

# CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD

FLUSHING, MICHIGAN 48433

SPECIAL BOARD OF TRUSTEES MEETING

DATE: MARCH 26, 2009

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://www.flushingtowship.com>

## ADMINISTRATION MEMBERS

SUPERVISOR: Donald A. Schwieman

CLERK: Julia A. Morford

TREASURER: William J. Noecker

## TRUSTEES

Michael S. Gardner

Scott R. Matzke

Scott P. Minaudo

Mark H. Purkey

## TOWNSHIP ATTORNEY:

STEVEN MOULTON

Cooley Moulton & Smith LLP

727 S. Grand Traverse Street

Flint, Michigan 48502

**MEETING CALLED TO ORDER** at 7:00 p.m. by **SUPERVISOR DONALD A. SCHWIEMAN (SCHWIEMAN)** with Roll Call and the Pledge of Allegiance to the American Flag.

**ROLL CALL:** Schwieman, Morford, Noecker, Gardner, Matzke, Minaudo, Purkey, and Attorney Steve Moulton

**MEMBERS ABSENT:** None

**OTHER INDIVIDUALS PRESENT:** 28 other interested individuals

**APPROVAL OF THE AGENDA: MATZKE MOVED**, seconded by Purkey to approve the Agenda.

**ROLL CALL VOTE:**

**AYES:** Gardner, Matzke, Minaudo, Purkey, Morford, Noecker, and Schwieman

**NAYS:** 0 **MOTION CARRIED.**

## UNFINISHED BUSINESS

### **1. Amended Budget for Fiscal Year Ending March 31, 2009**

**MATZKE MOVED**, seconded by Purkey to approve the attached budget amendments for fiscal year ending March 31, 2009 for all departments including additional shortages to reduce the fund balance. This will correct the previous budget amendment motion on January 8, 2009 to designate correct line items for the Genesee County Road Commission Invoices for ditching and road maintenance and to allow all current bills to be paid.

**ROLL CALL VOTE:**

**AYES:** Matzke, Minaudo, Purkey, Morford, Noecker, Schwieman, and Gardner

**NAYS:** 0 **MOTION CARRIED.**

### **1. Review and Possible Action Regarding the Park Department Budget.**

**SCHWIEMAN MOVED**, seconded by Noecker that the Township Board eliminate the position of Full-Time Nature Park Manager on April 29, 2009. The Union shall be provided written notice of the Township's intent to eliminate this position at least thirty (30) days prior to the elimination of the position.

## DISCUSSION:

1. **SCHWIEMAN** wanted to take the budget down to \$0 and build it back up; the current figure was \$42,000.00.
  - a. Talked about having a \$25,000.00 budget.

