

# **CHARTER TOWNSHIP OF FLUSHING**

**6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES**

**DATE: AUGUST 16, 2018**

**TIME: 7:00 P.M.**

**PHONE: 810-659-0800**

**FAX 810-659-4212**

**WEB PAGE: <http://flushingtowship.com>**

**ADMINISTRATION:**

**SUPERVISOR:** Frederick R. Thorsby  
**CLERK:** Wendy D. Meinburg  
**TREASURER:** Terry A. Peck

**TRUSTEES:**

Jenifer Almassy  
Daniel McGrath  
Linda Minarik  
William L. Westenbarger

**TOWNSHIP ATTORNEY:**

**STEVEN W. MOULTON PLLC**  
6258 W. Pierson Road  
Flushing MI 48433  
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Linda Minarik, Fred Thorsby, Dan McGrath, Jenifer Almassy, Wendy Meinburg, William Westenbarger, and, Terry Peck. Attorney Steven Moulton was also present.

**MEMBERS ABSENT:** None

**OTHER INDIVIDUALS PRESENT:** Six (6)

**APPROVAL OF AGENDA FOR AUGUST 16, 2018:**

**TREASURER PECK MOVED**, supported by Trustee Westenbarger to amend and adopt the agenda by adding Item 4-B Fiscal Year 2018-19 Police Expense Capital Improvements from \$0 to \$14,000 and Township Hall: Capital Improvement from \$5,000 to \$12,000, these increases will reduce the fund balances.

**THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF DRAFT MINUTES OF REGULAR BOARD MEETING OF JULY 12, 2018 MEETING.**

**TRUSTEE ALMASSY MOVED**, supported by Clerk Meinburg to approve the minutes of July 12, 2018 Board Meeting.

**THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF PAYMENT OF BILLS:**

**TREASURER PECK MOVED**, supported by Trustee McGrath to approve the payment of bills.

**THE MOTION CARRIED UNANIMOUSLY.**

**III. PUBLIC COMMENTS:**

**OPEN FOR PUBLIC COMMENTS: 7:06 P.M.**

No comments

**CLOSED FOR PUBLIC COMMENTS: 7:07 P.M.**

**IV. OLD BUSINESS:**

None

**V: NEW BUSINESS**

1. Introduction of new full time Officer Steven Fisher – Supervisor

Chief Fairchild introduced Officer Steven Fisher to the Board of Trustees and audience members and gave a brief biography.

2. Introduction of new Building Inspector Stuart Worthing – Supervisor

Supervisor Thorsby introduced Mr. Stuart Worthing to the Board of Trustees and audience members and gave a brief biography.

3. Introduction of the new Code Enforcer Michael Catlin – Supervisor

Supervisor Thorsby introduced Mr. Catlin to the Board of Trustees and audience members and gave a brief biography.

4. Presentation from Bill Mills pertaining to the Nature Park – Supervisor

Mr. Bill Mills addressed the Board of Trustees stating he had spoken with some community members who had expressed an interest in paying tribute to Granville Auker by placing a plaque in the Flushing Township Nature Park.

**TREASURER PECK MOVED**, supported by Clerk Meinburg to form a committee to look into Mr. Mills suggestion and report back to the Board of Trustees with recommendations no later than December with Treasurer Peck, Trustees Westenbarger and McGrath volunteering to serve on the committee.

- 4.B. Motion to amend Fiscal Year 2018-19 Police Expense Capital Improvements from \$0 to \$14,000 and Township Hall Capital Improvement from \$5,000 to \$12,000, these increases will reduce the fund balances.

**SUPERVISOR THORSBY MOVED**, supported by Treasurer Peck to amend Fiscal Year 2018-19 Police Expense Capital Improvements from \$0 to \$14,000 and Township Hall Capital Improvement from \$5,000 to \$12,000, these increases will reduce the fund balances.

**THE MOTION CARRIED UNANIMOUSLY.**

5. Motion to review and approve a bid for the proposed landscaping for the Flushing Township Offices – Clerk

**TRUSTEE ALMASSY MOVED**, supported by Trustee McGrath to approve the bid for Debevec Landscape and Design, Inc.

**ACTION ON THE MOTION:**

**ROLL CALL VOTE**

**AYES:** Meinburg, McGrath, Thorsby, Minarik, Peck and Almassy

**NAYS:** Westenbarger

**THE MOTION CARRIED**

6. Resolution to allow a police escorted ride northbound on Elms Rd. from Beecher Rd. to Dodge Rd. for the Bikes on the Bricks, Inc. on September 8, 2018 – Supervisor

**TRUSTEE ALMASSY MOVED**, supported by Clerk Meinburg to approve a Resolution to allow a police escorted ride northbound on Elms Rd. from Beecher Rd. to Dodge Rd. for the Bikes on the Bricks, Inc. on September 8, 2018.

**THE MOTION CARRIED UNANIMOUSLY.**

7. Presentation of proposed Criminal Code for discussion – Supervisor

Supervisor Thorsby gave a brief explanation to the Board of Trustees of the current and proposed Criminal Code suggesting they take time to review them and it will be discussed at a later date.

8. Motion to approve quarterly budget ending June 30, 2018 – Supervisor

**TRUSTEE ALMASSY MOVED**, supported by Clerk Meinburg to approve the quarterly budget ending June 30, 2018.

**THE MOTION CARRIED UNANIMOUSLY.**

**VI. REPORTS:**

1. Supervisor's Report –Given by Supervisor Thorsby
2. Clerk's Report – Given by Clerk Meinburg
3. Treasurer's Report – Given by Treasurer Peck
4. Police Report – Given by Chief Fairchild
5. Fire Department Report - Given by Supervisor Thorsby

**VII. PUBLIC COMMENTS:**

**OPEN FOR PUBLIC COMMENTS: 8:06 P.M.**

One individualss gave comments

**CLOSED FOR PUBLIC COMMENTS: 8:10 P.M.**

**VIII. BOARD COMMENTS:**

Trustee McGrath gave a brief report from the Flushing Area Senior Center.  
Trustee Minarik spoke briefly about the possible need of changing auditors.

**IX. NEXT REGULAR MEETING**

SEPTEMBER 13, 2018 at 7:00 P.M.

**X. ADJOURNMENT:**

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Minarik to adjourn the meeting at 8:21 P.M.

**THE MOTION CARRIED UNANIMOUSLY.**

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WENDY D. MEINBURG, Clerk

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FREDERICK R. THORSBY, Supervisor

APPROVED DATE \_\_\_\_\_

RECORDING SECRETARY: Joyce A. Wilson, Deputy Clerk  
08/16/2018