

# CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD

## BOARD OF TRUSTEES AGENDA

DATE: FEBRUARY 13, 2014

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

### **ADMINISTRATION MEMBERS**

SUPERVISOR: Rian R. Birchmeier

CLERK: Julia A. Morford

TREASURER: Maryion T. Lee

### **TRUSTEES**

Shirley D. Gage

Bonnie Jean Martinson

Scott R. Matzke

Scott P. Minaudo

### **TOWNSHIP ATTORNEYS:**

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

**I. DATE AGENDA POSTED: MONDAY, FEBRUARY 10, 2014**

**II. CALL THE MEETING TO ORDER:**

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA

APPROVAL OF DRAFT MINUTES

APPROVAL OF PAYMENT OF BILLS

**III. PUBLIC COMMENTS FOR NON AGENDA ITEMS:** Three (3) minutes per person

**IV. UNFINISHED BUSINESS:**

1. The following items may be the subject and possible action of the Board:

a. Mediation Update – Supervisor Birchmeier/Trustee Martinson

b. DNR Letter of Response Dated November 18, 2013 – Supervisor Birchmeier

c. AT & T Update - Supervisor Birchmeier

d. Fiscal Quarterly Budget – Supervisor Birchmeier

**V. NEW BUSINESS:**

1. The following items may be the subject and possible action of the Board:

a. Discussion on Adoption of Ordinance in Regards to Hazards and Obstructions to the Public Right of Way: Special Provision as to Sump Pumps – Supervisor Birchmeier

b. Flushing Nature Park Concerns/Issues – Supervisor Birchmeier

c. Local Governing Body Resolution for Charitable Gaming Licenses – Attorney Moulton/Clerk Morford

- d. Personnel Committee:
  - i. Contract for Attorney Steve Moulton – Treasurer Lee
  - ii. Discussion for a Township Zoning Administrator – Clerk Morford
  - iii. Resignation of Trustee Martinson from the Personnel Committee – Trustee Martinson
  - iv. Policies:
    - (a) Public Access to Township Building After Hours – Treasurer Lee
    - (b) Supervisor’s Duties – Treasurer Lee
    - (c) Public Access to Assessing Records – Clerk Morford
- e. Building/Grounds/Bid Committee:
  - i. Park Committee Report:
    - (a) Flushing Nature Park Improvements/DNR Letter Regarding Proposal 1 – Treasurer Lee
  - ii. Budget Amendments – 2013/2014 – Treasurer Lee
    - (a) Maintenance Person
    - (b) Swing Set
    - (c) Doggy Stations
    - (d) Park Signage and additional signs
- f. Update on Recent Water Line Break in Main Office – Treasurer Lee
- g. Approval of new Administrative Assistant for the Police Department – Supervisor Birchmeier/Chief Fairchild
- h. Freedom of Information Act Appeal for Rian Birchmeier – Supervisor Birchmeier
- i. 2014 Dues for the Tri-County Assessor’s Association – Clerk Morford
- j. 2014 Flushing Township Guidelines for Granting Poverty Tax Exemptions

**VI. REPORTS:**

**VII. COMMITTEE REPORTS:**

- 1. Flushing Township Police Department – Police Chief
- 2. Flushing Fire Department – Supervisor Birchmeier
- 3. Flushing Area Senior Center – Clerk Morford

**VIII. FINANCIAL REPORT:**

**IX. BOARD COMMENTS:**

**X. PUBLIC COMMENTS:** (Limit of three (3) minutes)

**XI. NEXT REGULAR MEETING: THURSDAY, MARCH 13, 2014 AT 7:00 P.M.**

## **XII ADJOURNMENT**

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JULIA A. MORFORD, Clerk

**ATTENTION:** All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 9:00 a.m. on the Thursday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes on the internet at [www.flushingtownship.com](http://www.flushingtownship.com)

Regular meeting agenda 02 13 2014 10 30 am