURANCE	90.00
101-191-725.000	TRAILING & CONVENTION	328.00
101-191-861.000	VISION INSURANCE	25.20
101-215-911.000	TRAILING & CONVENTION	593.60
101-219-725.000	VISION INSURANCE	104.00
101-253-850.000	TELEPHONE EXPENSE	60.00
101-253-861.000	MILEAGE	363.72
101-253-911.000	TRAINING & CONVENTION	110.00
101-257-725.000	VISION INSURANCE	550.00
101-262-801.000	CONTRACTUAL SERVICES	10,328.75
101-262-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIP	240.00
101-265-752.001	OPERATING SUPPLIES	120.00
101-265-852.000	INTERNET	210.00
101-265-930.000	BUILDING MAINTENANCE	300.00
101-267-930.000	BUILDING MAINTENANCE	100.00
101-443-827.000	LIBRARY/SENIOR CITIZENS CNTR	34,825.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-443-988.002			ROAD MAINTENANCE-DITCHING			18,472.50
101-751-801.000			CONTRACTUAL SERVICES			6,050.00
101-751-980.000			CAPITAL OUTLAY - OFFICE EQUIPMENT			349.99
207-000-123.000			PREPAID EXPENSES			599.52
207-000-752.000			OFFICE SUPPLIES & POSTAGE			2.65
207-000-767.000			UNIFORMS			84.78
207-000-826.000			LEGAL FEES			1,343.75
207-000-915.001			MEMBERSHIP DUES-GAIN			50.00
207-000-930.000			BUILDING MAINTENANCE			200.00
207-000-948.001			COMPUTER MAINTENANCE/AGREEMENT/EQUIP			90.00
249-000-724.000			DENTAL INSURANCE			280.00
			TOTAL			88,462.02

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
03/27/2025	GEN 2	341188	MISDU	338.50	338.50	0.00	Open
03/13/2025	GEN 2	341167	MISDU	338.50	338.50	0.00	Open
03/13/2025	GEN 2	341168	FATERNAL ORDER OF POLICE	25.00	25.00	0.00	Open
03/13/2025	GEN 2	341169	TEAMSTERS LOCAL 214	319.00	319.00	0.00	Open
03/13/2025	GEN 2	341170	POLICE OFFICERS LABOR COUNCIL	477.00	477.00	0.00	Open

Totals: Total Physical Checks: 5 Number of Checks: 005 1,498.00 1,498.00 0.00

03/31/2025 Check Register Report For Charter Township Of Flushing
 For Check Dates 03/01/2025 to 03/31/2025

Check Date Bank Check Number Deposit Direct
 Totals: Total Physical C 73,152.96
 Total Check Stu 66

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
03/27/2025	GEN 2	EFT1784	HEALTH CARE SAVINGS	1,050.00	1,050.00	0.00	Cleared
03/27/2025	GEN 2	EFT1785	FEDERAL TAX DEPOSIT	11,313.81	11,313.81	0.00	Cleared
03/27/2025	GEN 2	EFT1786	JON HANCOCK	2,507.84	2,507.84	0.00	Cleared
03/27/2025	GEN 2	EFT1787	MICHIGAN DEPT OF TREASURY	3,984.71	3,984.71	0.00	Cleared
03/27/2025	GEN 2	EFT1788	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	30,632.58	30,632.58	0.00	Cleared
03/27/2025	GEN 2	EFT1789	MERS DC PAYMENT	6,435.00	6,435.00	0.00	Cleared
03/13/2025	GEN 2	EFT1782	FEDERAL TAX DEPOSIT	11,427.28	11,427.28	0.00	Cleared
03/13/2025	GEN 2	EFT1783	JON HANCOCK	2,327.01	2,327.01	0.00	Cleared
03/04/2025	GEN 2	EFT1781	COLONIAL LIFE	235.50	235.50	0.00	Cleared

