

## GUIDELINES FOR OBTAINING BUILDING PERMITS

A BUILDING PERMIT **WILL NOT BE ISSUED** UNTIL THE FOLLOWING **(CHECK LIST)** INFORMATION IS PROVIDED AND RETURNED WITH THE BUILDING PERMIT APPLICATION.

- \_\_\_ 1. **A PROPERTY ADDRESS** ASSIGNED BY GENESEE COUNTY ROAD COMMISSION. PH. 810-767-4920.
  
- \_\_\_ 2. **SEPTIC SYSTEM PERMIT: (FOR NEW HOUSE) MUST BE ISSUED BY THE GENESEE COUNTY HEALTH DEPARTMENT. PH, 810-257-3612 (YOU MUST CONNECT TO CITY SEWER, IF AVAILABLE). A COPY OF THE SEWER PERMIT IS REQUIRED FROM GENESEE COUNTY WATER & WASTE. PH. 810-732-7870. CHECK WITH FLUSHING TOWNSHIP TO SEE IF PROPERTY WAS SPECIAL ASSESSED.**
  
- \_\_\_ 3. **WELL PERMIT: (FOR NEW HOUSE) MUST BE ISSUED BY THE GENESEE COUNTY HEALTH DEPARTMENT. PH. 810-257-3612 (YOU MUST CONNECT TO CITY WATER, IF AVAILABLE). A COPY OF THE WATER PERMIT IS REQUIRED FROM GENESEE COUNTY WATER & WASTE. PH. 810-732-7870. CHECK WITH FLUSHING TOWNSHIP TO SEE IF PROPERTY WAS SPECIAL ASSESSED.**
  
- \_\_\_ 4. **DRIVEWAY PERMIT: MUST BE ISSUED BY THE GENESEE COUNTY ROAD COMMISSION PH. 810-767-4920. THE DRIVEWAY APPROACH MUST BE APPROVED BY THE GENESEE COUNTY ROAD COMMISSION AND WORK COMPLETED PRIOR TO THE START OF HOUSE CONSTRUCTION.**
  
- \_\_\_ 5. **SOIL EROSION PERMIT: IS REQUIRED BY THE GENESEE COUNTY DRAIN COMMISSION-WWS. PH. 810-732-7870**
  
- \_\_\_ 6. **(MDEQ) FILL PERMIT: IS REQUIRED BY THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY PH. 1-800-662-9278. IF THE PROPERTY IS IN THE FLOOD PLAIN.**
  
- \_\_\_ 7. **A DRAINAGE PLAN IS REQUIRED, SHOWING WHERE WATER RUN OFF IS DIRECTED. RUN OFF CANNOT GO TO OR AFFECT A NEIGHBORING PROPERTY.**
  
- \_\_\_ 10. **THIS DOCUMENT MUST BE SIGNED AND DATED AND RETURNED WITH BUILDING PERMIT APPLICATION.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE