

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD

BOARD OF TRUSTEES AGENDA

DATE: MAY 8, 2014

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION MEMBERS

SUPERVISOR: Rian R. Birchmeier

CLERK: Julia A. Morford

TREASURER: Maryion T. Lee

TRUSTEES

Shirley D. Gage

Bonnie Jean Martinson

Scott R. Matzke

Scott P. Minaudo

TOWNSHIP ATTORNEYS:

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

I. DATE AGENDA POSTED: MONDAY, MAY 5, 2014

II. CALL THE MEETING TO ORDER:

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA FOR MAY 6, 2014

APPROVAL OF CORRECTED MINUTES FROM MARCH 13, 2014 – 6 P.M./7 P.M.

APPROVAL OF CORRECTED MINUTES FROM MARCH 25, 2014 – 6 P.M.

APPROVAL OF CORRECTED MINUTES FROM MARCH 26, 2014 – 8 P.M.

APPROVAL OF DRAFT MINUTES FROM APRIL 10, 2014

APPROVAL OF PAYMENT OF BILLS

III. PUBLIC COMMENTS:

IV. UNFINISHED BUSINESS:

1. The following items may be the subject and possible action of the Board:

- a. Open Bids for Repair of Garage Roof – Trustee Matzke
- b. Amendment to Dust Control Program – Supervisor Birchmeier
- c. Amendment to AT & T Lease Optimization Program – Supervisor Birchmeier
- d. MEMO Regarding Money Transferred from Water Fund to General Fund – Trustee Martinson

V. NEW BUSINESS:

1. The following items may be the subject and possible action of the Board:

- a. Resolution for Approval of the 2013-2033 Flushing Township Master Plan – Trustee Gage
- b. Robert's Rules – Treasurer Lee

- c. MTA On The Road 2014 Regional Meetings – Clerk Morford
- d. Promotional Postcard for Township Board/Videos Available from Dynamic Video Productions – Trustee Martinson
- e. Ditching for Primary and Local Roads – Supervisor Birchmeier
- f. Suggestion that meeting minutes be printed on 8 ½” x 11” instead of 8 ½” x 14” – Trustee Martinson
- g. Fire Hydrant Replacement, SW Corner of Seymour and Frances Road – Supervisor Birchmeier
- h. Invoice for Fire Hydrant Repair – Supervisor Birchmeier
- i. Unclaimed Property: www.Michigan.gov/treasury - (no documentation available) – Trustee Martinson
- j. Police Issues – Chief Fairchild
 - 1. Charter Township of Flushing Police Department Civilian Personnel Policies and Procedures Manual
 - 2. Part-Time Secretary Position for the Police Department
 - 3. Letter to Subdivision in Township regarding Speed.
- k. Policies – Treasurer Lee
 - 1. Amendment of Meeting Agenda
 - 2. Consent Agenda (New)
- l. **Building/Grounds/Bids Committee:**
 - 1. Advisory Committee for Sump Pumping Issues – Supervisor Birchmeier
 - 2. Public Hearing for Hydraulic Fracturing “Fracking” – Supervisor Birchmeier
 - 3. Flushing Township Nature Park – Treasurer Lee
 - a. Boardwalk Repair(s)
 - b. Authorization for Park Committee to Design a “Maintenance Plan”
- m. **Personnel Committee:**
 - 1. Exchange of Supervisor’s Office with Finance Director – Trustee Gage
 - 2. Attorney Contract – Supervisor Birchmeier
 - 3. Videographer Contract – Supervisor Birchmeier
 - 4. Flushing Township Elected Official Wages – Supervisor Birchmeier
 - 5. Policies – Supervisor Birchmeier:
 - a. Routine Maintenance
 - b. Use of Township Equipment, Labor, Attorney and Premises
 - c. Board Meeting Administration
 - d. Township Hall and Police Department Inner-Office Area
 - e. Township Records, Keys to Office Doors – Supervisor Birchmeier
 - f. Policies/Policy Committee
 - 6. Policies – Trustee Martinson
 - a. Directives for Policies Manual – Trustee Martinson
 - b. Board of Trustees “Homework” – Policy and Procedure Manual – Trustee Martinson

VI. REPORTS:

- 1. Flushing Township Police Department – Chief Fairchild
- 2. Flushing Fire Department – Supervisor Birchmeier
- 3. Flushing Area Senior Center – Clerk Morford

4. Roads and Bridges – Supervisor Birchmeier
5. Water and Drain – Supervisor Birchmeier
6. Township Emergency Manager – Supervisor Birchmeier

VII. COMMITTEE REPORTS:

1. Flushing Township Nature Park
2. Policy Committee
3. Web Site Committee
4. Compensation Commission

VIII. FINANCIAL REPORT:

IX. BOARD COMMENTS:

X. PUBLIC COMMENTS:

XI. NEXT REGULAR MEETING: THURSDAY, JUNE 12, 2014 AT 7:00 P.M.

XII. ADJOURNMENT

JULIA A. MORFORD, Clerk

ATTENTION: All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 9:00 a.m. on the Thursday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes on the internet at www.flushingtownship.com

Regular meeting agenda 05 08 2014