

CHARTER TOWNSHIP OF FLUSHING

**6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES**

DATE: FEBRUARY 9, 2017 **TIME: 7:00 P.M.**
PHONE: 810-659-0800 **FAX 810-659-4212**
WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby
CLERK: Wendy D. Meinburg
TREASURER: Terry A. Peck

TRUSTEES:

Jenifer Almassy
Daniel McGrath
Linda Minarik
William L. Westenbarger

TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC
6258 W. Pierson Road
Flushing MI 48433
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Fred Thorsby, Terry Peck, Wendy Meinburg, Dan McGrath, William Westenbarger and Linda Minarik.

MEMBERS ABSENT: Jenifer Almassy and Attorney Moulton

OTHER INDIVIDUALS PRESENT: Thirteen (13)

APPROVAL OF AGENDA FOR FEBRUARY 9, 2017:

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve the agenda as submitted.

THE MOTION CARRIED UNANIMOUSLY.

**APPROVAL OF PROPOSED MINUTES FROM REGULAR BOARD MEETING
OF JANUARY 12, 2017.**

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the minutes of the January 12, 2017 Board Meeting as submitted.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF PAYMENT OF BILLS

CLERK MEINBURG MOVED, supported by Trustee McGrath to approve the payment of bills. There was a brief discussion regarding the payment to Plant Wise for work in the Flushing Township Nature Park. It was pointed out this expenditure had been approved under the previous board.

THE MOTION CARRIED UNANIMOUSLY with Trustee Almassy absent.

III. NEW BUSINESS:

1. Presentation from Burnham & Flower Agency, Inc.

Mr. Larry Clever of Burnham & Flower Agency, Inc. gave a brief proposal on Public Entity Insurance for Flushing Charter Township. He stated the renewal date for the insurance coverage is February 25th of 2017 and coverage would go to February 25, 2018. Mr. Clever informed the Board that the zoning coverage of the policy had been overlooked and should have been shown in the premium at a cost of \$2,645 for \$100,000 of coverage. He also pointed out that the township's premium cost has dropped approximately 21%.

2. Motion to approve the renewal of insurance from Burnham & Flower Agency, Inc.

TREASURER PECK MOVED, supported by Trustee Westenbarger to accept the proposal from Burnham & Flower Agency, Inc. in the amount of \$96,862.00 for the annual premium and include an additional \$2,645 for zoning coverage.

Supervisor Thorsby took comments and questions from the audience.

THE MOTION CARRIED UNANIMOUSLY with Trustee Almassy absent.

3. Motion to approve the appointment of Larry Coleman and Garry O'Boyle to the Nature Park Committee – Supervisor

Supervisor Thorsby stated he had received recommendations from the Park Committee for new members to fill vacancies on the Committee. Supervisor Thorsby stated he had spoken with Larry Coleman and Garry O'Boyle about their willingness to serve on the Nature Park Committee. Mr. Coleman lives just north of the park and Mr. O'Boyle does wild life photography.

TRUSTEE WESTENBARGER MOVED, supported by Trustee Minarik to appoint Mr. Larry Coleman and Mr. Garry O'Boyle to the Flushing Township Nature Park Committee.

THE MOTION CARRIED UNANIMOUSLY with Trustee Almassy absent.

4. Motion to approve the Professional Services Agreement with Plante Moran for audit services fiscal year ending 3/31/17 – Treasurer.

Treasurer Peck stated Plante Moran had done the Township audit for the last couple of years. They would be on site June 5, 2017 – June 9, 2017 and then report back to the Township with their findings by the end of July.

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve the Professional Services Agreement with Plante Moran for audit services fiscal year ending March 31, 2017.

There was a brief discussion regarding checking with other agencies for the audit and if there were postings soliciting the audit. It was pointed out the Board might learn some helpful information from other townships at the MTA conference next month regarding auditors.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Westenbarger, Minarik, Thorsby, McGrath and Peck

NAYS: None

ABSENT: Almassy

MOTION CARRIED UNANIMOUSLY

5. Motion to approve the *Farmland and Open Space Preservation Program Agreement* for Lynn L. Scafe – Clerk

Clerk Meinburg stated the applicant submitted all the proper forms which need to be approved by the Board and then it goes on to the County and the Agriculture Department. Trustee Minarik stated the program was a promise not to break up farm land for ten years for which the owner would receive a tax break.

