

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES

DATE: JANUARY 12, 2023

TIME: 7:00 P.M.

PHONE: 810-659-0800

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WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby
CLERK: Wendy D. Meinburg
TREASURER: Terry A. Peck

TRUSTEES:

William Bain
Linda Minarik
William L. Westenbarger
Sharilynn K. Willette

TOWNSHIP ATTORNEY:

MATTHEW S. MCKONE PLLC
6258 W. Pierson Road
Flushing, MI 48433
810-410-4204

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Willette, Thorsby, Peck, Westenbarger, Bain, Minarik, Meinburg. Attorney Matt McKone was also present.

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Eight (8)

APPROVAL OF AGENDA FOR JANUARY 12, 2023.

TREASURER PECK MOVED, supported by Trustee Willette to approve the agenda for January 12, 2023.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF DECEMBER 8, 2022.

CLERK MEINBURG MOVED, supported by Trustee Willette to approve the minutes of the December 8, 2022 Board Meeting as corrected.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Trustee Willette to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Minarik, Westenbarger, Thorsby, Bain, Peck, Meinburg, Willette

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

III. PUBLIC COMMENTS:

OPEN FOR PUBLIC COMMENTS: 7:03 P.M.

No comments were made.

CLOSED FOR PUBLIC COMMENTS: 7:04 P.M.

IV. UNFINISHED BUSINESS:

None

V. NEW BUSINESS:

1. Motion to appoint Michael Moon for the Planning Commission.

Supervisor Thorsby stated that the position was vacated due to illness and the position would be a partial term, two years long, when filled. Michael Moon was present and did answer questions presented by Trustee Willette.

TREASURER PECK MOVED, supported by Trustee Bain to approve appointment of Michael Moon to the Planning Commission.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Willette, Minarik, Westenbarger, Peck, Meinburg, Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

2. Motion to approve the purchase of drones for the Township Police Department.

Chief VanAlstine was present and was accompanied by Matt Rybar, the Vice President of Unmanned Vehicle Technologies. Chief VanAlstine spoke briefly about a recent incident that, with the help of a drone, was a fast and successful rescue. Matt Rybar brought the proposed purchase model, M30T, for the board members to see. Trustee Bain stated that there should be guidelines adopted for use to protect the privacy of the residents. Trustee Bain gave a copy of some guidelines to consider adopting when putting together the drone use guidelines.

TRUSTEE BAIN MOVED, supported by Trustee Minarik to approve the purchase of drones recommended by Chief VanAlstine for the Township Police Department.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Bain, Willette, Minarik, Meinburg, Thorsby, Westenbarger, Peck

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

3. Motion to approve the proposal from BS&A for their online bill payment and building permit systems.

There was a short discussion about the proposal.

TRUSTEE MINARIK MOVED, supported by Trustee Willette to discuss the proposal.

After further discussion, Trustee Minarik amended the previous motion to what follows.

TRUSTEE MINARIK AMENDED THE MOTION, supported by Trustee Willette to approve the proposal from BS&A for their online bill payment and building permit systems.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Westenbarger, Thorsby, Willette, Meinburg, Minarik, Peck, Bain

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

4. Motion to approve the quarterly budget ending December 2022.

After a brief discussion, the following motion was made.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the quarterly budget ending December 2022.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Westenbarger, Minarik, Willette

NAYS: None

ABSENT: None

THE MOTION CARRIED UNANIMOUSLY.

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
Monthly Code Enforcement Report

Fire Department Report
FANG Activity Report

Supervisor Thorsby updated the board about the new salt spreader, generators being delivered soon, and the proposed floor plans for the office by H2A.

2. Clerk's Report – Clerk

Clerk Meinburg discussed that the new Deputy Clerk had begun elections training through courses provided by the Bureau of Elections. Clerk Meinburg also shared that she and the Deputy Clerk had attended a meeting with the new County Clerk with a few other local clerks. At the meeting they discussing the new election processes and growth opportunities for the relationship between county and city/township clerks.

3. Treasurer's Report – Treasurer
Water Report
Financial Report December 2022

Treasurer Peck commented on the two properties the Township had recently acquired and that there are already interested buyers. Treasurer Peck also gave a brief financial report.

4. Flushing Township Police Department – Chief VanAlstine

Chief VanAlstine commented that his teams have been working hard. Trustee Willette asked about an increase of EMS assists and Chief VanAlstine confirmed that they have increased.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 8:09 P.M.

No comments were made.

CLOSED FOR PUBLIC COMMENTS: 8:10 P.M.

VIII. BOARD COMMENTS:

Trustee Bain asked if there was progress made on the school crossings and Supervisor Thorsby replied that nothing had been done yet but it would require more work to get things pushed farther along.

Trustee Minarik stated a township citizen asked about the burned-out street lights. Supervisor Thorsby said that citizens can self-report outages to Consumers Energy and that we are currently following up with Consumers about many reported outages that have remained unaddressed for months.

IX. NEXT REGULAR MEETING: February 9, 2023

X. ADJOURNMENT

TRUSTEE WESTENBARGER MOVED, supported by Trustee Minarik to adjourn the meeting at 8:13 P.M.

THE MOTION CARRIED UNANIMOUSLY.

WENDY D. MEINBURG, Clerk

FREDERICK R. THORSBY, Supervisor

APPROVED DATE _____

RECORDING SECRETARY: Makenzie Dearlove, Deputy Clerk
01/12/2023