



**NEW BUSINESS**

**1. Second Reading of AN ORDINANCE TO REPEAL CERTAIN EXISTING ORDINANCE PROVISIONS REGARDING SEWER USE (“POTW”)**

**FOTENAKES MOVED**, seconded by Pratt to approve the second reading of AN ORDINANCE TO REPEAL CERTAIN EXISTING ORDINANCE PROVISIONS REGARDING SEWER USE (POTW). MOTION CARRIED.

**2. Approval of the Federal Guidelines Used in the Determination of Poverty Exemptions for 2008**

**LIEPMANN** stated the Federal Guidelines were used for tax and Community Development Block Grant purposes. **FOTENAKES MOVED**, seconded by Minaudo to approve the Federal Guidelines used in the Determination of Poverty Exemptions for 2008 as presented to the Board of Trustees. MOTION CARRIED.

**3. Approval of Policies and Procedures Manual for the Civilian (Secretary) Sector of the Flushing Township Police Department.**

**LIEPMANN** stated the Board had received a proposed copy of the Civilian Policies and Procedures Manual for the Flushing Township Police Department (Police Department); changes had been made to apply to the Civilian Sector of the Police Department. **FOTENAKES MOVED**, seconded by Morford to approve the Civilian Policies and Procedures Manual for the Flushing Township Police Department.

**DISCUSSION/QUESTIONS:**

1. A spelling error occurred in *Section 6.2, Outside Agency*.
2. In *Section 6.2, Outside Agency*: **FOTENAKES** wanted to know if the wording should be “shall be directed to the Supervisor” instead of “shall be directed to the Chief of Police” since the issue pertained to ordinances? **ATTORNEY MOULTON** stated the issue should be directed to the Chief of Police in the first instance because the manual was for a civilian employee in the Police Department. If there should be an issue that the Chief of Police could not respond to, he/she would then go to the Personnel Director.
3. In *Section 6.7, Dress Code*: **FOTENAKES** wanted to know if the Civilian Policies and Procedures Manual wording should be changed to the same wording as the Main Office because the Main Office employees wear jeans on Fridays. Chief Kennedy will change the wording for the Civilian Policies and Procedures Manual.

**ACTION OF THE MOTION:**

MOTION CARRIED WITH CHANGES

**4. Approval for Clerk to attend Countdown to Elections 2008 Workshop at Lapeer on April 23, 2008**

**FOTENAKES MOVED**, seconded by Pratt to approve the Clerk attending the *Countdown to Elections 2008 Workshop* at Lapeer, Michigan for an early bird cost of \$95.

ROLL CALL VOTE:

AYES: Minaudo, Pratt, Reed, Morford, Liepmann and Fotenakes

NAYS: 0 MOTION CARRIED.

ABSENT: Trotogot

**5. Review and Discussion of New Copier Lease**

**LIEPMANN** recommended, that since some of the bids came in late, to place the copier issue on the April Agenda in order to give the Board of Trustees more time to review all of the bids. If there are suggestions/recommendations from any of the Board Members, please see the Clerk. **FOTENAKES** stated her real estate company had gotten a copier from a local individual and would like to have the company turn in a bid. **LIEPMANN** stated the township would start printing their own tax statements in July 2008 which would result in a big savings to the township. Genesee County has been encouraging the outside municipalities to print their own tax statements. The Township Tax Program, BS

& A Software has been programmed to print the statements, but the printers the township currently has does not have the capability to handle large print jobs The lease of the copier will be placed on the Agenda for the April Board of Trustees Meeting.

**COMMITTEE REPORTS:**

**1. Parks and Recreation Committee**

**LIEPMANN** stated the Parks and Recreation Committee had met and discussed Garth Magiera and his Eagle Scout Project, which will be completed before Garth reaches the age of thirteen (13). Garth’s project consists of installation of an eighteen and one-half (18 ½ ) foot white cedar flag pole displayed at the Flushing Township Nature Park (Nature Park). The pole has been donated by Jon Barlow; the Swartz Creek Am Vets has donated money and the American Flag. Since the Michigan Townships Association (MTA) Summer Family Picnic will be held June 19, 2008, at the Nature Park, the Am Vets will be participating in the dedicating ceremony.