2. The Parks and Recreation Committee (Parks Committee) would like a dollar figure from the Board to be able to live within that figure
3. **NOECKER** would like to move the line item "Part-Time Mowing" (page 7, Park and Recreation Fund) to the Township Hall (page 4), which the position has yet to be filled. A position of "Part-Time Flushing Township Ground and Maintenance Superintendent" needed to be established. There is a lot of mowing that needs to be done, not only in the Park but also the Township Office, and the lawns of foreclosed homes due to complaints about unsightly plots. The line item for mowing could be moved to the General Fund.
4. **SCHWIEMAN** wanted to know if we could get the Park Budget down to \$25,000.00.
5. **GARDNER** wanted to know if the Board didn't need to budget for the expenses of events that were scheduled at the Nature Park.
  - a. **SCHWIEMAN** stated in the past, the person that mowed the Park, mowed the Township Office and the foreclosed properties. It should be an expense.
  - b. **GARDNER** saw the issue as two (2) different items: 1) the idea of having a position and 2) the allocation of the expense.
6. **SCHWIEMAN** stated he had \$42,000.00 in the Park and Recreation Fund Budget which did not include a full-time park manager position.
7. **NOECKER** stated the \$9,000.00 (mowing) could be reduced because, in the past, a lot of the mowing had been done by part-time seasonal employees through Community Development Block Grant (CDBG) Funds.
8. **SCHWIEMAN** stated the Nature Park is the best asset at this time. The Township still owns the Park Manager's Home and the budget reflects expenses for repairs and maintenance. The question, what to do with the house as it was purchased out of the General Fund.
9. **MORFORD** stated there were Comcast and Cell Tower Funds available.
10. **SCHWIEMAN** stated nothing has been taken from the Park.
11. **NOECKER** stated it was recommended he (Noecker) contact Bill Schneider of Wildlife Designs of Mason, Michigan who has worked with former Park Manager Tom Enright. Mr. Schneider had mentioned to **NOECKER** that since most of the park facilities were in place he (Schneider) would be providing a program and structure to follow and still maintain the integrity of the Nature Park. The cost for Mr. Schneider's services would be \$90.00 per hour.
12. **SCHWIEMAN** wanted to know how to arrive at the \$25,000.00 amount because the Park Manager's House still had to be maintained since the Township owned the house.
13. **GARDNER** (using 'Preliminary 4" Budget) and based at \$42,000.00 which the former Park Manager made sixty (60%) percent of the cost, it would bring the cost down to \$25,200.00. **GARDNER** suggested to arrive at the \$25,000.00 figure, keep line items as they were and you would not be discriminating against line items which would reduce the cost close to \$25,000.00.
14. **SCHWIEMAN** wanted to know if the Board was going to \$25,000.00 or stay at \$42,000.00; **SCHWIEMAN** doesn't have any problem with staying at \$42,000.00. The most important issue was the full-time park manager's position. **SCHWIEMAN** felt the position could be part-time because, financially, there wasn't a choice.
15. **GARDNER** agreed with **SCHWIEMAN**.
16. **NOECKER** wanted to know the earliest possible date the Township could sell the Park Manager's house. **SCHWIEMAN** stated the issue would hinge on the next thirty (30) days with discussions with the Union because the house would be a separate issue. **SCHWIEMAN** stated the issue could possibly be on the May Agenda.
17. **MORFORD** stated the Park Manager's position needed to be kept full time because there were other angles to obtain money for the park.
18. **MINAUDO** wanted to know if what was being said was to sell the house and utilize the money for the park manager's wages?
19. **SCHWIEMAN** stated if the park manager was going to be part-time, the Board should sell the house because the township doesn't need the house, and put the money back into the General Fund where it was needed.

20. **MORFORD** stated during the summer months have a full-time park manager but then reduce the time during the winter months; for the Spring/Summer 2010 revert back to a full-time park manager. The house could be sold.
21. **GARDNER** felt there were two (2) different issues the park should fulfill:
  - a. Maintaining of the park, infrastructure, burns, etc.
  - b. Program/activity related issues
22. **SCHWIEMAN** stated there would be an \$84,792 Fund Balance on March 31, 2010 if \$42,000.00 was spent for the Park Manager. He (Schwieman) stated the Comcast and Cell Tower money could be put into the General Fund.
23. **NOECKER** stated he recently received a *Michigan Townships Association (MTA) Weekly Legislative Report* which stated the sales tax revenue for February 2009 was below projections. Sales Tax collections since October 2008 were eleven (11%) percent below the amount collected for the same period last year. The Senate approved the SJRH. The Senate Fiscal Agency estimated the revenue loss for the proposal of 2010, if implemented, at \$175 million to local units of government and an additional \$75 million to schools. All the revenues in Genesee County are being reduced.
24. **SCHWIEMAN** stated the Park was a “shining jewel” financially, but where would the money come from; would it come from the Comcast/Cell Tower. He (Schwieman) believed the job could be done without a full-time park manager. The Comcast/Cell Tower money could be used as needed to keep the township healthy.

**ACTION OF THE MOTION:**

**ROLL CALL VOTE:**

AYES: Minaudo, Purkey, Noecker, Schwieman, Gardner, and Matzke

NAYS: Morford

MOTION CARRIED.

**2. Review and Possible Action Regarding the Building Department Budget**

**NOECKER MOVED**, seconded by Minaudo that the Township Board intends to eliminate the position of Building/Zoning Inspector no later than April 30, 2009. The Township Board also intends to institute a layoff pursuant to the collective bargaining agreement between the Township and the Union. The Union shall be provided written notice of the Township’s intent to eliminate this position at least thirty (30) days prior to the elimination of the position.

**GARDNER MOVED**, seconded by Minaudo to amend the motion to change the language from “no later than” to “on April 30, 2009”. MOTION CARRIED.

