

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD

BOARD OF TRUSTEES AGENDA

DATE: JULY 10, 2014

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION MEMBERS

SUPERVISOR: Rian R. Birchmeier

CLERK: Julia A. Morford

TREASURER: Maryion T. Lee

TRUSTEES

Shirley D. Gage

Bonnie Jean Martinson

Scott R. Matzke

Scott P. Minaudo

TOWNSHIP ATTORNEYS:

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

I. DATE AGENDA POSTED: MONDAY, JULY 7, 2014

II. CALL THE MEETING TO ORDER:

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA FOR JULY 10, 2014

APPROVAL OF CORRECTED MINUTES FROM JUNE 12, 2014

APPROVAL OF DRAFT MINUTES FROM

APPROVAL OF PAYMENT OF BILLS

III. PUBLIC COMMENTS:

IV. UNFINISHED BUSINESS:

1. The following items may be the subject and possible action of the Board:

A. Items from Treasurer Lee

1. Possible Funding Available for December 2013 Ice Storm Cleanup –

2. Increase Part Time Maintenance Position Hours –

3. Flushing Township Nature Park (June 12, 2014) –

a. Vision and Mission Statement

b. Volunteer Packet

c. Set up of a “free” Email Account

d. Hand out of Park Maps with Corrections

e. Purchase of two (2) Small Metal Signs for Entrance of Nature Park Entrance

D. Items from Trustee Martinson - (NDA = No Document Available)

1. Taking Fracking Off the Table - (NDA)

2. Approving Fracking Educational Town Hall Meeting – (NDA)

3. Limiting Number of Items on Agenda - (NDA)
4. Legality of Paying Out-of-Pocket or Under-the-Table – (DA)
5. Limiting Duties and Responsibilities of Board Members – (NDA)
6. Superseding Laws, Guidelines, Rules, Policies, and Procedures by Township Written Directives – (NDA)
7. Rescinding Policy of Having a Timekeeper – (NDA)

V. NEW BUSINESS:

1. The following items may be the subject and possible action of the Board:
 - A. Genesee County Home Improvement Program – Guest Speaker Kim Stowell from the Genesee County Metropolitan Planning Commission – Supervisor Birchmeier
 - B. Advertise for “Letters of Interest” to Serve on Flushing Township Nature Park Advisory Committee – Treasurer Lee
 - C. Flushing Township Nature Park Pole Barn Roof – Open and Consider – Treasurer Lee
 - D. Building/Grounds/Bid Committee – Search for Township Concurrent Insurance Coverage (NDA) – Treasurer Lee
 - E. Addendum to Cooperative Agreement (CDBG) – Clerk Morford
 - F. MTA Hot Topics in Planning and Zoning – Trustee Gage
 - G. Update on Sign Ordinance for the Planning Commission (NDA) – Clerk Morford
 - H. Budget Amendment to Continue Funding for Deputy Clerk -
 - I. Approval for no more than Two (2) Election Workers to help with Preparation of the August and November 2014 Elections – Clerk Morford
 - J. Flushing Township Nature Park Governance and Expenditure Policy – (NDA) – Trustee Martinson
 - K. Rescinding Policy of Continuing Meeting with Unanimous Vote at 9:30 p.m. – (NDA) – Trustee Martinson
 - L. Approving Agenda and Adjourning a Meeting – (NDA) – Trustee Martinson
 - M. Request for Personnel Officer to Look into Cost for Staff Time Clock (NDA) – Supervisor Birchmeier
 - N. Request for the Key to the Flushing Township Nature Park Pole Barn (NDA) – Supervisor Birchmeier
 - O. Request to Remove Treasurer Maryion Lee from all Committees (NDA) – Supervisor Birchmeier
 - P. Request for Clerk Morford to have all Township Records Moved to Designed Area by Next Meeting (NDA) – Supervisor Birchmeier
 - Q. Request to have Clerk Morford Replace or Re-Key Door for Authorized Staff (NDA) – Supervisor Birchmeier
 - R. Request to have Policy Committee Look into the Matter of Township Truck Use (NDA) - Supervisor Birchmeier
 - S. Request for Written Motions from Board Members (NDA) – Supervisor Birchmeier/Treasurer Lee
 - T. Resolution for Sump Pumping (NDA) - Supervisor Birchmeier

VI. REPORTS:

1. Flushing Township Police Department (June and July) – Chief Fairchild

2. Flushing Fire Department (June and July) – Supervisor Birchmeier
3. Flushing Township Park and Recreation Committee (July 10, 2014) – Treasurer Lee
4. Flushing Area Senior Center – Clerk Morford
5. Roads, Bridges, and Ditches (June and July) (NDA) – Supervisor Birchmeier
6. Water and Drain (June and July) (NDA) – Supervisor Birchmeier
7. Township Emergency Manager (June and July) (NDA) – Supervisor Birchmeier

VII. COMMITTEE REPORTS:

1. Policy and Procedure Committee (NDA) – Trustees Minaudo and Martinson
2. June 26, 2014 – CTE Meeting – Where do we go from here? (NDA) – Trustee Martinson
3. July 10, 2014 – Distribution of Draft Manual to 8 individuals, 2 office staff, and Police Department (NDA) – Trustee Martinson
4. July 31, 2014 – Please place corrections with justifications in Trustee Minaudo's mailbox. You may use copy of page from manual or on separate sheet of paper (NDA) – Trustee Martinson

VIII. FINANCIAL REPORT:

IX. BOARD COMMENTS: (June and July)

X. PUBLIC COMMENTS:

XI. NEXT REGULAR MEETING: THURSDAY, AUGUST 14, 2014 AT 7:00 P.M.

XII. ADJOURNMENT

JULIA A. MORFORD, Clerk

ATTENTION: All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 9:00 a.m. on the Thursday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes on the internet at www.flushingtownship.com