



**Page 2**, “Board Comments and Concerns”, letter d., “the library has been . . . should have been” **changed to** “the library has been a joint venture between the City of Flushing and Flushing Township; the Duramold was the size then that it currently is today.” Letter f. “not in favor . . . did not know the whole story” **changed to** “not in favor of placing the matter on the ballot and subjecting the residents to vote for something which the Board of Trustees did not believe in ourselves.”

**Page 3**, Last Paragraph on the Page, “Morford stated if . . . solid and good” **changed to** “Morford stated if the libraries were going to be maintained for future generations, they needed to be solid and good. More research was needed.” Letter c. “the decision of the issue . . . to tell individuals how to vote.” **changed to** “the decision of the issue should be left up to the voters and Pratt doesn’t feel that he is not in a position to not give individuals the chance to vote.” Letter e. before construction, there needed. . . bonds would also be available” **changed to** “before construction, there needed to be an estimate in writing as to where the construction would not exceed the price; performance bonds would also be available.”

**ACTION OF THE MOTION:**  
MOTION CARRIED

**APPROVAL OF BILLS: PRATT MOVED**, seconded by Reed to approve the payment of the bills as listed.

**DISCUSSION:** (A) **PRATT** inquired as to laser checks for the checking account. **LIEPMANN** stated the tax account has been converted to laser checks; the checks have a special code in the paper to prevent copying of the checks. (B) **FOTENAKES** commented that she had seen a special on the television regarding a recall on the tires for the Crown Victoria cars. (The steel wheels would crack). If the Police Officers were in a chase or anything, the tires would blow out and could cause serious damage. **FOTENAKES** recommended looking into the matter with the Police Department.

**ACTION OF THE MOTION:**  
ROLL CALL VOTE:

AYES: Fotenakes, Minaudo, Pratt, Reed, Morford, Liepmann, and Trogotog  
NAYS: 0 MOTION CARRIED.

**UNFINISHED BUSINESS:**

**1. Revised Employee Application Forms**

(A) **ATTORNEY MOULTON** stated there had been an issue regarding Flushing Township hiring an independent contractor. As the result of the issue, a Committee was formed. The Committee reviewed the Employment Application Forms which are currently being used in both the Police Department, for the hiring of Police Personnel, and by the Township in general for the hiring of general employees.

**ATTORNEY MOULTON** reviewed the State laws. There were certain questions in both of the “old” Employment Application forms that sought protected information that could not, as perspective employers, ask perspective employees. The questions had been discussed by the Committee. Both Police Chief **DOUG KENNEDY (CHIEF KENNEDY)** and **MORFORD** took each of the existing Employment Application Forms, with the information that had been discussed by the Committee, and revised the forms by eliminating the questions that sought information that could not be asked; **ATTORNEY MOULTON** then reviewed the revised forms. The revised forms now satisfied the requirements of both the State and Federal Law; they do not seek improper information.

The Police Department by specific rules can inquire as to arrests, even if there isn't a conviction if the perspective employee is going to be a Police Officer. There is an exception for Political Entities but it would be safer not to ask the question.

**PER ATTORNEY MOULTON**, the forms as revised are now in satisfactory form.

**(B) Hiring of Independent Contractors**

**PER ATTORNEY MOULTON** there isn't a specific law regarding what can be asked to an independent contractor. There is a brief policy with regard to the retention of an independent contractor when the township has been required to submit bids as opposed to hiring of an individual. Currently, the policy is in place and doesn't need to be revised.

For future references, when looking to hire either an employee or an independent contractor, the appropriate forms must be used. The application process has to be completed before anyone can be brought on board. Each (Police Department and General Office) of the application forms has attached an *Authorization for Release of Information*. If a large group has been screened, and the number has been narrowed down to five (5) or less perspective applicants, the second phase would be in order and the perspective applicants should fill out the Employee Application Form. The background check could then be conducted. All the steps must be completed before a commitment is made and someone is brought on board either as an employee or an independent contractor. If the process has been followed, there should not be any problems.

A Motion was not in order.

**NEW BUSINESS:**

**1. Discussion Regarding Beacon Flasher Cost Agreement at Coldwater Road and McKinley Road, Flushing**

**TROTOGOT** stated that he had been contacted by the Genesee County Road Commission (Road Commission) regarding the replacement of the flashing light at the corner of McKinley Road and Coldwater Road (Flushing Township) at a cost of \$7,000 with each entity paying one-half of the cost. No action was taken on the matter because the flasher is still working.