**DISCUSSION ON AMENDED MOTION:**

1. **NOECKER** felt the Building Inspector was a fine gentleman and was doing a great job and the situation was no reflection on him; only a sign of the times as is the situation with the Park. In 1995, there were 411 building permits; in 2008 there were 65 with 3 new homes built in the township.

A letter was received from the State offering to do building permits for Flushing Township on a temporary basis. The Township could go temporarily to a State Building Inspector for general construction since the residents already use a State Electrical and Mechanical Inspector. If things should turn around, the Township could simply reverse the position and the township would have their own Building Inspector.

2. **GARDNER** wanted to know if the people that would be taking out the permits would be paying for the permits. If the Township was paying for the service, the township would be paying the base cost for the salary.
3. **SCHWIEMAN** stated when times were good, the Township made more money than what was lost. The State of Michigan recognizes that everyone is struggling and has offered to help. Some building inspectors are handling multiple

townships. **SCHWIEMAN** recommended not putting \$88,000 into the Building Department.

4. **MORFORD** wanted to know if the Comcast and Cell Tower money could be divided between the Building Department and the Nature Park.
5. **SCHWIEMAN** stated the building inspector issue would be discussed with the Union as to the options for both the Union and Township.
6. **MORFORD** stated there could even be a joint venture with the City of Flushing or Montrose Township for the building inspector.
7. **GARDNER** stated we should find a middle ground, but if we owned a business and this was our money, a lot of us would try to cut expenditures.
8. **NOECKER** stated the issue had been brought up as to come up as to what the Township would do with all the extra money from the Comcast money left over from the Park, why not spend it in the Building Department as opposed to cutting costs. **NOECKER** inquired from the Supervisor as to the number of calls per day that were received from residents in the Carpenter Road, Cedardale, Tahquamenon, Sioux, Potawami, Chickasaw, etc. area about the Carpenter Road situation?
9. **SCHWIEMAN** stated roads do not go away when the economy gets bad. The roads have suffered, it is not the fault of the former Board, but there were fewer dollars that were appropriated for roads. It would be an overkill if the current Board appropriated a lot of money for roads. **SCHWIEMAN** stated "yes" road questions were on the phone more than building permits at a rate of 25 to 1.
10. **NOECKER** wanted to know if there was extra money, it would not be a problem to have a full-time person in the Park and a full-time Building Inspector regardless of the economy OR was there another destiny for cash coming into the township.
11. **SCHWIEMAN** stated if every line item was left the same as it was one year ago, the township would lose \$328,185 next year.
12. **GARDNER** made reference to a speech from Genesee County Road Commission (Road Commission) Director John Daly, to repave a section of Carpenter Road from McKinley Road to Cedardale Road, would cost up to \$210,000; the Road Commission is willing to put in \$37,000 of that amount in order to have that portion paved.
13. **SCHWIEMAN** stated he had called the Road Commission and stated he was very interested in the paving and to please send him (Schwieman) a contract; the price had been increased to \$234,000. **SCHWIEMAN** has hopes to be able to do some other roads and not Carpenter Road because there just isn't enough money. The Township Road Commission has their list ready for future review of roads that need to be repaired.

**ACTION OF THE MOTION:**

ROLL CALL VOTE:

AYES: Schwieman, Gardner, Matzke, Minaudo, Purkey, and Noecker

NAYS: Morford

MOTION CARRIED.

**3. Review and Possible Action Regarding the General Fund Budget and**

**A. PURKEY MOVED**, seconded by Matzke to approve the budget amendments for fiscal year ending March 31, 2010 as presented for change. (See Attachment)

**B. NOECKER MOVED**, seconded by Purkey to raise the hall rental to \$100 for township residents and \$150 to non-residents.

**DISCUSSION:**

1. **SCHWIEMAN** stated he and his son have been to the township plowing and shoveling snow in order to have the snow removed for the hall renters.
2. **NOECKER** stated the Flushing VFW Hall rented for \$400 to \$425. The Flushing Township Hall was not designed to make money but more of a "break even" issue. Christmas Eve he (Noecker) was at the hall plowing

snow. If the hall is rented during holidays, someone has to be at the hall to plow the snow.

