

CHARTER TOWNSHIP OF FLUSHING

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REGULAR BOARD DRAFT MEETING MINUTES

DATE JANUARY 13TH, 2026 TIME: 6:00 P.M.

MEETING LOCATION: FLUSHING AREA SENIOR CENTER

106 ELM ST., FLUSHING, MI 48433

ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Andrew Eichorn

TOWNSHIP ATTORNEY

Amanda Odette

I. DATE AGENDA POSTED: JANUARY 8TH, 2026

II. MEETING CALLED TO ORDER at 6:00 P.M. by **SUPERVISOR THORSBY** followed by The Pledge of Allegiance to the American Flag and Roll Call.

ROLL CALL: Eichorn, Thorsby, Peck, Upleger, Bain, Minarik, Meinburg

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Forty-one (41) others present.

APPROVAL OF AGENDA FOR JANUARY 13TH, 2026.

TREASURER PECK MOVED, to approve January 13th Agenda as presented.

TRUSTEE BAIN MOTIONED, supported by **Trustee Eichorn** to amend the agenda adding a discussion and possible action regarding conducting a disciplinary investigation and/or a hearing in response to allegations of harassment of township residents by the township code enforcer.

TRUSTEE EICHORN MOTIONED, supported by **Trustee Upleger** to discuss and possibly going to vote that all zoning and ordinance complaints from residents are documented in writing and signed from the complainant before any action can be taken by the code enforcer.

TREASURER PECK MOVED, supported by **Trustee Bain** to approve amending January 13th Agenda by adding the 2 additional items

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Minarik, Upleger, Bain, Peck and Eichorn

NAYS: Thorsby and Meinburg

ABSENT: None

THE MOTION CARRIED

APPROVAL OF PREVIOUS MINUTES for DECEMBER 9TH, 2025.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve DECEMBER 9th, 2025 minutes as corrected.

THE MOTION CARRIED.

APPROVE PAYMENT OF BILLS LISTED

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

After no discussion the following motion was made.

ACTION ON MOTION

ROLL CALL VOTE

AYES: Thorsby, Eichorn, Minarik, Upleger, Peck, Meinburg and Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED

III. PUBLIC COMMENTS:

OPEN TO PUBLIC COMMENT at 6:02 P.M.

4 comments were made

CLOSED TO PUBLIC COMMENT at 6:14 P.M.

IV. UNFINISHED BUSINESS:

None

V. NEW BUSINESS:

1. Discussion and possible motion to approve Budget Amendments for budget year ending March 31st, 2026

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve Budget Amendments for budget year ending March 31st, 2026

After little discussion

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Bain, Eichorn, Minarik, Meinburg, Thorsby, Upleger and Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED.

2. Second Reading and possible adoption on ORDINANCE No. 25-04 AN ORDINANCE REPEALING CHAPTER 36 ARTICLE 17 OF THE CHARTER TOWNSHIP OF FLUSHING CODE OF ORDINANCES AND ENACTING CHAPTER 35, SIGNS, TO PROVIDE FOR THE REGULATION OF SIGNS WITHIN THE TOWNSHIP AND TO PROVIDE FOR THE PENALTY FOR THE VIOLATION THEROF

TREASURER PECK MOTIONED, supported by Trustee Minarik to approve Second Reading and possible adoption on ORDINANCE No. 25-04 AN ORDINANCE REPEALING CHAPTER 36 ARTICLE 17 OF THE CHARTER TOWNSHIP OF FLUSHING CODE OF ORDINANCES AND ENACTING CHAPTER 35, SIGNS, TO PROVIDE FOR THE REGULATION OF SIGNS WITHIN THE TOWNSHIP AND TO PROVIDE FOR THE PENALTY FOR THE VIOLATION THEROF

After some discussion.

TRUSTEE MINARIK MOTIONED, supported by Clerk Meinburg to Table Second Reading and possible adoption on ORDINANCE No. 25-04 AN ORDINANCE REPEALING CHAPTER 36 ARTICLE 17 OF THE CHARTER TOWNSHIP OF FLUSHING CODE OF ORDINANCES AND ENACTING CHAPTER 35, SIGNS, TO PROVIDE FOR THE REGULATION OF SIGNS WITHIN THE TOWNSHIP AND TO PROVIDE FOR THE PENALTY FOR THE VIOLATION THEROF

ACTION ON MOTION

AYES: 7

NAYS: 0

ABSENT: None

THE MOTION CARRIED.

3. First Reading on ORDINANCE No. 25-01 AN ORDINANCE TO AMEND CHAPTER 19 NUISANCES ARTICLE 3 SECTION 65 STORAGE OF JUNK AND MOTOR VEHICLES, CHAPTER 36 SECTION 200 DEFINITIONS AND SECTION 319 TEMPORARY TRAVEL TRAILERS OR RECREATIONAL VEHICLE PARKING OF THE CHARTER TOWNSHIP OF FLUSHING CODE OF ORDINANCES

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve First Reading on ORDINANCE No. 25-01 AN ORDINANCE TO AMEND CHAPTER 19 NUISANCES ARTICLE 3 SECTION 65 STORAGE OF JUNK AND MOTOR VEHICLES, CHAPTER 36

SECTION 200 DEFINITIONS AND SECTION 319 TEMPORARY TRAVEL TRAILERS OR RECREATIONAL VEHICLE PARKING OF THE CHARTER TOWNSHIP OF FLUSHING
CODE OF ORDINANCES

Discussion was had to remove Section (G) and possibly make it a stand alone ordinance to make it a civil infraction.

