

*DRAFT*  
**CHARTER TOWNSHIP OF FLUSHING**

**6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES**

**DATE: FEBRUARY 11, 2016**

**TIME: 7:00 P.M.**

**PHONE: 810-659-0800**

**FAX 810-659-4212**

**WEB PAGE: <http://flushingtowship.com>**

**ADMINISTRATION:**

**SUPERVISOR:** Rian R. Birchmeier  
**CLERK:** Julia A. Morford  
**TREASURER:** Maryion T. Lee

**TRUSTEES:**

Shirley D. Gage  
Bonnie Jean Martinson  
Scott R. Matzke  
Scott P. Minaudo

**TOWNSHIP ATTORNEY:**

STEVEN W. MOULTON PLLC  
6258 W. Pierson Road  
Flushing MI 48433  
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 p.m. by **CLERK JULIA MORFORD** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Julia A. Morford, Maryion T. Lee, Shirley D. Gage, Scott Matzke, Bonnie Jean Martinson, Scott P. Minaudo, and Attorney Steve Moulton  
**MEMBERS ABSENT:** Rian Birchmeier

**OTHER INDIVIDUALS PRESENT:** Nine (9) other individuals present

**TRUSTEE GAGE MOVED,** supported by Trustee Matzke to appoint Treasurer Lee to Chair the meeting.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**ADOPTION OF THE AGENDA FOR FEBRUARY 11, 2016**

**TRUSTEE MINAUDO MOVED,** supported by Trustee Matzke to adopt the agenda as presented.

Trustee Martinson stated Pastor Bira of Holy Cross Lutheran Church along with Elizabeth Smith were in attendance to give a presentation on the Bread for Life Program and suggested he do so under Public Comments as the first speaker. Trustee Martinson pointed out, under Reports, it should be Financial Report for January, 2016, not December, 2015. She further stated Approval of Minutes of the January, 2016 meeting and the Payment of Bills should be added to the agenda under New Business as Items I. and J.

Clerk Morford stated the Board needed to go into Closed Session as the last item under New Business as Letter K. Treasurer Lee stated the Closed Session was to discuss strategy and get Board input for negotiations with the Teamsters.

**TREASURER LEE MOVED**, supported by Trustee Gage to remove Item F. from the agenda.

**TRUSTEE MARTINSON MOVED TO AMEND THE MOTION**, to have the Treasurer make the appropriate adjustments in the Water Reimbursement Chart to more accurately and fairly reflect the cost of elected township officials and office staff taking care of the water department. **THERE WAS NO SUPPORT.**

**ACTION ON THE ORIGINAL MOTION**

**ROLL CALL VOTE:**

**AYES:** Matzke, Gage, Lee and Morford

**NAYS:** Martinson and Minaudo

**MOTION CARRIED**

**ACTION ON THE MOTION TO APPROVE AGENDA**

**ROLL CALL VOTE:**

**AYES:** Gage, Lee, Matzke and Morford

**NAYS:** Martinson and Minaudo

**MOTION CARRIED**

**III. PUBLIC COMMENTS**

**7:15 P.M. OPEN FOR PUBLIC COMMENTS**

Three individuals plus Pastor Bira and Elizabeth Smith of Holy Cross Lutheran Church gave comments.

**7:43 P.M. CLOSED FOR PUBLIC COMMENTS**

**IV. UNFINISHED BUSINESS**

1. Motion to adopt *Resolution Determining Supervisor in Violation of Resolution No. 15-21, and Authorizing Enforcement of Resolution No. 15 -21* (Teamsters 214 letter attached) – Attorney Moulton and Treasurer Lee

