

# CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

P (810) 659-0800 F (810) 659-4212

www.flushingtowship.com

## REGULAR BOARD MEETING MINUTES

DATE: MARCH 14TH, 2024 TIME: 7:00 P.M.

### ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

### TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Sharilynn K. Willette

### I. DATE AGENDA POSTED: MARCH 11TH, 2024

II. MEETING CALLED TO ORDER at 7:00 P.M. by SUPERVISOR THORSBY with Roll Call and the Pledge of Allegiance to the American Flag

ROLL CALL: Thorsby, Meinburg, Peck, Bain, Minarik, Upleger and Willette

MEMBERS ABSENT: NONE

OTHERS PRESENT: Ten (10)

### APPROVAL OF AGENDA FOR MARCH 14<sup>TH</sup>, 2024.

TEASURER PECK MOVED, supported by Clerk Meinburg to approve the agenda.

THE MOTION CARRIED.

### APPROVAL OF PREVIOUS MINUTES for February 8<sup>th</sup>, 2024.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approved February 8<sup>th</sup>, 2024 Minutes.

THE MOTION CARRIED.

### APPROVE PAYMENT OF BILLS LISTED.

TRUSTEE PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

### ACTION ON MOTION

#### ROLL CALL VOTE:

AYES: Minarik, Upleger, Thorsby, Bain, Peck, Meinburg and Willette

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY

### III. PUBLIC COMMENTS:

OPEN TO PUBLIC COMMENT at 7:06 P.M.

No comments made.

CLOSED PUBLIC COMMENT at 7:07 P.M.

**IV. UNFINISHED BUSINESS:** None

**V. NEW BUSINESS:**

1. PUBLIC HEARING for BUDGET OF FISCAL YEAR 2024-2025 - Supervisor Thorsby

Supervisor Thorsby went over the new layout and briefly explained the BUDGET OF FISCAL YEAR 2024-2025.

**OPEN FOR PUBLIC HEARING** at 7:08 P.M.

No public comments.

**CLOSED PUBLIC HEARING** at 7:09 P.M.

2. Possible Motion on RESOLUTION 24-04 GENERAL APPROPRIATION ACT BUDGET OF FISCAL YEAR 2024-2025 - Supervisor Thorsby

**CLERK MEINBURG MOVED**, supported by Trustee Willette to adopt RESOLUTION 24-04 GENERAL APPROPRIATION ACT BUDGET OF FISCAL YEAR 2024-2025.

After much discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE**

**YAYS:** Minarik, Upleger, Thorsby, Bain, Peck, Meinburg and Willette

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED UNANIMOUSLY.**

3. Discussion and possible motion on RESOLUTION 24-05 MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT APPLICATION for a kayak launch. – Supervisor Thorsby

The matching funds were discussed for the grant. Funds would be comprised of CBDG funds and donation from anonymous resident.

After further discussion the following motion was made.

**CLERK MEINBURG** moved, supported by Trustee Bain to approve RESOLUTION 24-05 MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT APPLICATION for a kayak launch.

**ACTION ON MOTION**

**ROLL CALL VOTE**

**YAYS:** Thorsby, Willette, Minarik, Upleger, Peck, Meinburg and Bain

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

4. Discussion and possible motion on RESOLUTION 24-06 A RESOLUTION PERTAINING TO CHANGES IN LIGHTING SERVICE CONTRACT BETWEEN

FLUSHING CHARTER TOWNSHIP AND CONSUMERS ENERGY COMPANY for  
Hidden Lake Subdivision Street Light at \$1890.00 – Supervisor Thorsby

**TREASURER PECK** moved, supported by Trustee Willette to approve  
RESOLUTION 24-06 A RESOLUTION PERTAINING TO CHANGES IN LIGHTING  
SERVICE CONTRACT BETWEEN FLUSHING CHARTER TOWNSHIP AND  
CONSUMERS ENERGY COMPANY for Hidden Lake Subdivision Street Light at \$1890.00

After some discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE**

**YAYS:** Bain, Willette, Minarik, Meinburg, Thorsby, Upleger and Peck.

**NAYS:** None

**ABSENT:** None

5. Discussion and possible motion on Calcium Chloride proposal from Genesee County Road Commission. – Supervisor Thorsby

**Clerk Meinburg** moved, supported by Treasurer Peck to approve  
Calcium Chloride proposal from Genesee County Road Commission.

Supervisor Thorsby mention that there may not be 3 full applications because of the rain already received. Dust has not become an issue yet.

After some discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE**

**YAYS:** Upleger, Thorsby, Willette, Meinburg, Minarik, Peck and Bain

**NAYS:** None

**ABSENT:** None

**THE MOTION WAS CARRIED UNANIMOUSLY.**

**VI. REPORTS:**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
Zoning and Code Enforcement Report  
Fire Department Report  
FANG Activity Report

All reports were gone over in detail by Supervisor Thorsby.

