

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD

FLUSHING, MICHIGAN 48433

SPECIAL MEETING OF THE BOARD OF TRUSTEES

DATE: SEPTEMBER 21, 2017

TIME: 6:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtownship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES:

Jenifer Almassy

Daniel McGrath

Linda Minarik

William L. Westenbarger

TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

- I. MEETING CALLED TO ORDER** at 6:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.

ROLL CALL: Linda Minarik, Fred Thorsby, Dan McGrath, Jenifer Almassy, Wendy Meinburg, and Terry Peck. Attorney Steven Moulton was also present.

MEMBERS ABSENT: William Westenbarger

OTHER INDIVIDUALS PRESENT: NONE

TREASURER PECK MOVED, supported by Trustee Almassy to approve the agenda as submitted.

THE MOTION CARRIED UNANIMOUSLY

- II. PUBLIC COMMENTS:**

OPEN FOR COMMENTS: 6:05 P.M.

No Public Comments

CLOSED FOR COMMENTS: 6:06 P.M.

- IV. OLD BUSINESS:**

NONE

V. NEW BUSINESS:

1. **PUBLIC HEARING – NOTICE OF PUBLIC HEARING ON TRUTH IN TAXATION MILLAGE CALCULATIONS AND RETURN MILLAGE RATES TO PRE-ROLLED BACK RATES AND 2018-19 BUDGET HEARING – Supervisor Thorsby**

TREASURER PECK MOVED, supported by Trustee Minarik to open the Public Hearing and the motion carried unanimously.

SUPERVISOR THORSBY OPENED THE PUBLIC HEARING AT 6:08 PM

There were no Public Comments

SUPERVISOR THORSBY CLOSED THE PUBLIC HEARING AT 6:09 PM

2. Motion to approve the RESOLUTION REGARDING MILLAGE LEVY (TRUTH IN TAXATION) FOR 2017 better known as the “Flushing Township 2017 Millage Levy Authorization” adopted pursuant to MCL211.24e(3) – Treasurer Peck

TRUSTEE ALMASSY MOVED, supported by Trustee Minarik to approved the Resolution regarding millage levy (Truth in Taxation) for 2017 better known as the “Flushing Township 2017 Millage Levy Authorization” adopted pursuant to MCL211.24e(3) as listed below:

**CHARTER TOWNSHIP OF FLUSHING
RESOLUTION RE: MILLAGE LEVY (TRUTH IN TAXATION)
FOR 2017**

At the special meeting of the Township Board of Flushing Charter Township, Genesee County, Michigan ("Township"), held at 6524 N. Seymour Road, Flushing, Michigan 48433, on the **21st** day of **September, 2017**.

PRESENT: Frederick R. Thorsby, Wendy D. Meinburg, Terry A. Peck, Jenifer Almassy, Daniel McGrath, and Linda Minarik

ABSENT: William L. Westenbarger

The following resolution was offered by Jenifer Almassy, and supported by Linda Minarik:

WHEREAS, Section 24e of the General Property Tax Act, MCL 211.24e, required the Township provide for the holding of a public hearing for the levying of millage rates for its ensuing fiscal year; and

WHEREAS, notice of hearing to consider the millage levy was provided as required by MCL 211.24e and MCL 141.412;

THEREFORE, BE IT RESOLVED by the Township Board of Flushing Charter Township, Genesee County, Michigan, as follows:

1. This resolution shall be known as the "Flushing Township 2017 Millage Levy Authorization", adopted pursuant to MCL 211.24e(3);
2. The Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll at an allocated millage of .5 mills for Township operations along with voter authorized millage of 3.3796 for police purposes.
3. The taxes collected from the levied millages will be included in the budget and will fund designated Township operations for the April 1, 2018 - March 31, 2019 fiscal year.
4. The published notice setting forth the authorized millage rates; the millage rates as rolled back by Genesee County Equalization; and the differences between the roll back rates and authorized millage rates is attached and incorporated as part of this Resolution.
5. The aforementioned notice was published on September 14, 2017 and posted at the Township's office on September 14, 2017.

YEAS: 6
NAYS: 0
ABSENT: 1

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)SS
COUNTY OF GENESEE)

I, the undersigned, the duly qualified and acting clerk for the Charter Township of Flushing, Genesee County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a special meeting held on the 21st day of September, 2017 and further certify that the Resolution was adopted at said meeting.

Wendy D. Meinburg, Clerk

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Peck, Minarik, McGrath, Almassy, and Meinburg

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED

3. Motion to adopt resolution for the Budget of Fiscal Year 2018-2019 – Supervisor Thorsby

TRUSTEE ALMASSY MOVED, supported by Treasurer Peck to adopt the resolution for the Budget of Fiscal Year 2018-2019 as stated below:

CHARTER TOWNSHIP OF FLUSHING

RESOLUTION

At a regular meeting of the Township Board of Flushing Charter Township, Genesee County, Michigan ("Township"), held at 6524 N. Seymour Road, Flushing, Michigan 48433, on the 21st day of September, 2017, at 6:00 p.m., Eastern Standard Time.

