

# CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433

## SPECIAL BOARD OF TRUSTEES MINUTES

DATE: MARCH 26, 2014

TIME: 8:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

### ADMINISTRATION:

SUPERVISOR: Rian R. Birchmeier  
CLERK: Julia A. Morford  
TREASURER: Maryion T. Lee

### TRUSTEES:

Shirley D. Gage  
Bonnie Jean Martinson  
Scott R. Matzke  
Scott P. Minaudo

### TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC  
6258 W. Pierson Road  
Flushing MI 48433  
810-407-7658

**MEETING CALLED TO ORDER** at 8:05 p.m. by **CLERK JULIA A. MORFORD** with Roll Call and the Pledge of Allegiance to the American Flag.

**ROLL CALL:** Julia A. Morford, Maryion T. Lee, Shirley D. Gage, Bonnie Jean Martinson, Scott R. Matzke, and Attorney Steve Moulton

**MEMBERS ABSENT:** Birchmeier and Minaudo

**OTHER INDIVIDUALS PRESENT:** Seven (7) other interested individuals

GAGE MOVED, seconded by Lee to have Clerk Julia Morford be the Chair for the Meeting.

### ACTION OF THE MOTION

#### ROLL CALL VOTE:

AYES: Minaudo, Matzke, Martinson, Gage, Lee, Morford, and Birchmeier

NAYS: 0

ABSENT: Birchmeier and Minaudo

MOTION CARRIED.

**ADOPT THE AGENDA: MATZKE MOVED**, seconded by Lee to adopt the Agenda as presented.

### ACTION OF THE MOTION

#### ROLL CALL VOTE:

AYES: Matzke, Gage, Lee, and Morford

NAYS: Martinson

ABSENT: Birchmeier and Minaudo

MOTION CARRIED.

### 8:09 P.M – OPEN FOR PUBLIC COMMENTS:

None

### NEW BUSINESS:

1-a. **Resolution of the Proposed Budget for Fiscal Year 2014-2015**

**LEE MOVED**, seconded by Matzke to approve the Budget for the 2014-2015 Fiscal Year.

**CHARTER TOWNSHIP OF FLUSHING  
RESOLUTION**

At a Special Meeting of the Township Board of Flushing Charter Township, Genesee County, Michigan (“Township”), held at 6524 N. Seymour Road, Flushing Michigan 48433, on the 26<sup>th</sup> day of March 2014, at 8:00 p.m., Eastern Daylight Time.

PRESENT: Bonnie Martinson, Scott Matzke, Julia Morford, Maryion Lee, and Shirley Gage

ABSENT: Rian Birchmeier and Scott Minaudo

The following Resolution was offered by Lee and supported by Matzke.

**WHEREAS**, the Charter Township Act, MCL42.1 *et seq*, as amended, requires the Township to prepare a detailed budget for the upcoming fiscal year; and

**WHEREAS**, the Uniform Budgeting and Accounting Act, MCL 141.421 *et seq*, as amended, which is applicable to the Township, requires that the Township pass a general appropriations act setting forth certain information for the upcoming fiscal year; and

**WHEREAS**, the Township Board of Flushing Charter Township (the “Board”) seeks to adopt a Resolution, which shall be known as the 2014-15 General Appropriations Act,” which authorizes the Township to levy and collect taxes and authorize the spending of the money collected in the manner set forth below and in the approved budget document.

**THEREFORE, BE IT RESOLVED** by the Township Board of Flushing Charter Township, Genesee County, Michigan, as follows:

1. This Resolution shall be known as the “Flushing Township 2014-15 General Appropriations Act.”
2. The Treasurer as the Board designated Budget Administrator shall perform the duties enumerated in MCL 141.412 & 413.
3. The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in MCL 141.412 and 413.
4. Pursuant to the Uniform Budgeting and Accounting Act, MCL 141.412 & 413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 16<sup>th</sup> 2014, and a public hearing on the proposed budget was held on March 25, 2014.
5. The Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll at an allocated millage of .5 mills for Township operations along with voter authorized millage of 3.4114 for police purposes.
6. The Board adopts the 2014-15 fiscal year budget for the various funds by Department. The Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Department.
7. Pursuant to MCL 41.75, as amended, all claims (bills) against the Township shall be approved by the Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Board to avoid late penalties, service charges and interest, and payroll in accordance with the approved salaries and wages adopted in this appropriations act. The Board shall receive a list of claims (bills) paid prior to approval so that they may be approved at the next Board meeting.
8. Estimated total revenues and expenditures for the various funds of the Township are:  
(a complete detailed budget is attached to this Resolution.)
9. The Township Clerk shall provide the Board at the Board Meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year-to-date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.
10. Whenever it appears to the Budget Administrator or the Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Treasurer shall present to the Board recommendations to prevent expenditures from exceeding available revenues or

appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

- 11. Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

AYES: Gage, Lee, Morford, and Matzke  
NAYS: Martinson  
ABSENT: Birchmeier and Minaudo

**RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN )  
 )ss  
COUNTY OF GENESEE )

I, the undersigned, the duly qualified and acting clerk for the Charter Township of Flushing, Michigan, Genesee County, Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a Special Meeting held on the 26<sup>th</sup> day of March, 2014, and further certify that the above Resolution was adopted at said meeting.

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JULIA A. MORFORD, Township Clerk

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**LEE MOVED**, seconded by Gage to adjust the Agenda by moving the Closed Session to the end of the Agenda and deal with the Agenda items as they come.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Gage, Lee, Morford, and Matzke  
NAYS: Martinson  
ABSENT: Birchmeier and Minaudo  
MOTION CARRIED.

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**1-c. Second Reading or Possible Amendment to the Existing Storage of Recreational Vehicle Ordinance**

**LEE MOVED**, seconded by Gage for the approval of the Charter Township of Flushing Ordinance TO AMEND SECTION 12-62 AND 12-63(3) OF THE CODE OF ORDINANCES TO AMEND THE DEFINITION OF “RECREATIONAL VEHICLE” AND TO REGULATE THE KEEPING OF A RECREATIONAL VEHICLE ON LAND LOCATED IN THE TOWNSHIP.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Morford, Matzke, Martinson, Gage, and Lee  
NAYS: 0  
ABSENT: Birchmeier and Minaudo  
MOTION CARRIED.

**1-d. Policy Discussion**

**LEE MOVED**, seconded by Gage, to table Policy Discussion because the Board doesn’t know what Supervisor Birchmeier wanted to talk about.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Matzke, Martinson, Gage, Lee, and Morford

NAYS: 0

ABSENT: Birchmeier and Minaudo

MOTION CARRIED.

**1-e. Mutual Agreement with Clayton Township for Warning Siren**

**LEE MOVED**, seconded by Gage, to table the “Mutual Agreement with Clayton Township for the Warning Siren” since the Supervisor is absent.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Matzke, Martinson, Gage, Lee, and Morford

NAYS: 0

ABSENT: Birchmeier and Minaudo

MOTION CARRIED.

**1-f. Road Improvement Plan Amendments 2014**

**GAGE MOVED**, seconded by Lee to table “Road Improvement Plan Amendments 2014” the issue due to the Supervisor being absent.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Matzke, Martinson, Gage, Lee, and Morford

NAYS: 0

ABSENT: Birchmeier and Minaudo

MOTION CARRIED.

**1-b. 8:38 P.M. - CLOSED SESSION –Pending Lawsuits – Possible Board Action Regarding Defense**

**MATZKE MOVED**, seconded by Lee, to meet in Closed Session to consult with the Township Board Attorney regarding specific pending litigation pursuant to MCL 15.268(e).

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Martinson, Gage, Lee, Morford, and Matzke

NAYS: 0

ABSENT: Birchmeier and Minaudo

MOTION CARRIED.

**9:25 P.M. – RE-CONVENE TO REGULAR SESSION**

**MARTINSON MOVED**, seconded by Gage to re-convene to Regular Session.

**ACTION OF THE MOTION**

**ROLL CALL VOTE:**

AYES: Morford, Lee, Gage, Martinson, and Matzke

NAYS: 0

ABSENT: Birchmeier and Minaudo

MOTION CARRIED.

**BOARD COMMENTS:**

None

**9:25 P.M. - OPEN - PUBLIC COMMENTS:**

One (1) comment.

**9:28 P.M. – CLOSED - PUBLIC COMMENTS**

**THE NEXT REGULAR SCHEDULED BOARD OF TRUSTEES MEETING WILL BE THURSDAY, APRIL 10, 2014 AT 7:00 P.M. AT THE FLUSHING TOWNSHIP HALL.**

**ADJOURNMENT:** Due to lack of business items on the Agenda, **CLERK MORFORD** adjourned the Special Board of Trustees Meeting at 9:28 p.m.

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JULIA A. MORFORD, Clerk  
And Chair of the Meeting in the absence of  
Supervisor Rian Birchmeier

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RIAN R. BIRCHMEIER, Supervisor

APPROVED DATE: \_\_\_\_\_

03 26 2014 SPEC Regular