3. **SCHWIEMAN** stated his intention for the rental of the hall was to “break even”.
4. **MORFORD** stated in the past, one of the employees from the Flushing Township Nature Park had plowed and salted the parking lot. The hall was small and the renters left the hall clean after their event. A \$50 deposit was charged so if the hall was left unclean the renter would not receive the deposit back.
5. **PURKEY** wanted to know the “break even” point.
6. **SCHWIEMAN** stated from a business stand point it would be \$100 or \$125, but if you look at it from the fact that the Board Meetings, Planning Commission Meetings, and seminars are held at the township hall.
7. **MORFORD** stated there were a lot of businesses from out-of-state and other areas that pay \$125 for the use of the hall. During the months of June, July, and August, the hall is booked every Friday, Saturday, and Sunday.
8. **GARDNER** wanted to know if since the hall was booked all throughout the summer could that be a signal that the Township was behind?
9. **MORFORD** stated most people can’t afford \$100 to \$150 for an event. If you have four (4) children and you are trying to have open houses, it would be much simpler to pay a \$50 deposit and the \$75 (township residents) which would include the tables, chairs, and a full kitchen.

THE HALL RENTAL MOTION MADE BY NOECKER WAS WITHDRAWN.

**C. GARDNER MOVED**, seconded by Minaudo to change the Tax Collection Fees line item:

	<b><u>FROM</u></b>	<b><u>TO</u></b>
Tax Collection Fees	88,000	85,000

**ACTION OF THE MOTION:**  
MOTION CARRIED.

**D. GARDNER** wanted to know if revenues would actually be collected from the following line items: pond permits, special use permits, earth removal permits, site plan fees, sign ordinance fees, plat fees, rezoning fees, variance fees, special meeting fees, etc.

**SCHWIEMAN** stated the line items should be in the budget because if anyone should come in for one (1) building permit it would be covered.

**GENERAL FUND EXPENSES – (Amendments Attached)**

**PURKEY MOVED**, seconded by Noecker to cut the Planning Commission budget from \$9,000 to \$5,000 for the reason that building in general is down and the Planning Commission doesn’t have that many issues coming before it now; the Planning Commission would meet six (6) months instead of twelve (12) months.

**DISCUSSION:**

1. **PURKEY** stated that nothing has been going on with building and the Planning Commission is connected to building. There are no plans for subdivisions, variances, etc. There has been a little discussion regarding wind turbine and writing a new ordinance, but there isn’t anything pressing that has to be done within the next month. Nothing has to go on with the Master Plan until 2012 so that could be accomplished in a six (6) months time period.
2. **MORFORD** stated she agreed with **PURKEY** on some of the items but she has been involved with the Planning Commission since 2000, the Planning Commission is always updating the ordinances so when 2012 arrives everything

will be in order and not have to be updated all at once. The Planning Commission has been through this before with the help of Doug Piggott from Rowe Inc. A lot of work is involved on a regular basis with such issues as publications, 300' letters to residents, agendas, etc. She (Morford) could see having a meeting every other month.

3. **SCHWIEMAN** wanted to know if the motion could be tried for one (1) year at six (6) meetings a year. The Planning Commission would not be eliminated.
4. **NOECKER** wanted to know if there could be a condition that if an emergency arose or the Planning Commission thought there needed to be a seventh (7<sup>th</sup>) meeting, they (Planning Commission) could come to the Board of Trustees and the request would be approved.
5. **SCHWIEMAN** stated for the budget to work, the things have to happen and no one could be favored.
6. **GARDNER** wanted to know if there had to be a motion for the Proposed Preliminary Budget 4 changes of \$4,000, whereas it was at \$5,000. The dollar amount could stay the same and at a later date discuss the scheduling and when they (Planning Commission) needed the money \$5,000 could be set aside.

**PURKEY MOVED**, seconded by Gardner to table the (Planning Commission Meeting Dates) motion until April 9, 2009. **MOTION CARRIED.**

**E. FIRE CONTRACT WITH THE CITY:**

**PURKEY AND NOECKER** have met with Flushing City Manager Dennis Bow (BOW) and it was determined that some people were calling the fire department when there was a legal burn (the individual had called into the township for a burn permit) or "the individual wanted to get back at the neighbor"; the fire trucks would go out to the property and the fire was considered legal. **PURKEY** stated you could not bill a person who had a permit to burn and you couldn't bill a neighbor who called the fire department because they thought there was a fire. **NOECKER** stated the cost of \$800 per run had been mentioned with the Fire Department due to set costs for labor, insurance, etc. In the year 2008, there were one hundred ten (110) to one hundred twelve (112) fire runs. **PURKEY** stated the cost depended upon the number of fire trucks that were put out and the number of people that respond. More statistics will come at a later date.