PRESENT: Frederick R. Thorsby, Terry A. Peck, Wendy D. Meinburg, Jenifer Almassy, Daniel J. McGrath and Linda Minarik

ABSENT: William L. Westenbarger

The following resolution was offered by Jenifer Almassy and supported by Terry Peck:

WHEREAS, the Charter Township Act, MCL 42.1 *et seq*, as amended, requires the Township to prepare a detailed budget for the upcoming fiscal year; and

WHEREAS, the Uniform Budgeting and Accounting Act, MCL 141.421 *et seq*, as amended, which is applicable to the Township, requires that the Township pass a general appropriations act setting forth certain information for the upcoming fiscal year; and

WHEREAS, the Township Board of Flushing Charter Township (the "Board") seeks to adopt a resolution, which shall be known as the "2018-19 General Appropriations Act," which authorizes the Township to levy and collect taxes and authorize the spending of the money collected in the manner set forth below and in the approved budget document.

THEREFORE, BE IT RESOLVED by the Township Board of Flushing Charter Township, Genesee County, Michigan, as follows:

1. This resolution shall be known as the "Flushing Township 2018-19 General Appropriations Act."
2. Pursuant to the Uniform Budgeting and Accounting Act, MCL 141.412 & 413, notice of a public hearing on Truth In Taxation and proposed budget was published in a newspaper of general circulation on September 14, 2017.
3. The Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll at an allocated millage of .5 mills for Township operations along with voter authorized millage of 3.3796 for police purposes.
4. The Board adopts the 2018-19 fiscal year budget for the various funds by Department. The Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Department.
5. Pursuant to MCL 41.75, as amended, all claims (bills) against the Township shall be approved by the Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Board to avoid late penalties, service charges and interest, and payroll in accordance with the approved salaries and wages adopted in this appropriations act. The Board shall receive a list of claims (bills) paid prior to approval so that they may be approved at the next Board meeting.
6. The fiscal year 2018-19 General Fund budget of Flushing Charter Township is hereby adopted to include wages and/or salaries as presented herein.
7. Estimated total revenues and expenditures for the various funds of the Township are:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General	1,471,950	1,463,117
Police	1,005,628	992,093
Drug Enforcement	35	5
Trash	460,000	452,400

GENERAL FUND

REVENUE	
Taxes	235,000
Licenses and Permits	319,750
State Shared Revenue	850,000
Interest and Rentals	9,000
Other Revenue	58,200
Total Revenue and Other Sources	1,471,950
EXPENDITURES	
103 Township Board	238,952
175 Supervisor's Office	44,850
215 Clerk	61,650
201 Accounting	107,330
209 Assessing	131,690
215 Elections	30,000
253 Treasurer	127,320
265 Township Hall	71,965
270 Hall Rental Expenses	3,800
299 Public Service	499,500
218 Clerical-Water Dept	68,760
223 Zoning/Ordinance	15,000
670 Park	42,800
677 Dental	16,000
678 Vision	4,000
Total Expenditures and Other Uses	1,463,617
Net Revenues (Expenditures)	8,333
Beginning Fund Balance	1,504,844
Ending Fund Balance	1,513,177

POLICE FUND

REVENUE	1,005,628
EXPENDITURES	992,093
Net Revenues (Expenditures)	13,535

Beginning Fund Balance	621,865
Ending Fund Balance	635,400

SOLID WASTE FUND

REVENUE	460,000
EXPENDITURES	452,400
Net Revenues (Expenditures)	7,600
Beginning Fund Balance	244,114
Ending Fund Balance	251,714

8. The Township Clerk shall provide the Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year-to-date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

9. Whenever it appears to the Township Supervisor or the Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Yeas: 6

Nays: 0

Absentee: 1

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

COUNTY OF GENESEE) ss

I, the undersigned, the duly qualified and acting clerk for the Charter Township of Flushing, Genesee County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 21st day of September, 2017, and further certify that the above Resolution was adopted at said meeting.

Wendy D. Meinburg, Township Clerk

ACTION ON THE MOTION
ROLL CALL VOTE:

AYES: Almassy, Minarik, Peck, Thorsby, McGrath and Meinburg

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED

VI. PUBLIC COMMENTS:

OPEN FOR COMMENTS: 6:19 P.M.

No Public Comments

CLOSED FOR COMMENTS: 6:20 P.M.

VII. BOARD COMMENTS:

Trustee Almassy gave a brief report from the Genesee County Metropolitan Alliance Meeting and Supervisor Thorsby stated there was going to be a meeting on September 25, 2017 at 7:00 p.m. with the grant coordinator for Safe Routes To School and everyone was invited. There was a brief discussion regarding potential grants available.

VIII. NEXT REGULAR MEETING:

October 12, 2017 AT 7:00 P.M.

IX. ADJOURNMENT: On motion of Trustee Almassy, supported by Trustee Minarik and carried unanimously, the meeting adjourned at 6:30 P.M.

Wendy D. Meinburg, Clerk

ATTENTION: All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 6:00 p.m. on the Wednesday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes on the internet at www.flushingtownship.com