

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD
REGULARLY SCHEDULED MEETING
OF THE
BOARD OF TRUSTEES

DATE: NOVEMBER 12, 2015

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

AGENDA

ADMINISTRATION MEMBERS

SUPERVISOR: Rian R. Birchmeier

CLERK: Julia A. Morford

TREASURER: Maryion T. Lee

TRUSTEES

Shirley D. Gage

Bonnie Jean Martinson

Scott R. Matzke

Scott P. Minaudo

TOWNSHIP ATTORNEYS:

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

I. DATE AGENDA POSTED: MONDAY, NOVEMBER 9, 2015

II. CALL THE MEETING TO ORDER:

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA:

AGENDA FOR NOVEMBER 12, 2015

PROPOSED MINUTES FROM OCTOBER 8, 2015

PAYMENT OF BILLS

III. PUBLIC COMMENTS:

IV. PUBLIC HEARING – Genesee County Community Development Block Grant (CDBG)
Application for 2016 Public Service – Treasurer Lee

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS:

1. The following items may be the subject and possible action of the Board:

A. Motion to approve the Fiscal Quarterly Budget for September - Treasurer Lee

- B. Motion to Approve the Resolution for the Community Development Block Grant 2016 Public Services – Treasurer Lee
- C. Motion to have the Communications Committee look into the issues stated by Supervisor Birchmeier at last meeting in order to better serve the public and to show transparency and accurate information – Supervisor Birchmeier
- D. Motion to approve contracting with Bill Schneider of *Wildtypes Design* for \$900 to prepare specifications for the purpose of seeking quotes for the development of a maintenance plan for eradication of invasive species from the Flushing Township Nature Park – Treasurer Lee
- E. Motion to approve contracting with B&B Construction to replace the roof on the bathroom building in the Flushing Township Nature Park for the sum of \$600. The contractor will meet the specification of quote request - Treasurer Lee
- F. Motion to approve the Superintendent/Treasurer getting bids to have the Flushing Township Brochure printed – Treasurer Lee
- G. Motion to approve hiring Theresa Jensen for \$9.00 per hour as a “Temporary Employee” to work as a substitute - Treasurer Lee
- H. Motion to appoint Maryion Lee as the *Elected Representative*, William Bain as the *Citizen Representative*, and Shirley Gage as the *Alternate* to the Genesee County Metropolitan Alliance and approve the payment of \$150 for the 2016 Membership Dues - Clerk Morford
- I. SEMINARS:
 - a. Motion to approve the Superintendent/Treasurer and Clerk attending the “County Road Association” sponsored seminar entitled “*Road Funding 101*” on December 8, 2015 in Mt. Pleasant MI at a cost of \$90 per person – Treasurer Lee
 - b. Motion to approve the Superintendent/Treasurer and Clerk attending an MTA Sponsored Seminar entitled “*Finances*” in Mt. Pleasant MI on Tuesday, November 17, 2015 at a total cost of \$250 – Treasurer Lee

VII. REPORTS:

- 1. Supervisor’s Report – Supervisor Birchmeier
- 2. Flushing Township Police Department– Chief Fairchild
- 3. Flushing Fire Department – Supervisor Birchmeier
- 4. Genesee County Road Commission – Treasurer Lee
- 5. Flushing Area Senior Center – Clerk Morford
- 6. Financial Report – Treasurer Lee
- 7. Superintendent’s Report – Superintendent/Treasurer Lee
 - a. 2017-2020 Transportation Improvement Program (TIP)
 - b. Emergency Manager Report regarding Sirens

VIII. COMMITTEE REPORTS:

- 1. Flushing Township Nature Park Committee – Treasurer Lee

IX. PUBLIC COMMENTS:

X. BOARD COMMENTS:

XI. NEXT REGULAR MEETING: THURSDAY, DECEMBER 10, 2015 AT 7:00 P.M.

XII. ADJOURNMENT

JULIA A. MORFORD, Clerk

ATTENTION: All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 9:00 a.m. on the Thursday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes on the internet at www.flushingtownship.com

Per the *Policies and Procedures Manual* which states: ITEMS PLACED UNDER NEW BUSINESS ON THE AGENDA MUST STATE ACTION BEING SOUGHT (10/09/2014). The proposed agenda shall be approved by a majority vote following the roll call of the board members at each board meeting. Additions/deletions to the proposed agenda shall require approval of a majority of the members present.

Regular meeting agenda 11 12 2015