**2. Flushing Township Services Shared or Contracted**

**LIEPMANN** stated there were fifteen (15) items that Flushing Township shares with other entities. Michigan's **GOVERNOR GRANHOLM** has mentioned the state shared revenue for each municipality was going to be based on how many services were shared with other municipalities. The list was provided by **LIEPMANN** and was for informational purposes only. **FOTENAKES** inquired as to how many services could be shared. **LIEPMANN** stated they are pushing for Fire Departments, which Flushing Township has contracted with them (Fire Department); the Police Department has not been brought up as of yet. **PRATT** stated wasn't there a percentage the State wanted? **LIEPMANN** stated that Governor Granholm had stated that if the municipality met certain criteria it would increase the municipalities state share by three and one-half (3 1/2 %). (This has not been approved).

**3. Genesee County Bar Association 2007 Law Day Proclamation**

**TROTOGOT** stated the Genesee County Bar Association would like for the different townships to supply a Resolution to recognize May 1, 2007 as Law Day. **FOTENAKES MOVED**, seconded by Minaudo to approve the Resolution for the 2007 Law Day.  
MOTION CARRIED.

**4. Approval of Attendance to the MTA Seminar “Tune Into Michigan’s New Cable Franchising Law”**

Originally **TROTOGOT, LIEPMANN AND Deputy Supervisor PAT DROZDROWSKI (DROZDROWSKI)** had planned to attend the Michigan Townships Association (MTA) Seminar entitled “Tune Into Michigan’s New Cable Franchising Law” on Thursday, March 22, 2007 at Mt. Pleasant at an early bird cost of \$70 each. **LIEPMANN** and **DROZDROWSKI** withdrew their requests to attend the seminar. **FOTENAKES MOVED**, seconded by Morford to allow Trotogot to attend the MTA Seminar at a cost of \$70.

ROLL CALL VOTE:

AYES: Minaudo, Pratt, Reed, Morford, Liepmann, Fotenakes, and Trotogot

NAYS: 0 MOTION CARRIED.

**5. Approval of Attendance for Three (3) Office Employees to Attend an Excel Computer Class**

**LIEPMANN** stated the Water Department and the Tax Department were changing to the Excel Computer Software Program so there would be an Excel Spreadsheet at the end of each week and each day. Some of the employees that are working with both the water and tax department are not familiar with the Excel Program and need to attend a class.

Since there are three (3) employees, permission is requested to send Brook Terryah (Water Department) to *Excel Basics* on Wednesday, May 9<sup>th</sup> and *Excel Beyond the Basics* on Thursday, May 10, 2007; Tracy Rosencrantz (Receptionist/Qualified Voter Files) the *Excel Basics* on Wednesday, May 9<sup>th</sup>; and Karla Carpenter (Bookkeeper) the *Excel Beyond the Basics* on Thursday, May 10, 2007. The township would only be paying for two (2) individuals but three (3) individuals would be receiving the benefits. The cost would be \$256.00. **LIEPMANN MOVED**, seconded by Fotenakes to approve for the three (3) individuals to attend the Excel Classes.

ROLL CALL VOTE:

AYES: Pratt, Reed, Morford, Liepmann, Fotenakes, Minaudo, and Trotogot

NAYS: 0 MOTION CARRIED.

**6. Wireless Genesee**

**MORFORD** had contacted the Genesee County Planning Commission to get an update of the Wireless Genesee Internet Services, and was informed the Request for Proposals (RFP) was being redrafted and after completion the County would then go out for bids. **LIEPMANN** stated the County wanted to use the municipality buildings for antenna purposes. **MORFORD** stated updates would be given when received from Genesee County.

