

# CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES

DATE: JULY 11, 2019

TIME: 7:00 P.M.

PHONE: 810-659-0800

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WEB PAGE: <http://flushingtowship.com>

## ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby  
CLERK: Wendy D. Meinburg  
TREASURER: Terry A. Peck

## TRUSTEES:

Jenifer Almassy  
Linda Minarik  
William L. Westenbarger  
Sharilynn K. Willette

## TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC  
6258 W. Pierson Road  
Flushing MI 48433  
810-407-7658

- I. **MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. **ROLL CALL:** Linda Minarik, Fred Thorsby, Wendy Meinburg, William Westenbarger, Sharilynn Willette and Terry Peck. Attorney Steven Moulton was also present.

**MEMBERS ABSENT:** Jenifer Almassy

**OTHER INDIVIDUALS PRESENT:** (6) Six

## APPROVAL OF AGENDA FOR JULY 11, 2019:

**TREASURER PECK MOVED**, supported by Trustee Westenbarger to approve the agenda as submitted for July 11, 2019.

Supervisor Thorsby informed the Board that Mr. Dan Garmon from Emterra had called requesting that his presentation be moved to the end of the agenda as he wouldn't be arriving until later.

**TREASURER PECK AMENDED HIS MOTION**, supported by Clerk Meinburg to move Item 1. under Unfinished Business to the end of the agenda.

**THE MOTION CARRIED UNANIMOUSLY** with Trustee Almassy being absent.

**APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF JUNE 13, 2019**

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Willette to approve the Minutes of the June 13, 2019 Board Meeting.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Almassy being absent.**

**APPROVAL OF PAYMENT OF BILLS:**

**TREASURER PECK MOVED**, supported by Trustee Westenbarger to approve the payment of bills.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Almassy being absent.**

**III. PUBLIC COMMENTS:**

**OPEN FOR PUBLIC COMMENTS: 7:07 P.M.**

No comments

**CLOSED FOR PUBLIC COMMENTS: 7:08 P.M.**

**\*IV. UNFINISHED BUSINESS: MOVED TO END OF AGENDA**

**V: NEW BUSINESS:**

1. Motion to approve the appoint of the new Chief of Police and contract – Supervisor

Supervisor Thorsby suggested the Board might want to meet in closed session to discuss this item. Attorney Moulton stated since part of the contract is based on Township Attorney advice it falls under Attorney/Client privilege, according to State Statute 15.60, subparagraph H.

**CLERK MEINBURG MOVED**, supported by Trustee Minarik to go into closed session to discuss the appointment of a new Chief of Police and the contract for Chief.

**THE MOTION CARRIED UNANIMOUSLY with Trustee Almassy being absent.**

**CLOSED SESSION:**

**TIME ENTERED: 7:07 P.M.**

**TIME RETURNED: 7:55 P.M.**

**TRUSTEE MINARIK MOVED**, supported by Trustee Willette to return to regular session.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Peck, Meinburg, Westenbarger, Willette and Minarik

**NAYS:** None

**ABSENT:** Almassy

**THE MOTION CARRIED**

**TREASURER PECK MOVED**, supported by Trustee Westenbarger to approve the appointment and contract of Mark Bolin to Chief of Police for Flushing Township.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Minarik, Westenbarger, Willette, Thorsby, Meinburg and Peck

**NAYS:** None

**ABSENT:** Almassy

**THE MOTION CARRIED**

2. Motion to approve the new fee schedule for Safe Built - Supervisor

Supervisor Thorsby reviewed the fee schedule with Board Members and after a lengthy discussion, the following motion was made:

**CLERK MEINBURG MOVED**, supported by Trustee Willette to approve the new fee schedule for Safe Built.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Willette, Thorsby, Meinburg and Peck

**NAYS:** Minarik and Westenbarger

**ABSENT:** Almassy

**THE MOTION CARRIED**

## **VI. REPORTS:**

1. Supervisor's Report, Monthly Building and Code Enforcement – Given by Supervisor Thorsby
2. Clerk's Report – Given by Clerk Meinburg
3. Treasurer's Report– Given by Treasurer Peck
4. Police Department Report – Chief Fairchild spoke briefly about his upcoming retirement and thanked the Board of Trustees and the Residents of Flushing Township for making his job so enjoyable.
5. Fire Report – Given by Supervisor Thorsby

**\*IV. UNFINISHED BUSINESS:** Item IV. Moved on agenda to coincide with Mr. Garmon's (Emterra) arrival.

Mr. Garmon gave a presentation to the Board and answered questions regarding Emterra's plans for the new contract.

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve the garbage renewal contract with Emterra.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Westenbarger, Willette, Thorsby, Meinburg, Peck and Minarik

**NAYS:** None

**ABSENT:** Almassy

**THE MOTION CARRIED**

**VII. PUBLIC COMMENTS**

**OPEN FOR PUBLIC COMMENTS:** 8:34 P.M.

One person gave comment thanking Chief Fairchild and congratulating Mark Bolin

**CLOSED FOR PUBLIC COMMENTS:** 8:35 P.M.

**VIII. BOARD COMMENTS**

Trustee Westenbarger questioned Chief Fairchild regarding Bump Stocks. The Board congratulated Mark Bolin on his appointment to Police Chief.

**IX. NEXT REGULAR MEETING:** August 8, 2019

**X. ADJOURNMENT:**

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Minarik to adjourn the meeting at 8:45 P.M.

**THE MOTION CARRIED UNANIMOUSLY.**

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WENDY D. MEINBURG, Clerk

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FREDERICK R. THORSBY, Supervisor

APPROVED DATE \_\_\_\_\_

RECORDING SECRETARY: Joyce A. Wilson, Deputy Clerk  
07/11/2019