

# **CHARTER TOWNSHIP OF FLUSHING**

**6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES**

**DATE: May 10, 2018**

**TIME: 7:00 P.M.**

**PHONE: 810-659-0800**

**FAX 810-659-4212**

**WEB PAGE: <http://flushingtowship.com>**

**ADMINISTRATION:**

**SUPERVISOR:** Frederick R. Thorsby  
**CLERK:** Wendy D. Meinburg  
**TREASURER:** Terry A. Peck

**TRUSTEES:**

Jenifer Almassy  
Daniel McGrath  
Linda Minarik  
William L. Westenbarger

**TOWNSHIP ATTORNEY:**

**STEVEN W. MOULTON PLLC**  
6258 W. Pierson Road  
Flushing MI 48433  
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Linda Minarik, Fred Thorsby, Dan McGrath, Jenifer Almassy, Wendy Meinburg, William Westenbarger, and, Terry Peck. Attorney Steven Moulton was also present.

**MEMBERS ABSENT:** None

**OTHER INDIVIDUALS PRESENT:** Nine (9)

**APPROVAL OF AGENDA FOR MAY 10, 2018:**

**TREASURER PECK MOVED**, supported by Clerk Meinburg to adopt the agenda.

**THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF DRAFT MINUTES OF REGULAR BOARD MEETING OF APRIL 12, 2018 MEETING.**

**TRUSTEE WESTENBARGER MOVED**, supported by Clerk Meinburg to approve the minutes of April 12, 2018 Board Meeting.

**THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF PAYMENT OF BILLS:**

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve the payment of bills.

**THE MOTION CARRIED UNANIMOUSLY.**

**III. PUBLIC COMMENTS:**

**OPEN FOR PUBLIC COMMENTS: 7:05 P.M.**

One individual gave comments

**CLOSED FOR PUBLIC COMMENTS: 7:06 P.M.**

**IV. OLD BUSINESS:**

1. Discussion and possible action on new telephone system – Supervisor

**TREASURER PECK MOVED**, supported by Trustee McGrath to remove from the table for discussion and possible action on new telephone system.

**THE MOTION CARRIED UNANIMOUSLY.**

**TREASURER PECK MOVED**, supported by Trustee Almassy to go with CTI Communications Technologies, Inc. for the phone system and further choosing the CTAP Payment Option for a 60 month lease which will include all upgrades.

**ACTION ON THE MOTION:**

**ROLL CALL VOTE**

**AYES:** Peck, Meinburg, Thorsby, McGrath, Almassy, Westenbarger and Minarik

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY**

**V: NEW BUSINESS**

1. Motion to approve the Flushing Township Police Department Policy Manual - Supervisor

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve the Flushing Township Police Department Policy Manual.

**THE MOTION CARRIED UNANIMOUSLY.**

2. Motion to approve the Flushing Township Employee Manual

**TREASURER PECK MOVED**, supported by Trustee Westenbarger to approve the Flushing Township Employee Manual.

Trustee Almassy stated a copy of the manual showing what had been changed with either cross outs or red ink so you could see the previous language would have been helpful.

**THE MOTION CARRIED WITH TRUSTEES ALMASSY AND MINARIK DISSENTING.**

3. Motion to approve paving overlay and shoulder material on Carpenter Road between Seymour Rd. and Duffield Rd. – Supervisor

**TRUSTEE ALMASSY MOVED**, supported by Trustee McGrath to approve the additional supplemental funds to pave Carpenter Road between Seymour and Duffield Rd.

**ACTION ON THE MOTION:**

**ROLL CALL VOTE**

**AYES:** Minarik, Westenbarger, Meinburg, Thorsby, McGrath, Almassy and Peck

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY**

4. Motion to approve paving overlay and shoulder material on Stanley Road between Nichols Rd. and Turner Rd. – Supervisor

Supervisor Thorsby stated using the supplemental funds would allow Stanley Road to be paved all the way to the railroad tracks rather than just between Nichols Rd. and Turner Rd.

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee McGrath to approve paving overlay and shoulder material on Stanley Road from Duffield Road to the railroad tracks.

**TRUSTEE ALMASSY MOVED TO AMEND THE MOTION BY STATING**, pave Stanley Road from Duffield all the way to Turner Road if possible, Trustee McGrath supported.

**ACTION ON THE MOTION:**

**ROLL CALL VOTE**

**AYES:** Meinburg, Westenbarger, Almassy, Peck, Minarik, McGrath and Thorsby

**NAYS:** None

**THE MOTION CARRIED UNANIMOUSLY**

## **VI. REPORTS:**

1. Supervisor's Report – Given by Supervisor Thorsby
2. Clerk's Report – Given by Clerk Meinburg
3. Police Report – Given by Chief Fairchild

4. Fire Department Report - Given by Supervisor Thorsby

**VII. PUBLIC COMMENTS:**

**OPEN FOR PUBLIC COMMENTS: 7:53 P.M.**

Three individuals gave comments

**CLOSED FOR PUBLIC COMMENTS: 8:10 P.M.**

**VIII. BOARD COMMENTS:**

Trustee Almassy gave a brief report from the Metropolitan Planning Alliance meeting.

**IX. NEXT REGULAR MEETING**

JUNE 14, 2018 at 7:00 P.M.

**X. ADJOURNMENT:**

**TRUSTEE WESTENBARGER MOVED**, supported by Trustee Minarik to adjourn the meeting at 8:12 P.M.

**THE MOTION CARRIED UNANIMOUSLY.**

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WENDY D. MEINBURG, Clerk

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FREDERICK R. THORSBY, Supervisor

APPROVED DATE \_\_\_\_\_

RECORDING SECRETARY: Joyce A. Wilson, Deputy Clerk  
05/10/2018