

CHARTER TOWNSHIP OF FLUSHING
6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES

DATE: MAY 8, 2008 **TIME: 7:00 P.M.**
PHONE: 810-659-0800 **FAX 810-659-4212**
WEB PAGE: <http://www.flushingtowship.com>

ADMINISTRATION MEMBERS

SUPERVISOR: Andrew Trotogot
CLERK: Julia A. Morford
TREASURER: Carl G. Liepmann

TRUSTEES

Ann L. Fotenakes
Scott Minaudo
Barry Pratt
Ida M. Reed

TOWNSHIP ATTORNEY:

STEVEN MOULTON
Cooley Moulton & Smith LLP
412 S. Saginaw Street, Suite 300
Flint, Michigan 48502

MEETING CALLED TO ORDER at 7:00 p.m. by **SUPERVISOR ANDREW TROTOGOT** with Roll Call and the Pledge to the American Flag.

ROLL CALL: Trotogot, Morford, Liepmann, Fotenakes, Minaudo, Pratt, Reed, and Attorney Steve Moulton

MEMBERS ABSENT: None

OTHERS PRESENT: 54 interested residents that signed in but over 100 residents were in attendance.

TROTOGOT requested to add to the Agenda, to be listed under "Committee Report", an update of the "Police Millage."

ADOPTION OF THE AGENDA: FOTENAKES MOVED, seconded by Pratt to adopt the Agenda with the change presented. **MOTION CARRIED.**

APPROVAL OF MINUTES OF APRIL 10, 2008: REED MOVED, seconded by Pratt to approve the Minutes of April 10, 2008 with corrections: **PAGE 1**, Approval of Minutes of April 10, 2008, line two (2) "REED thought the idea. . .was an excellent idea" **changed to** "REED thought the notice in the newspaper of the procedure to where an individual could pull the minutes up on the web was a great idea." **MOTION CARRIED.**

APPROVAL OF BILLS: FOTENAKES MOVED, seconded by Pratt to pay the bills as listed. Questions: 1) What about the refunds for homesteads?

ROLL CALL VOTE:

AYES: Fotenakes, Minaudo, Pratt, Reed, Morford, Liepmann, and Trotogot

NAYS: 0 **MOTION CARRIED.**

UNFINISHED BUSINESS:

1. Review of the Policies and Procedures Manual

ATTORNEY STEVE MOULTON (ATTORNEY MOULTON) stated there had been a concern at the April 10, 2008 Board of Trustees Meeting, as to the procedure used to resolve an issue involving an employee. **ATTORNEY MOULTON** proposed an amendment to *Section VIII, Problem Solving Procedure*, page 75 to the Charter Township of Flushing Policies and Procedures Manual. Steps to be taken are: **Step One** – would stay the same as in the already existing manual; **Step Two** - indicates the problem is not satisfactory resolved with a verbal procedure, the employee, board member, or resident. The employee may present the problem to the employee's immediate supervisor. If the problem is not resolved with the supervisor's intervention,

the problem then goes to **Step Three** - (the Personnel Committee) and if the problem is not resolved by the Personnel Committee, the matter is brought before the whole Board (**Step Four**). Under the existing Policy and Procedure Manual each employee has the right to request the Board meet in order to discuss the situation.

The amendment to the Policies and Procedures Manual would be providing a mechanism for persons, other than the employee, who have an issue with an employee’s performance or other issues concerning an employee, to present the issue to the Supervisor or Personnel Committee.

FOTENAKES MOVED, seconded by Minaudo to accept the new “Problem Solving Procedure” in *Section VIII*. **MOTION CARRIED.**

DISCUSSION:

1. **PRATT** felt the proposed amendment clarified the issue involving the issue if the Trustees should have a problem.

ACTION OF THE MOTION:

MOTION CARRIED

NEW BUSINESS

1. **Review and Approval of MEMAC (Michigan Emergency Management Assistance Compact)**

ATTORNEY MOULTON felt Flushing Township should sign the MEMAC Resolution because any local governing body that was not going to join the Emergency Management Compact, could opt out on a thirty (30) day written notice.