**REED** stated she had read in the Park and Recreation Committee Minutes where the Committee would like to have the Flushing Township Flag be displayed by the American Flag. **REED** stated she has a Flushing Township flag on hand and would like to donate it to the Nature Park. **LIEPMANN** stated, from what he understands, the American Flag, donated by Swartz Creek Am Vets, would be flown to Afghanistan to fly over where Garth’s father is stationed, and then be flown back to Flushing.

Other items for future consideration at the Parks and Recreation Committee Meetings: 1) ideas on how to clean up the pond and 2) a proposed picnic table and porta-john constructed by the landing.

**REPORTS:**

**1. Building Inspector’s Report: PRATT MOVED**, seconded by Fotenakes to accept the Building Inspector’s Report for February 2008. **MOTION CARRIED.**

**BUILDING PERMITS ISSUED:**

NEW HOMES	0
ACCESSORY BUILDINGS	0
DECKS	0
REMODELING	0
ADDITIONS	1
GARAGES	0
FENCE PERMITS	0
ROOF REPAIR	0
POOL	0
COMMERCIAL	0
SIGN	0
<b>TOTAL PERMITS ISSUED</b>	<b>1</b>
PERMIT VALUATION FOR FEBRUARY 2007	\$ 14,110
PERMIT VALUATION FOR FEBRUARY 2008	70,000
<b>PERMIT FEES COLLECTED FOR FEBRUARY 2008</b>	<b>\$ 300</b>
TRAILER INSPECTIONS	50
TRASH AND RECYCLING CHARGES	0
SPECIAL USE PERMIT	100
HOME OCCUPATION PERMIT	0

EARTH REMOVAL PERMIT	0
VARIANCE REQUEST	0
REZONING REQUEST	0
CODE BOOKS	0
<b>FOR A TOTAL OF</b>	<b>\$ 450</b>
CONSTRUCTION TO DATE FEBRUARY 2007	169,230
CONSTRUCTION TO DATE FEBRUARY 2008	99,000
<b>FOR A DECREASE OF</b>	<b>\$ 70,230</b>

**7:22 PM. OPEN FOR PUBLIC COMMENTS:  
7:22 P.M. CLOSED FOR PUBLIC COMMENTS**

**BOARD COMMENTS:**

1. **MINAUDO** felt there had been a discrepancy on the pay sheets for the Flushing Township Police Chief. The issue involved holiday pay. **LIEPMANN** recommended the Personnel Committee get together with the Police Chief and review the issue. (The Committee consisted of Trotogot, Pratt, and Minaudo). **PRATT** stated at a Committee Meeting that was held, it was not appropriate to bring the issue up at the time.) The issue involved the whole board and apparently was interpreted wrong. **PRATT** recommended turning the issue over to **ATTORNEY MOULTON** for his interpretation; the issue will be voted on at the next meeting if need be.
2. **FOTENAKES** stated recently she had been checking out the Michigan Townships Association (MTA) website and there had been a Credit Card Usage Resolution Policy which might be of use for the *Flushing Township Policies and Procedures Manual*. **FOTENAKES** also had a sample of a Hall Rental Contract that possibly could be used.
3. **LIEPMANN** stated the new changes in the new Budget had been reflected in the Treasurers Report. There hadn't been any cost items that were over budget by more than ten (10%) percent so the Accountant and the Treasurer had made the changes.

**THE NEXT BOARD OF TRUSTEES MEETING IS SCHEDULED FOR THURSDAY, APRIL 10, 2008 AT 7:00 P.M.**

**ADJOURNMENT:** Due to lack of further business, **LIEPMANN** adjourned the meeting at 7:40 p.m.

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JULIA A. MORFORD, Clerk

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CARL G. LIEPMANN, Chairperson  
Acting in the absence of ANDREW TROTOGOT, Supervisor

APPROVED DATE: \_\_\_\_\_