Totals: Number of Checks: 009 69,913.73 69,913.73 0.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/04/2025	GEN	194(E)	ADS PLUS	ASSESSING NOTICES	101-257-900.000	1,659.80
03/04/2025	GEN	195(E)	BALBOA	PHONE LESE MAINTENANCE	101-265-850.000	208.66
03/04/2025	GEN	196(E)	GILLROY-SUPPLIES	SNOW REMOVAL SUPPLIES	101-265-754.000	170.74
03/04/2025	GEN	197(E)	HARTFORD INS	LIFE INSURANCE-SHORT TERM AND LONG TE	101-191-718.001	54.55
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	101-191-726.000	17.36
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	101-216-718.001	64.56
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	101-216-726.000	17.36
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	101-219-718.001	64.56
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	101-219-726.000	17.36
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	101-255-718.002	64.56
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	101-255-726.000	17.36
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	101-257-718.001	85.74
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	101-257-726.000	17.36
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	207-000-718.002	1,016.51
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	207-000-726.000	269.08
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	249-000-718.001	75.31
		197(E)		LIFE INSURANCE-SHORT TERM AND LONG TE	249-000-726.000	17.36
						<u>1,799.03</u>
03/04/2025	GEN	198(E)	SUSKI-CHEVY LEASE	CAR LEASE	207-000-983.000	250.00
03/05/2025	GEN	199(E)	FLUSH TWP-WATER-PARK	TWP WATER	101-751-921.000	94.98
03/05/2025	GEN	200(E)	FLUSHING COMM SCH-GAS	TWP POLICE GAS	101-443-812.000	94.84
		200(E)		TWP POLICE GAS	101-751-759.000	24.19
		200(E)		TWP POLICE GAS	207-000-759.000	1,545.65
		200(E)		TWP POLICE GAS	249-000-932.000	60.20
						<u>1,724.88</u>
03/05/2025	GEN	201(E)	FLUSHING TOWNSHIP POLICE	POLICE WATER	207-000-921.000	91.10
03/05/2025	GEN	202(E)	VERIZON	TWP POLICE CELL SERVICE	101-101-850.000	42.55
		202(E)		TWP POLICE CELL SERVICE	101-171-850.000	82.56
		202(E)		TWP POLICE CELL SERVICE	101-215-850.000	42.55
		202(E)		TWP POLICE CELL SERVICE	101-253-850.000	42.55
		202(E)		TWP POLICE CELL SERVICE	101-257-850.000	42.55
		202(E)		TWP POLICE CELL SERVICE	207-000-850.000	42.55
		202(E)		TWP POLICE CELL SERVICE	249-000-850.000	50.02
						<u>345.33</u>
03/05/2025	GEN	203(E)	VIEW NEWSPAPERS	BOR PUBLICATION	101-257-830.000	132.00
		203(E)		BOR PUBLICATION	101-257-900.000	200.00
						<u>332.00</u>
03/13/2025	GEN	204(E)	CHAMPS-UNIFORM CLEANING	UNIFORM CLEANING	207-000-766.000	157.90