The Michigan State Police would be the focal point for the program if assistance would be requested. The Compact would be an umbrella agreement which doesn’t affect, rescind, or any way modify any type of mutual aid agreements with any local governing entities. **ATTORNEY MOULTON** stated the Supervisor and Clerk needed to sign the original and there needed to be a Resolution authorizing the township to join the Compact. **FOTENAKES MOVED**, seconded by Pratt to accept the Agreement and have the Supervisor and Clerk sign the MEMAC Resolution. **MOTION CARRIED.**

TROTOGOT read the Resolution which states:

**RESOLUTION FOR
MICHIGAN EMERGENCY MANAGEMENT
ASSISTANCE COMPACT**

WHEREAS, the State of Michigan Emergency Management Act, Act 390 of the Public Acts of 1976, as amended MCL 30.401 et. seq. authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Act 390 of the Public Acts of 1976, as amended among political subdivisions within the State;

NOW, THEREFORE, BE IT RESOLVED, by the Charter Township of Flushing that in order to maximize the prompt, full and effective use of resources of all

participating governments in the event of an emergency or disaster we hereby adopt the Michigan Emergency Management Assistance Compact which is attached hereto and incorporated by reference.

ADOPTED BY: The Charter Township of Flushing Board of Trustees

DATE: May 8, 2008

I certify that the foregoing is an accurate copy of the Resolution adopted by the Charter Township of Flushing Board of Trustees on May 8, 2008.

CHARTER TOWNSHIP OF FLUSHING

DATE: May 8, 2008

BY: _____
JULIA A. MORFORD, Clerk

COMMITTEE REPORTS:

1. Police Millage

TROTOGOT stated since the Police Millage failed on May 6, 2008, **LIEPMANN, CHIEF KENNEDY**, and himself had gotten together to review the budget. Issues such as: 1) Employment; 2) Benefits; 3) Unemployment Insurance; 4) Personal and Vacation Time; etc. were discussed because the officers knew some of them would be laid off. The last date for employment would be June 13, 2008; it was recommended to extend the date to June 30, 2008.

TROTOGOT stated a flyer had been sent out to Flushing Township Residents stating what would happen if the millage failed. Some of those issues would be: 1) six (6) out of the thirteen (13) officers would be laid off; 2) there would be loss of twenty-four (24) hour police coverage; 3) there would only be one (1) patrol car on the road to cover both sides of the river; 4) there would be slower response time; 5) there wouldn't be a Resource Officer in the Middle and High School; 6) the Ident-A-Kid Program would be eliminated; 7) there would be fewer vacation and business checks; 8) the full time secretary will be reduced to part time; 9) local gun checks would be stopped; and 10) the full time detective would be the patrol officer. (**CLERK'S NOTE:** The full time detective would perform patrol officer duties.)

COMMENTS BY THE BOARD:

Some comments heard from the Board: 1) "have the police officers compromised and taken a cut until the board can revisit the situation"; 2) "offer to chair a committee to find ways to study other methods for all to keep their jobs"; 3) "decision made to place the issue on the ballot but need time to scrutinize the issue"; 4) "budget is reviewed and then goes to the Board in September; major changes are reviewed by the Board; four (4) times a year, the budget is completely reviewed; February and March the budget is reviewed line by line."

LIEPMANN presented an overhead presentation on the police budget. Some facts:

- Budget is eighty-six (86%) percent wage driven.
- .5 mil was levied for township operations; 3.4114 mils have been levied for police funding.
- The Flushing Township Board could raise the township levy from .5 mil to 1.04 mils.
- Each year police cars are sold to cab companies.
- Cost, Benefits, Insurance, etc for the three (3) officers and Administrative Secretary is \$284,000.
- Governmental Accounting Standards Board (GASB) 43 and 45 are required from the State for other post employment benefits like retiree health care and retirement. (In the year 2014 if someone should retire and if there wasn't enough

money in the retirement pool for retiree benefits, the money would have to be taken out of the General Fund).

- The health care has been \$1,094 per month for insurance for a family; by reimbursing co-pays the township has saved money.
- The township is self insured for vision and dental.
- Patrol Cruisers and Township Vehicles are tax exempt so currently saves \$.57 cents a gallon for gasoline. There is an agreement with the City of Flushing and Flushing School District to purchase gas and diesel, for the township, through the School System.