**7. Senior Center Grant Request**

**LIEPMANN** stated he had been informed by the Genesee County Board of Commissioners (Board of Commissioners) that each Senior Center in Genesee County had to fill out the *Genesee County Senior Citizens Services 2007 Base Grants Program* packet before the County would give the Senior Centers the money which the taxpayers have been paying out of their taxes at .7 mils. The funds were supposed to go to the Senior Centers without any strings attached. **LIEPMANN** stated, it was his opinion, that when the .7 mils were approved in August 2006, it would take the place of local municipalities funding the Senior Centers and would relieve the municipalities of budget stress. **LIEPMANN** stated Flushing Township was contributing \$196,000 toward the .7 mils; the City of Flushing would be contributing almost the same amount. The total would be \$400,000 of which Flushing would be giving \$151,000. The Board of County Commissioners would be keeping the rest and distribute as to where they see fit as to where they would like it; \$2.5 million of the \$7.8 million would be used for Senior Citizen Centers and the rest would be distributed to the discretion of the Board of County Commissioners. If the municipalities do not agree to give the Centers a certain amount of dollars, the Centers won’t get the \$151,000. **FOTENAKES** wanted to know if the Genesee County municipalities could contact MTA and see if the issue of the Senior Citizens was a case of “over governing”. **TROTOGOT** stated all the Supervisors had gotten together and wanted to do certain things but it was deemed necessary to wait.

**LIEPMANN** stated Flushing Township had to continue the funding for the 2006-2007 fiscal years and the funding for 2007-2008 would be coming up April 1, 2007 has to be as much money plus whatever the increase is in the tax levy.

The recommendation would be to approve the Resolution Committing Charter Township of Flushing for Funding of the Flushing Area Senior Centers, Inc. and the money would be put in the budget; the issue would be sorted out at a future date.

**8. Senior Center Resolution**

**A RESOLUTUION COMMITTING  
CHARTER TOWNSHIP OF FLUSHING  
FOR FUNDING OF  
FLUSHING AREA SENIOR CITIZENS, INC.**

**WHEREAS**, Genesee County voters have approved a tax to be used for the purpose of providing quality services to the aging population of Genesee County; and

**WHEREAS**, the Genesee County Board of Commissioners has designated Senior Centers as the focal points of access to Senior Citizens for services and activities within communities; and

**WHEREAS**, for 2007, the Genesee County Board of Commissioners has established a Base Grant Application Process, through which the operating entity of a recognized Senior Center may request a Base Grant of \$151,673.00 for Center operational expenditures during the remainder of the Fiscal Year ending September 30, 2007; and

**WHEREAS**, the 2007 Base Grant Application requires that the total of the funding that was provided for a Center by Cities, Townships, Villages, School Districts, and other local units such as Metropolitan Districts (“Local Units of Government”) from property tax revenues, in the Center’s current Fiscal Year at least equal the total of such funding that was provided in the Center’s last Fiscal Year concluding on or before December 31, 2006, increased, however, by any percentage by which taxable values have increased since that previous Fiscal Year; and

**WHEREAS**, the Governing Body of the Charter Township of Flushing intends that this requirement for a 2007 Base Grant for the Flushing Area Senior Center, Inc. will be satisfied.

**NOW THEREFORE, BE IT RESOLVED**, that the Governing Body of the Charter Township of Flushing has provided, or commits to provide for the Flushing Area Senior Center, Inc., for that Center’s current Fiscal Year, from property tax revenues of the Charter Township of Flushing, the sum of \$ 8,500.00.

**CHARTER TOWNSHIP OF FLUSHING**

**LIEPMANN MOVED**, seconded by Pratt that, under duress from the Genesee County Board of Commissioners, to approve the Resolution Committing Charter Township of

Flushing for Funding of the Flushing Area Senior Citizens, Inc. for the 2006, 2007 and 2008 budget.

ROLL CALL VOTE:

AYES: REED – YES: “felt it was a blackmail resolution but for the sake of the Seniors, voting “yes” so the Senior Center would get the money; the information should have been given to everyone before the Senior Millage was placed on the ballot; to give the information after everything was all said and done was blackmail.”

MORFORD: YES: “felt all the information should have been given to the public before the millage was passed.”

LIEPMANN: YES: “for all the same reasons as mentioned.”

FOTENAKES: YES: “the Genesee County Board of Commissioners had an obligation to give more information and logical reasons why they are doing the situation a certain way.

MINAUDO: YES: “hoped every Senior in the Township would write a letter to the County Board of Commissioners expressing their concerns.”

PRATT: YES: “his feelings bear the rest of the Boards standing on the situation.”