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/13/2025	GEN	205 (E)	CONSUMERS-ELECTRIC BILLS	TWP/ POLICE -LIGHTS	101-265-921.000	1,682.94
		205 (E)		TWP/ POLICE -LIGHTS	101-751-921.000	338.63
		205 (E)		TWP/ POLICE -LIGHTS	207-000-921.000	259.19
						<u>2,280.76</u>
03/13/2025	GEN	206 (E)	CONSUMERS-LIGHTS AT LARGE	LIGHTS AT LARGE	101-443-926.000	6,025.75
03/13/2025	GEN	207 (E)	EMTERRA ENVIRONMENTAL USA CORP	TRASH SERVICES	596-000-759.000	231.42
		207 (E)		TRASH SERVICES	596-000-801.000	53,523.97
		207 (E)		TRASH SERVICES	596-000-802.001	166.34
						<u>53,921.73</u>
03/13/2025	GEN	208 (E)	FNBO-FIRSTNATIONAL BANK OF OMAHA	TWP/POLICE CC USAGE	101-101-702.004	88.50
		208 (E)		TWP/POLICE CC USAGE	101-101-702.005	88.50
		208 (E)		TWP/POLICE CC USAGE	101-215-911.000	418.00
		208 (E)		TWP/POLICE CC USAGE	101-265-948.001	305.15
		208 (E)		TWP/POLICE CC USAGE	101-751-759.000	19.31
		208 (E)		TWP/POLICE CC USAGE	207-000-932.000	22.40
						<u>941.86</u>
03/13/2025	GEN	209 (E)	GOYETTE	NOISE BIOLER/ HOT WATER HEATER	101-265-930.000	257.50
03/13/2025	GEN	210 (E)	INGSTRON CORPORATION DBA MUNIWEB	WEBSITE HOSTING	101-443-962.000	417.00
03/13/2025	GEN	211 (E)	LOUIES TOWING-VEHICLE MAINTENANC	OIL CHANGES	207-000-932.000	120.00
03/13/2025	GEN	212 (E)	NYE UNIFORM	UNIFORMS	207-000-767.000	840.16
03/13/2025	GEN	213 (E)	RB CITY SEWER	PARK-PORTABLE RESTROOM	101-751-801.000	220.00
03/13/2025	GEN	214 (E)	RICOH-COPIER METER FEES	TWP COPIER	101-265-855.000	433.91
03/13/2025	GEN	215 (E)	BCN-HEALTH CARE	HEALTH INSURANCE	101-191-718.005	1,194.14
		215 (E)		HEALTH INSURANCE	101-253-718.005	1,194.14
		215 (E)		HEALTH INSURANCE	101-257-718.003	2,141.37
		215 (E)		HEALTH INSURANCE	207-000-718.003	9,351.62
		215 (E)		HEALTH INSURANCE	207-000-718.005	3,817.58
		215 (E)		HEALTH INSURANCE	249-000-718.003	2,726.97
						<u>20,425.82</u>
03/19/2025	GEN	216 (E)	COMCAST-INTERNET POLICE	PHONE & INTERNET SERVICE	207-000-850.000	311.81
		216 (E)		PHONE & INTERNET SERVICE	207-000-852.000	114.90
						<u>426.71</u>
03/19/2025	GEN	217 (E)	ENERGY REDUCTION COALLITION	LED LIGHTING	101-265-921.000	162.15
03/19/2025	GEN	218 (E)	FLINT CLEANING SUPPLIES	CLEANING SUPPLIES-RESTROOM PAPER PROD	101-265-754.000	427.15
03/19/2025	GEN	219 (E)	TERMINIX INTERNATIONAL	PEST CONTROL	101-265-930.000	109.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/26/2025	GEN	220 (E)	COMCAST-INTERNET PHONE TWP	PNONE INTERNET SERVICES	101-265-850.000	552.87
		220 (E)		PNONE INTERNET SERVICES	101-265-852.000	144.90
						<u>697.77</u>
03/26/2025	GEN	221 (E)	GOYETTE	ANNUAL MAINTENANCE AGREEMENT	101-265-930.000	605.00
03/26/2025	GEN	222 (E)	MATTIS AUTO WASH	CAR WASHES	207-000-932.000	54.00
03/26/2025	GEN	223 (E)	NYE UNIFORM	UNIFORMS	207-000-767.000	24.46
03/26/2025	GEN	224 (E)	PRO COMM INC	RADIO REPAIRS	207-000-934.000	186.60
			TOTAL - ALL FUNDS	TOTAL OF 31 CHECKS		95,411.75