CLERK MEINBURG MOVED, supported by Trustee McGrath to approve the *Farmland and Open Space Preservation Program Agreement* for Lynn L. Scafe.

THE MOTION CARRIED UNANIMOUSLY with Trustee Almassy absent.

6. Motion to approve the replacement of the damaged police vehicle – Supervisor

Supervisor Thorsby stated a Police Department Employee was being honored tonight at a dinner by the Chamber of Commerce and Chief Fairchild was not in attendance at the Board Meeting because of that. Supervisor Thorsby briefly informed the Board of an accident that occurred on January 13, 2017 at approximately 6:30 p.m. near the turn at Stanley and Gillette Roads which totaled a 2015 Ford Explorer police vehicle. Insurance company is giving us \$24,500 for the totaled vehicle. Replacement cost for new vehicle is \$28,000 which would be purchased through Delehanty Ford with approximately \$5,000 additional for transfer of equipment which will come from the police budget.

TREASURER PECK MOVED, supported by Trustee Minarik to approve the replacement of the damaged police vehicle.

Trustee Westenbarger stated he didn't think we needed to replace the vehicle, there were three vehicles that went home with police officers and another vehicle that sits here at the department. McGrath expressed an interest to table in order to speak with the chief. Supervisor Thorsby stated the three vehicles that go home with people were not patrol vehicles. Treasurer Peck also pointed out the need to have a vehicle that could handle the snow on the rural roads. Trustee Minarik questioned which three vehicles go home and it was stated the Chief has a car according to his contract, the Detective and the Dog Handler have the other two.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Meinburg, Peck, McGrath and Minarik

NAYS: Westenbarger

ABSENT: Almassy

MOTION CARRIED

7. Motion to approve the 80%/20% employer/employee health care option for the medical benefit plan coverage year, April 1, 2017 through March 31, 2018.

Supervisor Thorsby stated this was a requirement of State Law to approve each year.

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve the 80%/20% employer/employee health care option for the medical benefit plan coverage year, April 1, 2017 through March 31, 2018.

THE MOTION CARRIED UNANIMOUSLY with Trustee Almassy absent.

IV. REPORTS:

1. Supervisor's Report – Supervisor Thorsby stated he had been in contact with Consumer's Power regarding the street lighting program and replacement of lights with more efficient ones. He stated the Township had 60 days to make a decision on regarding the program and it would be brought to the next meeting.
2. Clerk's Report – Clerk Meinburg stated the County was in the process of looking at new voting machines and were conducting demonstrations of machines. She further stated receipts for extra costs at last election due to bad ballots have been turned in but no decision has been made at this time regarding reimbursement.
3. Treasurer's Report – Treasurer Peck stated due to the early date of Board Meeting, a Treasurer's Report could not be generated in time for this meeting. He

briefly reported on a possible hacking of a Township Account which had been caught and was being rectified.

4. Flushing Township Police Report – Supervisor Thorsby gave the Police Report in the absence of Chief Fairchild.

V. PUBLIC COMMENTS:

Open for Public Comments at 8:05 P.M.

Two (2) Individuals gave comments

Closed for Public Comments at 8:07 P.M.

VI. BOARD COMMENTS:

No Comments

VII. NEXT REGULAR MEETING: THURSDAY, MARCH 9, 2017 at 7:00 P.M.

VIII. ADJOURNMENT: On Motion of Trustee Westenbarger, supported by Trustee McGrath, the meeting adjourned at 8:08 P.M.

WENDY D. MEINBURG, Clerk

FREDERICK R. THORSBY, Supervisor

APPROVED DATE _____

RECORDING SECRETARY: Joyce A. Wilson, Deputy Clerk

02/09/2017 Regular Min