**NOECKER** suggested not making frivolous calls to 9-1-1 and perhaps some of the street lights could be turned off. **PURKEY** stated some of the street lights were placed at the particular intersections for safety issues.

**F. CEMETERY:**

**GARDNER** stated Flushing Township has a Cemetery Contract with Flushing City. In the Contract the revenue collected is for the plots that are sold. The City puts twenty (20%) percent of the revenue collected into a perpetual care fund; after the expenses are subtracted from the remaining eighty (80%) percent, the deficit is then divided in half between the City and the Township. In 2008, the Township paid \$19,621 for their half of the expenses. The benefits the Township received by having the Contract in place was if a township resident purchased a plot, they purchased the plot at the City rate which would be half price.

**GARDNER** felt the township should discontinue funding the cost because the cemetery doesn't need to be provided by the government; there are private cemeteries that are operational. The benefit would not be to the township at large but strictly to people that purchased plots.

**GARDNER MOVED**, seconded by (None) to reduce the line item for Cemetery under Public Services from \$12,000 to \$0. The Contract states the township is able to separate from the Contract with a ninety (90) day written notice.

**G. SENIOR CITIZENS –VAN EXPENSE:**

**MINAUDO** stated there was a Senior Millage in place, and the township pays for a Senior Citizen Van Expense, so shouldn't the Senior Millage pay for the Senior Van Expense?

**MINAUDO MOVED**, seconded by Gardner to eliminate the Senior Citizens – Van Expense line item from \$4,000 to zero.

**DISCUSSION:**

1. **MORFORD** stated when the Senior Millage was passed there was some type of stipulation which Flushing Township had to supply in order for the Senior Center to receive the money.
2. **MINAUDO** stated since there was a millage in place to take care of the items needed, the items should be taken care of from the millage. The township should not have the expense on top of the millage to take care of the items needed by Center.
3. **NOECKER**, inquired from Attorney Moulton, if the money could be interpreted as a "donation."
4. **ATTORNEY MOULTON** stated there had been financial support to the senior centers, before a county wide millage had been passed, that was dedicated solely to providing benefits to seniors. There had been a misunderstanding on the part of the townships as to how the money would come back to the community.
5. **SCHWIEMAN** stated there was an emotional side to the issue as there was a waiting list and there wasn't enough money to supply all the needs.

**PURKEY MOVED**, seconded by Schwieman to table the motion until there was more information available because he would hate to see the seniors not have their money, on the other hand, if there was money they could tap into the money they are not getting. The issue will be postponed until April 9, 2009. **MOTION CARRIED.**

**4. Review and Possible Action Regarding the Police Department Budget****POLICE FUND – See Attachment****DISCUSSION:**

1. **SCHWIEMAN** stated three (3) things had to happen soon:
  - a. The Flushing Township Police Department Chief had to retire.
  - b. Buy out of a Patrol Officer which included not taking health insurance for the rest of the Officer's life because the spouse had the health insurance.
  - c. Promote from within for a new Police Department Chief.
2. **MINAUDO** wanted to know when information would be available on the Grants for the three (3) Police Officers – Details will be known in September with money available in October.
3. **PURKEY** stated the township had to get by from now until October; as far as cash flow, how would the three (3) issues work out? Would there be money in front to pay people or even if the money was received, would it be top heavy with money when actually the money was needed now?
4. **NOECKER** wanted to know if the \$7,000 signing bonus for the Police Officers was still a go?
5. **SCHWIEMAN** stated a new line item listed under Police Department "Expenditures" for *Compensated Absences Due* hopefully won't have to be used.
6. **MINAUDO** stated the Board knew the budget was negative and the Board couldn't approve a deficit budget.
7. **SCHWIEMAN** stated the \$7,000 would come out of the *Officers Wages*; the line items could always be adjusted.
8. **PURKEY** stated the line item *Building Maintenance and Repair* was down to \$2,000 but were there any major repairs that had to be done to the Police Department? **SCHWIEMAN** stated the roof had to be repaired as it had been leaking for eight (8) years.