--- GL TOTALS ---

101-101-702.004	PLANNING COMMISSION	88.50
101-101-702.005	ZONING BOARD OF APPEALS	88.50
101-101-850.000	TELEPHONE EXPENSE	42.55
101-171-850.000	TELEPHONE EXPENSE	82.56
101-191-718.001	DISABILITY INSURANCE	54.55
101-191-718.005	OTHER POST-EMPLOYMENT BENEFITS (OPEB)	1,194.14
101-191-726.000	LIFE INSURANCE	17.36
101-215-850.000	TELEPHONE EXPENSE	42.55
101-215-911.000	TRAINING & CONVENTION	418.00
101-216-718.001	DISABILITY INSURANCE	64.56
101-216-726.000	LIFE INSURANCE	17.36
101-219-718.001	LIFE INSURANCE	64.56
101-219-726.000	DISABILITY INSURANCE	17.36
101-253-718.005	LIFE INSURANCE	17.36
101-253-850.000	OTHER POST-EMPLOYMENT BENEFITS (OPEB)	1,194.14
101-255-718.002	TELEPHONE EXPENSE	42.55
101-255-718.002	DISABILITY INSURANCE	64.56
101-255-726.000	LIFE INSURANCE	17.36
101-257-718.001	DISABILITY INSURANCE	85.74
101-257-718.003	HEALTH INSURANCE	2,141.37
101-257-726.000	LIFE INSURANCE	17.36
101-257-830.000	TAX ROLL EXPENSE	132.00
101-257-850.000	TELEPHONE EXPENSE	42.55
101-257-900.000	PRINTING & PUBLISHING	1,859.80
101-265-754.000	MAINTENANCE SUPPLIES	597.89
101-265-850.000	TELEPHONE EXPENSE	761.53
101-265-852.000	INTERNET	144.90
101-265-855.000	COPY MACHINE FEES-METER FEES	433.91
101-265-921.000	UTILITIES	1,845.09
101-265-930.000	BUILDING MAINTENANCE	971.50
101-265-948.001	COMPUTER MAINTENANCE/AGREEMENT/EQUIP	305.15
101-443-812.000	SENIOR CITIZENS/VAN EXPENSE	94.84

User: BROOK CHECK DATE FROM 03/01/2025 - 03/31/2025 Banks: GEN 2

DB: Flushing

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-443-926.000			LIGHTS AT LARGE			6,025.75
101-443-962.000			PEG SERVICES			417.00
101-751-759.000			GASOLINE EXPENSE			43.50
101-751-801.000			CONTRACTUAL SERVICES			220.00
101-751-921.000			UTILITIES			433.61
207-000-718.002			DISABILITY INSURANCE			1,016.51
207-000-718.003			HEALTH INSURANCE			9,351.62
207-000-718.005			OTHER POST-EMPLOYMENT BENEFITS (OPEB)			3,817.58
207-000-726.000			LIFE INSURANCE			269.08
207-000-759.000			GASOLINE EXPENSE			1,545.65
207-000-766.000			UNIFORM CLEANING			157.90
207-000-767.000			UNIFORMS			864.62
207-000-850.000			TELEPHONE EXPENSE			354.36
207-000-852.000			INTERNET			114.90
207-000-921.000			UTILITIES			350.29
207-000-932.000			AUTO MAINTENANCE EXPENSE			196.40
207-000-934.000			RADIO REPAIRS/MAINTENANCE			186.60
207-000-983.000			CAR RENTAL			250.00
249-000-718.001			DISABILITY INSURANCE			75.31
249-000-718.003			HEALTH INSURANCE			2,726.97
249-000-726.000			LIFE INSURANCE			17.36
249-000-850.000			TELEPHONE EXPENSE			50.02
249-000-932.000			AUTO MAINTENANCE EXPENSE			60.20
596-000-759.000			GASOLINE EXPENSE			231.42
596-000-801.000			CONTRACTUAL SERVICES			53,523.97
596-000-802.001			MAINTENANCE SUPPLIES			166.34
			TOTAL			95,411.75