TROTOGOT: “totally unethical by the Board of County Commissioners. The way in which County Commissioner Rose Bogardus has talked to everyone has been wrong in telling everyone that she will spend the money where she wants to.”

NAYS: 0 MOTION CARRIED.

**9. Joint Flushing Township Board of Trustees/City of Flushing Council Meeting to be held on Wednesday, March 28, 2007 at 7:00 p.m.**

TROTOGOT stated the Council for the City of Flushing would like to have a Joint meeting with the Charter Township of Flushing Board of Trustees on either Wednesday, March 28 or Thursday, March 29, 2007 at 7:00 p.m. at the Township. It was determined to have the Joint Meeting on Wednesday, March 28, 2007 at 7:00 p.m. There would only be discussions as to how to improve the municipalities; decisions would not be made. The meeting is open to the Public per the Open Meetings Act.

TROTOGOT stated there was a lot of talk within the Genesee County Metropolitan Alliance as well as the Michigan Townships Association that some regional planning needed to be done between municipalities.

**10. Joint Flushing Township Planning Commission/City of Flushing Planning Commission on Monday, April 16, 2007 at 7:00 p.m.**

TROTOGOT stated there would be a Joint Planning Commission Meeting between the Charter Township of Flushing and the City of Flushing on Monday, April 16, 2007 at 7:00 p.m. PRATT stated that he would not be available to attend the meeting. The meeting is open to the Public per the Open Meetings Act.

**COMMITTEE REPORTS:**

**1. Water Department Committee Report**

LIEPMANN stated in the past Water Shut-Off Notices had been sent to individuals who had gotten in arrears on their water bills. Shut-off Notices will be eliminated due to a new Water System which Genesee County has changed to. With the new system, the water bills would be placed on the Tax Roll if an individual was six (6) months or more in arrears before the Summer Property Tax Statement was sent out; the amount would automatically be placed on the Tax Roll and a letter of notification would be sent to the individual. The water bill would be “zeroed” out but there would be a lien on the individual’s property tax statement. Anyone six (6) months or more in arrears on the Winter Tax Statement, would go through the same process. Other townships have the same system with water shut-offs and by placing the arrears on the tax roll, because of shut-offs being so expensive to handle.

**FOTENAKES** stated the City of Flint has had the same procedure for their water/taxes for a number of years; it goes with the land with rental properties. **ATTORNEY MOULTON** stated that in the City of Flint if you want water in your name and you currently have an unpaid water bill, even if it has already gone to taxes, the individual could not get a new account opened in their name until the prior bill was paid. Flushing Township doesn't have a way of sorting out rental homes. **FOTENAKES** stated that due to individuals not being able to sell their homes, there would be a lot more renters in the township.

**REED** wanted to know what would happen if someone didn't pay their water bill and it went onto their tax statement which would be on there for six (6) months or until the taxes were paid, could the individual come into the office between the particular times and pay the amount due. **LIEPMANN** stated once the amount was on the tax statement, the individual would have to pay the amount with the tax bill. The Township would notify the individuals because Flushing Township ordinance states June 1<sup>st</sup> for the notification of water and August 1<sup>st</sup> for the sewer, which went into effect in 1980 so on June 1<sup>st</sup>, if there was an unpaid balance, the resident would be notified the water bill was six (6) months or more in arrears and had been placed on the tax roll as a lien; the property tax statement would come out in July. If the resident wanted to pay the water bill in June, it would not be on their taxes. The same system would apply for the Winter Taxes. There would automatically be a "zero" balance for the township as soon as the water bill amount went on the tax roll.

**REED** wanted to know if Flushing Township could print our own water bills with the Excel Software Program. **LIEPMANN** stated the Bookkeeper and himself would be checking with other township as to the process because other townships print their own water bills.

**2. Budget Amendments**

**LIEPMANN** stated there were several changes in the budget but as long as there wasn't more than ten (10%) percent in any cost center, the Board of Trustees has given the Treasurer the authorization to make any changes. Three (3) items had more than a ten (10%) percent change:

1. PAGE 2: Elections – change of the Amended Budget for 03/31/07 due to the cost of changing polling locations \$19,000.
2. PAGE 3: Accounting – Salary: amended budget for 03/31/07 would be \$72,000; the Proposed Budget for 03/31/08 would be \$35,000.
3. PAGE 5: Public Service - Building Inspector – transfer of \$50,000 to the Amended Budget of 03/31/07 to \$55,000. The Building Inspector's Fund would be separate from the General Fund.
4. PAGE 5: Public Service – Library/Senior Center Operation: Proposed Budget 03/31/08 changed to 11,500; Senior Citizens – Van Expense Proposed Budget for 03/31/08 changed to \$2,700.