2. Clerk's Report – Clerk  
Update on February 2024 election and upcoming 2024 elections.  
Report attached.

## **FEBRUARY ELECTION**

## *A SUMMARY AND THANKS FROM THE CLERKS DESK*

I would like to thank everyone that made the February 2024 election successful. The election team for Flushing Township consists of Flushing Township office staff, Police Department and the election workers listed below:

Courtney Sias  
Sue Belcher  
Jennifer Davidek  
Kayle Terryah  
Paul Bosak  
Margaret Northrup  
Carol Pattillo  
Jonathan Trantham  
Valarie Lanxton  
Christine Young  
Barbara Pethers  
William Vettel  
Bruce Kuechnemund  
Carol Kneeshaw

Goerge Marzonie  
Jean Flader  
Sheryl Henderson  
Mike Stanton  
Gatlin Meinburg  
Colleen Cain  
Alexis Goodman  
William Westenbarger  
Julie Hartman  
Vince Pattillo  
Christine Andrews  
Joyce Wilson  
Joan Henderson  
Mary Voigt

Karen Czarnecki  
Sandra Snyder  
Leisa Pertler  
James Bowers  
Ann Vettel  
Willow Krawczyk  
Maryanne Brady  
Sandra Murphy  
Terry Pattillo  
Judy Stutzman  
Janet Surface  
Kathy Valasek  
Joan Stone

An election season consists of 1425 hours of prep work 60 days prior to election day by office staff. 9 Days of Early Voting Precinct inspectors worked a total of 360 hours. Election Day precinct Inspectors worked a combined 464 hours. This election team worked a total of 2249 hours to provide Flushing Township residents this valuable service. The February Presidential Primary 2024 cost over \$17,000.

## **CHARTER TOWNSHIP OF FLUSHING**

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March 6, 2024

Dear Election Team Member:

This first election, February Presidential Primary, was a big one with many changes and additional work with 9 Days of Early Voting. Overall, the process went well for the first time doing it and election day was a great success. We balanced and was checked into the county by 10:40 p.m. election night, which is a great time. Even though I appreciate the day ending early, more importantly having everything balanced is where we are most successful. The remarks in the pollbook and everything filled out and sealed properly is GREATLY APPRECIATED. I did have a couple questions from the County Board of Canvassers but all the notes made it easier to answer and satisfy the questions.

I appreciate all of you that have been doing elections for a while. Your experience is invaluable. For the new inspectors, I am excited to have you join the team and help provide our community this very important service. I also appreciate the few individuals that stepped up into new position this election. The extra training and additional effort required to take this new responsibility has not gone unnoticed. This 9 Days of Early Voting took a total of 32 election workers and election day involved 38 election workers. The whole election process is a minimum of 60 day process involving election workers, office staff, police officers and the various churches used for election day. I

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appreciate everybody's team efforts and dedication to the Flushing Township community through the election process. I could not do my job effectively without the help of everyone involved.

Looking forward, Flushing Township has 3 more elections this year. These are dates to keep in mind:

Tuesday, May 7, 2024 – school election

Tuesday, August, 2024 – Local Primary

Tuesday, November, 2024 – Presidential Election

Also with 3 election days, 2 of these include 9 days of early voting. All of these 9 days of early voting will be held at the Township hall from 9am to 5pm.

Saturday, July 27 to Sunday, August 4, 2024

Saturday, October 26 to Sunday, November 3, 2024

Please mark you calendars. If you have any days that you are NOT available, please contact me as soon as possible as I am already setting up the schedules. About half of the election inspectors need to be recertified before the August election. A schedule will be sent to the individual that this affects.

**ONCE AGAIN, THANK YOU FOR YOUR DEDICATED WORK AND GREAT JOB!**

Wendy D. Meinburg  
Flushing Township Clerk  
810-659-0800  
clerk@flushingtwp.org

3. Treasurer's Report – Treasurer  
Financial Report February 2024  
Water Report

Treasurer Peck went over all reports in detail.

4. Flushing Township Police Department – Chief

Officer Hough briefly went over the Flushing Township Police Department stats.

## **VII. PUBLIC COMMENTS:**

**Open to public comments** at 7:49 P.M.

Superintendent of Flushing Schools Mr. Shanafelt and resident Mark Morrison briefly spoke in favor of the school bond.

**Closed public comments** at 8:00 P.M.

## **VIII. BOARD COMMENTS**

Trustee Bain mentioned he will be circulating petition for renewable energy initiative to be placed on November ballot.

## **IX. NEXT REGULAR MEETING:**

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APRIL 11TH, 2024 AT 7:00 P.M.

**X. ADJOURNMENT**

**TRUSTEE BAIN MOVED**, supported by Trustee Minarik to adjourn the meeting at 8:40 P.M.

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WENDY D. MEINBURG, Clerk

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APPROVED DATE

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FREDERICK R. THORSBY, Supervisor