AFTER A VERY INTENSIVE DISCUSSION AS TO WHAT SHOULD HAVE BEEN DONE AND WHAT COULD BE DONE AS TO THE FUTURE OF THE FLUSHING TOWNSHIP POLICE DEPARTMENT IN ORDER TO RETAIN ALL THE COMMAND AND PATROL OFFICERS AND AT THE SAME TIME KEEP FROM RAISING TAXES FOR FLUSHING TOWNSHIP RESIDENTS A MOTION WAS MADE:

LIEPMANN MOVED, seconded by Reed that the General Fund loan the Flushing Township Police Fund \$120,000 to tie the fund over until the November 2008 Election when the 1 Mil proposal will be placed back on the ballot.

DISCUSSION:

- **FOTENAKES** wanted to know if the negotiations would be held before the November Election.
- **MINAUDO** wanted to know how far the six (6) months General Fund Balance would get the township? **LIEPMANN** stated the General Fund Balance would be reduced to \$272,000; if the proposal failed there could be a need to raise the General Fund millage a few tenths to replenish the Fund Balance but he doesn't think that would be necessary to get the General Fund Balance back up to where it should be.
- "would the 1 mil give the Police Department enough funds to pay back the loan?" **LIEPMANN** stated there would be a time frame set similar to when the Police Building was built.
- "the Police Department was started with grants, if the millage is passed, when would be the next time there would be a millage." **LIEPMANN** stated in the next five (5) years there would be attrition because one (1) maybe two (2) people would be retiring.
- "what happened if the millage doesn't pass in November?" **LIEPMANN** felt there could be such a thing that at the end of the year when the budget was reviewed there wouldn't be a deficit. There use to be a budget for roads; the current road budget doesn't have enough money to pay for roads. **MINAUDO** wanted to know if Deland and Carpenter Roads would ever be paved as it is in very bad condition. **TROTOGOT** has asked the City to help, but was refused.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Minaudo, Pratt, Reed, Morford, Liepmann, Fotenakes, and Trotogot

NAYS: 0 MOTION CARRIED.

2. **Plante and Moran Audit Report:** The audit will be done June 2008.

3. **F.A.N.G.:**

TROTOGOT stated F.A.N.G. had presented a check to Flushing Township for 2006-2007 Forfeiture Returns.

REPORTS:**1. Building Inspector's Report:** Reviewed and Accepted.**BUILDING PERMITS ISSUED:**

NEW HOMES	1
ACCESSORY BUILDINGS	2
DECKS	0
REMODELING	0
ADDITIONS	1
GARAGES	0
FENCE PERMITS	3
ROOF REPAIR	0
POOL	0
COMMERCIAL	0
SIGN	0
TOTAL PERMITS ISSUED	7
PERMIT VALUATION FOR APRIL 2007	\$ 274,800
PERMIT VALUATION FOR APRIL 2008	329,640
PERMIT FEES COLLECTED FOR APRIL 2008	\$ 1,753
TRAILER INSPECTIONS (1)	50
TRASH AND RECYCLING CHARGES	0
SPECIAL USE PERMIT	0
HOME OCCUPATION PERMIT	0
EARTH REMOVAL PERMIT	0
VARIANCE REQUEST	0
REZONING REQUEST	0
CODE BOOKS	0
FOR A TOTAL OF	\$ 1,803
CONSTRUCTION TO DATE APRIL 2007	852,010
CONSTRUCTION TO DATE APRIL 2008	493,000
FOR A DECREASE OF	\$ 359,010

**OPEN FOR PUBLIC COMMENTS:
CLOSED FOR PUBLIC COMMENTS**

BOARD COMMENTS:

None

**THE NEXT BOARD OF TRUSTEES MEETING IS SCHEDULED FOR
THURSDAY, JUNE 12, 2008 AT 7:00 P.M.**

ADJOURNMENT: Due to lack of further business, **TROTOGOT** adjourned the meeting at 10:15 p.m.

JULIA A. MORFORD, Clerk

ANDY TROTOGOT, Supervisor

APPROVED DATE: _____

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