**TREASURER LEE MOVED**, supported by Trustee Gage that the Flushing Township Board schedule a Special Meeting to be held at 2:00 P.M., February 16, 2016 at the Flushing Township Hall. Items on the agenda will be a motion to consider the 1. HCC Public Risk Insurance and the Iron Shore Public Official and Employment Practices Liability Insurance proposals for Township Insurance Coverage. 2. A motion to approve resolutions regarding Duffield Rd., Johnson Rd., and a thousand feet at the Johnson and Stanley Rds. intersection with the Genesee County Road Commission. 3. A motion to consider the bargaining agreement with Employees Teamsters Union Local 214. 4. A motion to consider Supervisor in violation of Resolution 15-21

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**MOTION CARRIED UNANIMOUSLY**

**V. NEW BUSINESS**

1. The following items may be the subject and possible action of the Board:

A. Motion to approve the recommendation of the Building/Grounds/Bid Committee, Park Advisory Committee, and Park Maintenance Person to approve purchasing a *Rear Discharge Grooming Mower* with rear chain shields, to be compatible with the Township's John Deere Tractor, from D & G Equipment John Deere for the cost of \$3,000 – Treasurer Lee

**TREASURER LEE MOVED**, supported by Trustee Matzke to approve the recommendation of the Building/Grounds/Bid Committee, Park Advisory Committee, and Park Maintenance Person to approve purchasing a *Rear Discharge Grooming Mower* with rear chain shields, to be compatible with the Township's John Deere Tractor, from D & G Equipment John Deere for the cost of \$3,000.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Morford, Matzke, Gage and Lee

**NAYS:** Minaudo and Martinson

**MOTION CARRIED**

B. Electrical Bid (VanWert)

Treasurer Lee stated she would pull Item B. from the agenda and it will be placed on the agenda for the Special Meeting on February 16, 2016.

C. Motion to get quotes for the repair of the parking lot per the recommendation of *The Disability Network for the Polling Location Accessibility Checklist* – Clerk Morford

**CLERK MORFORD MOVED**, supported by Trustee Minaudo to get quotes for the repair of the parking lot per the recommendation of *The Disability Network for the Polling Location Accessibility Checklist*.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

- D. Appointment of Jack May to Board of Review – Treasurer Lee

**TREASURER LEE MOVED**, supported by Trustee Matzke to appoint Jack May to the Board of Review.

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**MOTION CARRIED UNANIMOUSLY**

- E. Motion to include an additional Board Comments in our agenda just after the agenda's approval (change to be included on page 12 of our Policies and Procedures Manual) – Trustee Martinson

**TRUSTEE MARTINSON MOVED**, supported by Trustee Minaudo to include an additional Board Comments in our agenda just after the agenda's approval (change to be included on page 12 of our Policies and Procedures Manual).

**ACTION ON THE MOTION**  
**ROLL CALL VOTE:**  
**AYES:** Martinson, Minaudo and Morford  
**NAYS:** Matzke, Gage and Lee  
**MOTION FAILED**

- F. Item dropped from the agenda
- G. Motion to have the *MTA 2016 Conference* attendees who left the conference early, even if the attendee returned to Detroit Thursday evening, reimburse the Flushing Township for their expenses that were prepaid by the Township and those who left early will not receive compensation for mileage per Policies and Procedures Manual – Trustee Martinson

**TRUSTEE MARTINSON MOVED**, supported by Trustee Minaudo to have the *MTA 2016 Conference* attendees who left the conference early, even if the attendee returned to Detroit Thursday evening, reimburse the Flushing Township for their expenses that were prepaid by the Township and those who left early will not receive compensation for mileage per Policies and Procedures Manual that is on page 43, number 8 which states when registration for a seminar, workshop or convention which may include lodging has been paid by the Flushing Township, the Township Official shall, attend all he or she has registered for, if the official leaves early, the official shall reimburse the Township for the amount charged to the Township. If the same official develops a habit of leaving early, the official will pay up front and then be reimbursed if he or she doesn't meet the above requirement of attending the meeting.