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
19365 POSTED BY BROOK 101-000-001.100 101-000-667.000	03/01/2025 CASH 2 HALL RENT	CR2	40971-HALL RENT-POTTS	BROOK	100.00	100.00
					100.00	100.00
19366 POSTED BY BROOK 101-000-001.100 101-000-477.001	03/03/2025 CASH 2 CELL TOWER INCOME	CR2	40972-TMOBILE	BROOK	878.46	878.46
					878.46	878.46
19367 POSTED BY BROOK 101-000-001.100 101-000-477.000	03/03/2025 CASH 2 CABLE FRANCHISE FEES	CR2	40973-CHARTER COM	BROOK	153.67	153.67
					153.67	153.67
19368 POSTED BY BROOK 101-000-001.100 101-000-497.000	03/05/2025 CASH 2 SITE PLAN/LAND DIVISION	CR2	40974-LAND COMB-5034 MCKINLEY RD	BROOK	50.00	50.00
					50.00	50.00
19369 POSTED BY BROOK 101-000-001.100 101-000-202.003	03/06/2025 CASH 2 HALL DEPOSITS PAYABLE	CR2	40975-HALL DEPOSIT POTTS/LUFF	BROOK	200.00	200.00
					200.00	200.00
19371 POSTED BY BROOK 101-000-001.100 101-215-911.000	03/06/2025 CASH 2 TRAINING & CONVENTION	CR2	40976-GCGC MEETING REIMBURSEMENT	BROOK	593.60	593.60
					593.60	593.60
19372 POSTED BY BROOK 101-000-001.100 101-000-667.000	03/06/2025 CASH 2 HALL RENT	CR2	40977-HALL RENT -THOMAS	BROOK	100.00	100.00
					100.00	100.00
19373 POSTED BY BROOK 101-000-001.100 101-000-434.000 101-000-222.000	03/06/2025 CASH 2 TRAILER TAXES/FEES SCHOOL/CNTY TRAILER FEES PAYABLE	CR2	40978-FLUSHING ESTATES MAR 263	BROOK	789.00	131.50 657.50
					789.00	789.00
19374 POSTED BY BROOK 101-000-001.100 101-000-434.000 101-000-222.000	03/10/2025 CASH 2 TRAILER TAXES/FEES SCHOOL/CNTY TRAILER FEES PAYABLE	CR2	70979-MEADOWBROOK MHP JAN 321	BROOK	963.00	160.50 802.50
					963.00	963.00
19375 POSTED BY BROOK 101-000-001.100 101-000-434.000 101-000-222.000	03/10/2025 CASH 2 TRAILER TAXES/FEES SCHOOL/CNTY TRAILER FEES PAYABLE	CR2	40980-MEADOWBROOK MHP FEB 321	BROOK	963.00	160.50 802.50
					963.00	963.00
19376 POSTED BY BROOK 101-000-001.100 101-000-434.000 101-000-222.000	03/10/2025 CASH 2 TRAILER TAXES/FEES SCHOOL/CNTY TRAILER FEES PAYABLE	CR2	40981-MEADOWBROOK MHP MAR 321	BROOK	963.00	160.50 802.50
					963.00	963.00

