

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD

FLUSHING, MICHIGAN 48433

SPECIAL BOARD OF TRUSTEES MINUTES

DATE: JULY 25, 2014

TIME: 9:00 A.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Rian R. Birchmeier

CLERK: Julia A. Morford

TREASURER: Maryion T. Lee

TRUSTEES:

Shirley D. Gage

Bonnie Jean Martinson

Scott R. Matzke

Scott P. Minaudo

TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

I. MEETING CALLED TO ORDER at 9:00 a.m. by **SUPERVISOR RIAN BIRCHMEIER** with Roll Call and the Pledge of Allegiance to the American Flag.

II. ROLL CALL: Rian R. Birchmeier, Julia A. Morford, Maryion T. Lee, Shirley D. Gage, Bonnie Jean Martinson, Scott P. Minaudo, and Attorney Steve Moulton

MEMBERS ABSENT: Scott R. Matzke

OTHER INDIVIDUALS PRESENT: Three (3) other interested individuals

ADOPT THE AGENDA: **MINAUDO MOVED**, seconded by Morford to accept the Agenda for July 25, 2014 as presented.

ACTION OF THE MOTION

ROLL CALL VOTE:

AYES: Minaudo, Martinson, Gage, Lee, Morford, and Birchmeier

NAYS: 0

ABSENT: Matzke

MOTION CARRIED.

III. 9:03 A.M. – OPEN FOR PUBLIC COMMENTS

None

9:04 A.M. – CLOSED FOR PUBLIC COMMENTS

IV. NEW BUSINESS:

1-a. Review of the Policy and Procedures Manual

TRUSTEE MARTINSON stated the Policy and Procedures Manual was a “work in progress.” **TRUSTEE MARTINSON** would be willing to take on the responsibility of taking care of the policies. It would be much easier to take care of the policies on a quarterly basis such as April, May, June, and then approve the policies at the July Board Meeting; **TRUSTEE MARTINSON** would then get with the Clerk to keep the policies up to date.

The Board reviewed each page by page starting with Page 1 – “*Welcome to the Charter Township of Flushing*” and continued through Page 55, “*Authorities, Duties, Limitations, and Responsibilities of Elected Township Officials*” which consists of Part I of the Policy and Procedure Manual.

1-b. Update on Flushing Township Nature Park Pole Barn Roof

Roof bids had been posted on the Web, in the Flint Journal, and several businesses throughout the Township. The Treasurer gave the quotes that had been received from two (2) businesses for the Pole Barn and the Bathroom. The Treasurer also gave details as to what was included in the quote. A comparison of regular shingles and metal roofing was also discussed. Money is available under “*Capital Improvements*” for the roof expenditure. There were two (2) companies The issue will be placed on the August 14, 2014 Board of Trustees Agenda.

1-c. Update on Insurance Coverage for the Township

The Treasurer is still working on the insurance matter. On July 22, 2014, one local company and another company in the State notified the Treasurer that they would not be submitting quotes. The Treasurer will continue to work with any insurance company that is willing to work with Flushing Township. Most companies won’t give out quotes before the thirty (30) day period. Seeing insurance quotes has been a very lengthy process.

V. BOARD COMMENTS:

Trustee Martinson, Trustee Minaudo, Clerk Morford, Treasurer Lee, and Supervisor Birchmeier gave Board Comments.

VI. 11:24 A.M. – OPEN FOR PUBLIC COMMENTS

Four (4) individuals gave a comment.

11:45 A.M. – CLOSED FOR PUBLIC COMMENTS

VII. THE NEXT REGULAR SCHEDULED BOARD OF TRUSTEES MEETING WILL BE THURSDAY, AUGUST 14, 2014 AT 7:00 P.M. AT THE FLUSHING TOWNSHIP HALL.

VIII. ADJOURNMENT: Supervisor Birchmeier adjourned the meeting at 11:50 a.m.

JULIA A. MORFORD, Clerk

RIAN R. BIRCHMEIER, Supervisor

APPROVED DATE: _____

07/25/2014 Spec Regular Min 8 x 11