**LIEPMANN MOVED**, seconded by Fotenakes to approve the changes as presented.

ROLL CALL VOTE:

AYES: Morford, Liepmann, Fotenakes, Minaudo, Pratt, Reed, and Trogot

NAYS: 0 MOTION CARRIED.

**REPORTS:**

1. **Building Inspector's Report for February 2007:** Reviewed and Accepted.

**BUILDING PERMITS ISSUED:**

NEW HOMES	0
ACCESSORY BUILDINGS	0
DECKS	0
REMODELING	1
ADDITIONS	0

GARAGES		0
FENCE PERMITS		0
ROOF REPAIR		0
POOL		0
COMMERCIAL		0
SIGN		0
<b>TOTAL PERMITS ISSUED</b>		<b>1</b>
PERMIT VALUATION FOR FEBRUARY 2006	\$	850,015
PERMIT VALUATION FOR FEBRUARY 2007		14,110
<b>PERMIT FEES COLLECTED FOR FEBRUARY 2007</b>		<b>\$ 71</b>
TRAILER INSPECTIONS (3)		150
TRASH AND RECYCLING CHARGES		0
SPECIAL USE PERMIT		0
HOME OCCUPATION PERMIT		0
EARTH REMOVAL PERMIT		0
VARIANCE REQUEST		0
REZONING REQUEST		0
CODE BOOKS		0
<b>FOR A TOTAL OF</b>		<b>\$ 221</b>
CONSTRUCTION TO DATE FEBRUARY 2006		1,094,385
CONSTRUCTION TO DATE FEBRUARY 2007		169,230
<b>FOR A DECREASE OF</b>		<b>\$ 925,155</b>

Respectfully submitted by:  
**JERALD W. FITCH**, Building Inspector

**PUBLIC COMMENTS:**

**7:55 P.M. OPEN FOR PUBLIC COMMENTS**

1. **David Pajtas, 5475 Deland Road, Flushing** – “is the Joint March 28, 2007 meeting open to the public; what is the reason for everyone’s taxes going up?”  
**LIEMANN** stated that under Proposal A, if the taxable value and the assessed value were the same then the taxable value would go down because the assessed value had went down. If the taxable value was lower than the assessed value, which has been the norm, then the increase in taxes would be five (5%) percent or the Cost of Living, whichever would be less.

2. **David Pajtas, 5475 Deland Road, Flushing** – “wanted to know the status on the Motor Carrier Safety Act.” **TROGOT** stated at the present it was on hold; the sand and gravel trucks were the trucks that were normally overweight. **MINAUDO** stated the trash trucks were also a big problem. Pajtas stated there was also a problem with school buses. **TROGOT** stated the weight restrictions were on. Drozdowski stated the Genesee Immediate School District buses were the worst buses for speeding.

**8:00 P.M. CLOSED FOR PUBLIC COMMENTS**

**BOARD COMMENTS:**

1. **FOTENAKES** stated that since the Special Board of Trustees Meeting regarding the millage for the former City of Flushing Hall Offices, she has pulled Flushing Buildings and Commercial Property to see the difference between \$1.8 Million and finding another structure. **FOTENAKES** stated she had heard the Church behind the former Flushing City Hall was for sale at \$500,000 plus.
2. **REED** stated there were seven (7) and possibly eight (8) libraries in Flushing with all the schools, the City Library, etc.

**THE NEXT BOARD OF TRUSTEES MEETING IS SCHEDULED FOR THURSDAY, APRIL 12, 2007 AT 7:00 P.M.**

**ADJOURNMENT:** There being no further business matters, **TROTOGOT** adjourned the meeting at 8:00 p.m.

\_\_\_\_\_  
JULIA A. MORFORD, Clerk

\_\_\_\_\_  
ANDREW TROTOGOT, Supervisor

APPROVED DATE: \_\_\_\_\_

03/08/07 Regular