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
					963.00	963.00
19377 POSTED BY BROOK	03/11/2025	CR2	40982-ROAD COM REFUND	BROOK		
101-000-001.100	CASH 2				6,000.00	
101-443-988.002	ROAD MAINTENANCE-DITCHING					6,000.00
					6,000.00	6,000.00
19378 POSTED BY BROOK	03/11/2025	CR2	40983-SOM PRE DENIAL INT	BROOK		
101-000-001.100	CASH 2				132.40	
101-000-665.003	INTEREST FROM INVESTMENTS-TAX ROLL					132.40
					132.40	132.40
19370 POSTED BY BROOK	03/13/2025	CR2	CGBG--SENIOR CENTER	BROOK		
101-000-001.100	CASH 2				1,667.00	
101-000-548.000	COMMUNITY DEVELOPMENT BLOCK GRANT					1,667.00
					1,667.00	1,667.00
19391 POSTED BY BROOK	03/17/2025	CR2	40984-HALL RENTAL-THORNTON	BROOK		
101-000-001.100	CASH 2				100.00	
101-000-667.000	HALL RENT					100.00
					100.00	100.00
19392 POSTED BY BROOK	03/18/2025	CR2	40985-2024 TAXES P/O S#15 &W#06 FINAL	BROOK		
596-000-001.100	CASH 2				151,242.16	
596-000-402.000	TAXES-REVENUE OP					151,242.16
401-000-001.100	CASH 2				3,398.45	
401-000-084.001	DUE FROM TAX FUND					3,398.45
101-000-001.100	CASH 2				46,888.99	
101-000-402.000	TAXES-REVENUE OP					33,454.93
101-000-282.000	COLDWATER ROAD EXTENSION DEPOSIT					300.00
101-000-631.000	MISCELLANEOUS REVENUE					1,140.00
101-000-447.000	ADMIN TAX COLLECTION FEES					10,712.10
101-000-084.001	DUE FROM TAX FUND					1,281.96
207-000-001.100	CASH 2				214,101.97	
207-000-402.000	TAXES-REVENUE OP					214,101.97
					415,631.57	415,631.57
19394 POSTED BY BROOK	03/20/2025	CR2	CDBG REIMBURSEMENT	BROOK		
101-000-548.000	COMMUNITY DEVELOPMENT BLOCK GRANT					5,552.01
101-000-548.000	COMMUNITY DEVELOPMENT BLOCK GRANT					4,437.26
101-000-001.100	CASH 2				9,989.27	
					9,989.27	9,989.27
19412 POSTED BY BROOK	03/24/2025	CR2	MMRMA-STATE POOL EXCESS ASSETS-REUNDS	BROOK		
101-000-001.100	CASH 2				12,806.00	
101-000-001.100	CASH 2				2,415.00	
101-000-631.000	MISCELLANEOUS REVENUE					15,221.00
					15,221.00	15,221.00
19415 POSTED BY BROOK	03/24/2025	CR2	40987-KIM STRNAD-PEDDLERS PERMIT	BROOK		
101-000-001.100	CASH 2				150.00	
101-000-631.000	MISCELLANEOUS REVENUE					150.00
					150.00	150.00
19416 POSTED BY BROOK	03/25/2025	CR2	40988-FOIA REQUEST-MCDADE	BROOK		
101-000-001.100	CASH 2				31.99	
101-000-636.000	FREEDOM OF INFORMATION REPORTS					31.99
					31.99	31.99

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
19417 POSTED BY BROOK 207-000-001.100 207-000-659.002	03/25/2025 CASH 2 VEHICLE IMPOUND FEES	CR2	40989-POLICE IMPOUNDS	BROOK	315.00	315.00
					315.00	315.00
19418 POSTED BY BROOK 207-000-001.100 207-000-646.000	03/25/2025 CASH 2 COPIES	CR2	40990-POLICE COPIES	BROOK	92.00	92.00
					92.00	92.00
19419 POSTED BY BROOK 207-000-001.100 207-000-657.002	03/25/2025 CASH 2 ORDINANCE/FINES & COSTS	CR2	40991-POLICE FINES & COSTS	BROOK	294.69	294.69
					294.69	294.69
19420 POSTED BY BROOK 101-000-001.100 101-000-667.000	03/25/2025 CASH 2 HALL RENT	CR2	40992-HALL RENT ALEXANDER	BROOK	100.00	100.00
					100.00	100.00
19421 POSTED BY BROOK 101-000-001.100 101-000-497.000	03/25/2025 CASH 2 SITE PLAN/LAND DIVISION	CR2	40993-LAND COMB BAKER-WILLIAMS	BROOK	50.00	50.00
					50.00	50.00
19422 POSTED BY BROOK 101-000-001.100 101-000-631.000 101-000-644.000	03/26/2025 CASH 2 MISCELLANEOUS REVENUE TAX INFORMATION INCOME	CR2	40994-COUNTER CASH MAR 2025	BROOK	61.00	51.00 10.00
					61.00	61.00
Total:					455,589.65	455,589.65