9. **NOECKER** stated per the new contract, the Patrol Officers would be contributing \$32,000 toward their own retirement to MERS, and should be listed on the "Revenue" rather than "Expenditures" *Pension Contract Expens.*
10. **SCHWIEMAN** stated \$7,000 should be taken out of "Expenditures", line item *Post Retirement P – Pension 02* and make the Amended Budget \$8,000. The \$7,000 would be put back into "Expenditures", line item *Officers Wages*.
11. **MATZKE** felt the Police was a necessity and one of the things which the residents needed. He (Matzke) supported the Nature Park and wanted to maintain it, but could some of the money be used to help the Police Department. The Park was a luxury but we should do the best we could to maintain it. The Police Department was a necessity.
12. **SCHWIEMAN** stated if the Board chose to take the Comcast Cable Revenue and designate them to the Police Department, it could be done. The Board could allocate, at the discretion of the Board, to give the Police Department \$50,000 this year, it would be something which could be done.
13. **MINAUDO** stated it was his understanding that the Comcast Cable Revenue was allocated for the Nature Park but goes into the General Fund and dispersed as needed. **MINAUDO** felt the appropriate changes should be made to allow the Cable Franchise Fees to sit in the General Fund and be used as needed.
14. **GARDNER** inquired that starting in April the Police Department fund would be \$100,000 in the hole; the budget is balanced, but as far as the revenue coming in, the Township would be spending money in April that would not be collected until the December taxes were paid. In order to operate, money has to be borrowed from other funds, which would be the Water Fund.
15. **NOECKER** stated \$200,000 had been borrowed from the Water Fund but has been paid back to the Fund.
16. **GARDNER** felt the Water Fund should be paid interest if the township was going to be borrowing money from the fund. The budget was balanced but the cash flow was not. If the Township does not have an expense which showed the township was borrowing from the water fund, the township would not show an accurate picture. **Example:** If the Police Department borrowed \$500,000 at four (4%) percent interest, there would be a \$20,000 expense.
17. **ATTORNEY MOULTON** stated that the township would be fighting with itself.
18. **GARDNER** stated it would be a more accurate portrayal of the revenues and expenses that the Police Department had if we told the Water Fund, then why doesn't the township accept the fact that the Water Fund was losing out on interest. The purpose of having the Water Fund separate was so the people with water service could stand alone; the service only affects people with water service.
19. **PURKEY** stated that basically what **GARDNER** was saying was that anytime we borrow money from the Water Fund, irregardless of where the money was borrowed, where it went to, the township needed to charge interest.
20. **GARDNER** felt the reason the Water Fund was decreasing was because other people (departments) were borrowing the money.
21. **SCHWIEMAN** stated for years, the Police Department had a positive fund balance. The Nature Park has a lot of money; the Police Department doesn't. It is a point well taken but if the township charged interest to the Police Department, it would be hurting itself.
22. **NOECKER** stated a portion of the Water Funds was restricted only for water and sewer services.
23. **MINAUDO** wanted to know if there were certain requirements as to who the township could and could not let borrow from the water fund. "One would be talking about one entity borrowing from the same entity," The issue should be discussed with the Auditors.
24. **SCHWIEMAN** recommended that **MINAUDO** call Plante & Moran, the auditors for Flushing Township. The Flushing Township Finance Committee could also review the situation.



1. Repair of the Dodge Road Bridge at I-75
2. \$4.4 Million worth of new equipment for the Genesee County Road Commission
3. Work on I-75
4. Work on I-69
5. Work on M-21
6. 2009 Improvements:
  - a. Pavement of M-13 paved from M-21 to M-57
  - b. Start of three (3) year program of paving of Elms Road from River Road to Mt. Morris Road
  - c. Paving the rest of Coldwater Road from Johnson Road to Elms Road
  - d. Paving on Mt. Morris Road and Nichols Road area

**THE NEXT BOARD OF TRUSTEES MEETING IS SCHEDULED FOR THURSDAY, APRIL 9, 2009 AT 7:00 P.M.**

**ADJOURNMENT:** Due to lack of further business, **SCHWIEMAN** adjourned the meeting at 9:40 p.m. for the Group Board picture to be taken.

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JULIA A. MORFORD, Clerk

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DONALD A SCHWIEMAN, Supervisor

APPROVED DATE: \_\_\_\_\_