

CHARTER TOWNSHIP OF FLUSHING

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BOARD OF TRUSTEES MINUTES

DATE: JUNE 8, 2023

TIME: 7:00 P.M.

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES:

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

TOWNSHIP ATTORNEY:

MATTHEW S. MCKONE PLLC

117 W. Oliver Street

Owosso, MI 48867

810-410-4204

- I. **MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. **ROLL CALL:** Willette, Thorsby, Peck, Bain, and Meinburg. Attorney John Ryan was also present representing Attorney Matt McKone's office.

MEMBERS ABSENT: Westenbarger and Minarik

OTHER INDIVIDUALS PRESENT: Thirteen (13)

APPROVAL OF AGENDA FOR JUNE 8, 2023.

TREASURER PECK MOVED, supported by Clerk Meinburg to adopt the agenda for June 8, 2023.

THE MOTION CARRIED.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF MAY 11, 2023.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the minutes of the May 11, 2023 Board Meeting.

THE MOTION CARRIED.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Bain, Peck, Meinburg, and Willette

NAYS: None

ABSENT: Minarik and Westenbarger

THE MOTION CARRIED.

III. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:01 P.M.

One comment was made by Chief VanAlstine sharing that they have recently promoted Officer Jonathon Sanborn from part-time to full time and he is doing a fantastic job.

CLOSED FOR PUBLIC COMMENTS: 7:03 P.M.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

1. First Reading of the Short-Term Rental Ordinance 23-01.

TRUSTEE WILLETTE MOVED, supported by Trustee Bain to approve the First Reading of the Short-Term Rental Ordinance 23-01.

Mr. Czyzio, the Flushing Township Zoning Administrator, was asked to speak on the process of putting together this ordinance and answer any remaining questions from the Board. After further discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Willette, Peck, Meinburg, and Bain

NAYS: None

ABSENT: Minarik and Westenbarger

THE MOTION CARRIED.

2. Motion to consider the resignation of Trustee William L. Westenbarger.

TREASURER PECK MOVED, supported by Trustee Willette to accept the resignation of Trustee William L. Westenbarger.

Supervisor Thorsby explained that Trustee Westenbarger wrote him a letter stating he would like to step down from his current position as Trustee on the Board. After many comments were made by the Trustees speaking on the work Trustee Westenbarger took place in for the community, the following motion was made.

ACTION ON THE MOTION

AYES: 5

NAYS: 0

ABSENT: 2

THE MOTION CARRIED.

3. Resolution in recognition of Trustee William L. Westenbarger.

CLERK MEINBURG MOVED, supported by Treasurer Peck to commemorate the service of Trustee William L. Westenbarger for Flushing Township from 2016 to 2023.

Supervisor Thorsby explained that the Clerk wrote up a resolution to commemorate Trustee Westenbarger's time in office at Flushing Township. After some comments from the Board, the following motion was made.

ACTION ON THE MOTION

AYES: 5

NAYS: 0

ABSENT: 2

THE MOTION CARRIED.

4. Appointment of New Board of Trustees member.

TRUSTEE WILLETTE MOVED, supported by Clerk Meinburg to approve the appointment of Joshua Upleger to serve on the Board of Trustees through the remainder of Trustee Westenbarger's term.

Supervisor Thorsby explained that when given Mr. Westenbarger's letter of resignation he began reaching out to residents to see who would be interested in being appointed. Through many interviews, Supervisor Thorsby found candidates to serve on other commissions or committees for the Township. Mr. Upleger stood out among the interviewees as a great addition to the Board, he has lived in Flushing for many years and is a business owner. After further discussion the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Bain, Willette, Meinburg, Thorsby, and Peck

NAYS: None

ABSENT: Minarik

THE MOTION CARRIED.

5. Motion on the Catch Basin repairs proposed by the Genesee County Road Commission.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the Catch Basin repairs to be completed by the Genesee County Road Commission.

Supervisor Thorsby explained that every year the Genesee County Road Commission goes through the subdivisions and gives us a list of catch basins that need repair or maintenance.

Supervisor Thorsby stated that two of the three catch basins receiving work have been a concern for many residents for some time so this will be good for the township.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Willette, Meinburg, Peck, and Bain

NAYS: None

ABSENT: Minarik

THE MOTION CARRIED.

6. Motion on the renewal of the service agreement with Communication Technologies, Inc.

TREASURER PECK MOVED, supported by Trustee Bain to approve the renewal of the service agreement with Communication Technologies, Inc.

Supervisor Thorsby stated that the maintenance contract for the phone system at the township was up for renewal. Supervisor Thorsby shared that the price on either renewal option is less than what they are paying monthly currently. Supervisor Thorsby suggested approving the agreement that provided upgrades to the software at the cost of \$295.41 monthly for 60 months. After further discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, and Willette

NAYS: None

ABSENT: Minarik

THE MOTION CARRIED.

VI. REPORTS

1. Supervisor's Report – Supervisor
Monthly Building Report
Zoning and Code Enforcement Report
Fire Department Report
FANG Activity Report

Supervisor Thorsby explained that the meeting was so early in the month that he was not able to receive the Fire Department or FANG Report from last month. Supervisor Thorsby stated all is going well at the Township.

2. Clerk's Report – Clerk

Clerk Meinburg stated that she was going to attend a conference next week and hoped to obtain more information from the state in regards to elections.

Mr. Czyzio was asked to speak on the Zoning and Code Enforcement activities taking place recently.

3. Treasurer's Report – Treasurer
Financial Report May 2023
Water Report

Treasurer Peck spoke on the many committees he is involved in and what is taking place within those groups. Treasurer Peck stated he has high hopes that next month there will be a report of all the Township's investments to share.

4. Flushing Township Police Department – Police Chief

Chief VanAlstine stated that the recent SummerFest parade and road race went well and that summer creates a pickup in activity for the Police Department.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:41 P.M.

One comment was made asking the Board to review the roof-mounted solar ordinance.

CLOSED FOR PUBLIC COMMENTS: 7:44 P.M.

VIII. BOARD COMMENTS


Treasurer Peck shared that the auditors were at the Township this week and we should hopefully have their full report at the August Meeting. Trustee Willette welcomed the new Trustee and the new full time Officer.

IX. NEXT REGULAR MEETING: July 13, 2023

X. ADJOURNMENT

TRUSTEE BAIN MOVED, supported by Trustee Willette to adjourn the meeting at 7:46 P.M.

THE MOTION CARRIED.



WENDY D. MEINBURG, Clerk

07-13-23

APPROVED DATE



FREDERICK R. THORSBY, Supervisor

RECORDING SECRETARY: Makenzie Dearlove, Deputy Clerk
06/08/2023