**TRUSTEE MARTINSON RESCINDED HER MOTION.**

- H. Motion to approve assigning an identification code for persons using the copying equipment – Treasurer Lee

**CLERK MORFORD MOVED**, supported by Trustee Minaudo to approve assigning an identification code for persons using the copying equipment.

**TRUSTEE MINAUDO MOVED**, supported by Clerk Morford to amend the motion to approve assigning an identification code for persons using the copying machine equipment throughout the administrative side of the building and have the Chief look into who may have been using the copy machine inappropriately for personal use and if we can determine that, we will go from there.

**ACTION ON THE AMENDED MOTION  
ROLL CALL VOTE:  
AMENDED MOTION CARRIED UNANIMOUSLY**

**ACTION ON THE ORIGINAL MOTION  
ROLL CALL VOTE:  
MOTION CARRIED UNANIMOUSLY**

- I. Motion to approve the minutes of the January 10, 2016 Board Meeting

**TRUSTEE MATZKE MOVED**, supported by Trustee Minaudo to approve the January 10, 2016 meeting minutes.

It was suggested to include Patricia Baird of Legal Services of Eastern Michigan under Public Comments. There were no objections

**ACTION ON THE MOTION  
ROLL CALL VOTE:  
MOTION CARRIED UNANIMOUSLY**

- J. Payment of Bills

**TRUSTEE MINAUDO MOVED**, supported by Trustee Matzke to approve the payment of bills.

**ACTION ON THE MOTION  
ROLL CALL VOTE:  
MOTION CARRIED UNANIMOUSLY**

**K. Closed Session**

Motion to go into closed session to consider strategy and possible negotiation tactics in connection with Teamsters 214 collective bargaining agreement pursuant to MCL 15.268 Open Meetings Act that the motion should be supported on a two-thirds vote.

**TRUSTEE MINAUDO MOVED**, supported by Trustee Martinson, to go into closed session to consider strategy and possible negotiation tactics in connection with Teamsters 214 collective bargaining agreement pursuant to MCL 15.268 Open Meetings Act.

**ACTION ON THE MOTION  
ROLL CALL VOTE:  
MOTION CARRIED UNANIMOUSLY**

Closed Session started at 9:09 P.M.

Return from Closed Session at 10:12 P.M.

**TRUSTEE MINAUDO MOVED**, supported by Clerk Morford, to return to regular session.

**ACTION ON THE MOTION  
MOTION CARRIED UNANIMOUSLY**

**VI. REPORTS:**

1. Supervisor's Report – No report given
2. Flushing Township Police Department – Chief Fairchild  
Chief Fairchild distributed copies of a proposed Firearm Discharge Ordinance for Board to review and give comments at next Board Meeting.
3. Flushing Fire Department – No report given
4. Genesee County Road Commission Report – Superintendent/Treasurer Lee
5. Flushing Area Senior Center – Clerk Morford
6. Genesee County Water and Waste Advisory – No report given
7. Financial Report – Treasurer Lee
8. Superintendent's Report – Superintendent/Treasurer Lee

**VII. COMMITTEE REPORTS:**

No Committee Meetings were held, therefore, no reports given

**VIII. PUBLIC COMMENTS:**

10:30 PM – OPEN FOR PUBLIC COMMENTS

One person gave comment

10:53 PM – CLOSED FOR PUBLIC COMMENTS

**IX. BOARD COMMENTS:**

Comments were heard from Trustee Martinson, Clerk Morford, and Treasurer Lee.

**X. NEXT REGULAR MEETING: THURSDAY, MARCH 10, 2016 at 7:00 P.M.**

**XI. ADJOURNMENT:** Meeting adjourned at 10:45 PM

**TREASURER LEE MOVED TO ADJOURN AND MOTION CARRIED UNANIMOUSLY.**

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JOYCE A. WILSON, Deputy Clerk

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RIAN R. BIRCHMEIER, Supervisor

APPROVED DATE \_\_\_\_\_

02/11/2016 Regular Min