ACTION ON MOTION

ROLL CALL VOTE:

AYES: None

NAYS: Peck, Bain, Meinburg, Thorsby, Upleger, Minarik and Eichorn

ABSENT: None

THE MOTION FAILED.

4. Discussion and possible motion on RESOLUTION 26-01 A RESOLUTION APPROVING POLICE OPERATING MILLAGE RENEWAL AND INCREASE, TO RESTORE LOST MILLAGE, DUE TO HEADLEE ROLLBACKS, BALLOT LANGUAGE

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve RESOLUTION 26-01 A RESOLUTION APPROVING POLICE OPERATING MILLAGE RENEWAL AND INCREASE, TO RESTORE LOST MILLAGE, DUE TO HEADLEE ROLLBACKS, BALLOT LANGUAGE

After a brief explanation by Supervisor Thorsby and Chief Vanalstine

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Meinburg, Eichorn, Bain, Peck, Minarik, Upleger and Thorsby

NAYS: None

ABSENT: None

THE MOTION CARRIED.

5. Discussion and possible motion on RESOLUTION 26-02 A RESOLUTION FOR FLUSHING TOWNSHIP POVERTY TAX EXEMPTION GUIDELINES FOR ASSESSMENT/TAX YEAR 2026

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve RESOLUTION 26-02 A RESOLUTION FOR FLUSHING TOWNSHIP POVERTY TAX EXEMPTION GUIDELINES FOR ASSESSMENT/TAX YEAR 2026

No discussion was had

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Peck, Minarik, Eichorn, Bain, Upleger, Thorsby and Meinburg

NAYS: None

ABSENT: None

THE MOTION CARRIED.

6. Discussion and possible motion on RESOLUTION 26-03 A RESOLUTION FOR DNR DEVELOPMENT PROJECT AGREEMENT.

CLERK MEINBURG MOTIONED, supported by Treasurer Peck to approve RESOLUTION 26-03 A RESOLUTION FOR DNR DEVELOPMENT PROJECT AGREEMENT.

After some discussion

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Meinburg, Minarik, Bain, Eichorn, Upleger, Thorsby and Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED.

7. Discussion and possible motion for the Lexis Nexis eCitation program for the police Department.

TREASURER PECK MOTIONED, supported by Trustee Bain to approve the Lexis Nexis eCitation program for the police Department.

An explanation of the program was given by Chief Vanalstine

ACTION ON MOTION

ROLL CALL VOTE:

AYES: Minarik, Eichorn, Bain, Thorsby, Upleger, Peck and Meinburg

NAYS: None

ABSENT: None

THE MOTION CARRIED.

8. Discussion and possible motion to approve reappointment of Sharilynn Willette to the Flushing Senior Center for the year of 2026

CLERK MEINBURG MOTIONED, supported by Treasurer Minarik to approve the reappointment of Sharilynn Willette to the Flushing Senior Center for the year of 2026

No discussion was had

ACTION ON MOTION

AYES: 7

NAYS: 0

ABSENT: None

THE MOTION CARRIED.

9. Discussion and possible action regarding conducting a disciplinary investigation and/or a hearing in response to allegations of harassment of township residents by the township code enforcer.

TRUSTEE BAIN MOTIONED, supported by Trustee Eichorn to approve discussion and possible action regarding conducting a disciplinary investigation and/or a hearing in response to allegations of harassment of township residents by the township code enforcer.

After much discussion and explanation of the process that is part of policies and procedures the following motion was made

TRUSTEE BAIN MOTIONED, supported by Trustee Minarik to table this agenda item and Trustee Bain will provide Supervisor Thorsby with the complainant's names tomorrow in order to investigate further.

ACTION ON MOTION

AYES: 6

NAYS: 1

ABSENT: None

THE MOTION CARRIED.

10. To discuss and possibly going to vote that all zoning and ordinance complaints from residents are documented in writing and signed from the complainant before any action can be taken by the code enforcer

TRUSTEE EICHORN MOTIONED, supported by Trustee Bain to discuss that all zoning and ordinance complaints from residents are documented in writing and signed from the complainant before any action can be taken by the code enforcer

Discussion was had and no motion was made.

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
FANG Activity Report

Supervisor Thorsby

- Went over construction updates.
- Mentioned that the reports were all in the packet.

2. Clerk's Report – Clerk

Clerk Meinburg

- Went over consolidations of precincts 1 and 5.
- Money savings of consolidations were mentioned.
- Also mentioned upcoming maternity leave of Water Clerk. And that position will be covered by part time employee and other staff members.

3. Treasurer's Report – Treasurer
Financial Report March 2024
Water Report

Treasurer Peck

- Went over the water reports.

4. Zoning Administrator
No report was given.

5. Flushing Township Police Department – Chief

Chief VanAlstine

- Went over STATS
- Went over year end STATS

VII. PUBLIC COMMENTS:

Opened for public comment at 8:01 P.M.

2 comments

Closed for public comment at 8:05 P.M.

VIII. BOARD COMMENTS

Opened for board comments at 8:05 P.M.

none

Closed for board comments at 8:06 P.M.

IX. NEXT REGULAR MEETING:

February 10th, 2026 AT 6:00 P.M.
(Meeting location @ Flushing Senior Center 106 Elm St, Flushing, MI 48433)

X. ADJOURNMENT

TRUSTEE BAIN MOVED, supported by Trustee Minarik to adjourn the meeting at 8:06 P.M.

WENDY D. MEINBURG, Clerk

APPROVED DATE

FREDERICK R. THORSBY, Supervisor

DRAFT